

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD VIA ZOOM ON MONDAY 14th DECEMBER 2020

Present: Cllr Johnson (Chair), Cllr Anderson, Cllr Dean, Cllr Gardner, Cllr Huggett, Cllr Lamb, Cllr Lewis, Cllr Sim, Cllr Simpson and Julie Hendry, Parish Clerk (acpc.clerk@gmail.com)

Item	Action Point	Person
1	Apologies received from: Cllr France, Cllr S Sanderson and Cllr Simpson	
2	Declarations of interest: none received	
3	Minutes of the previous meeting of 14 October 2020: Noted and accepted as a true reflection of the meeting by the Council	
4	Public Participation: a. Community participation: No members of the public were present b. Police report: PCSO Debbie Ross' report was previously circulated and noted by the Council.	
5	Action from Previous Minutes (if not covered elsewhere on the agenda) a. Laptop purchase update: The Clerk advised that the new laptop had been put into use and files from the "old" laptop had been transferred across. Members were asked to consider what action should be taken with the "old" laptop and it was agreed that suggestions would be submitted to the Clerk for agreement at the next PC meeting. b. Internet banking update: The Clerk advised that, following many administrative steps taken, the mandate change had been finally accepted by the bank and the next step would be to obtaining appropriate permissions and log-in details in order to start using the account. Ongoing updates would be provided to Members.	ALL JH
6	Correspondence (as previously circulated): a. Complaint from penalised user of Cartmel Car Park b. Resurfacing of Ford Road, Cartmel c. Quarry signage concerns d. Complaint RE poor state of upkeep of a specific plot in the allotment e. Locality and Customer Services (SLDC) update f. Solicitor's letter RE accident in Cartmel No additional comments were received, and the Council noted the actions taken.	
7	Parish Council Constitution (as previously circulated): The proposal for the Parish Council to " <i>Support the ratification of the amended Lower Allithwaite Parish Council constitution</i> " was accepted unanimously by the Parish Council.	
8	Planning: The Parish Council discussed the following application to enable a response to be made to SLDC Planning Committee: SL/2020/0830, The Pastures, Templand Lane, Allithwaite. Variation of condition 1 (opening season) attached to planning permission SL/2005/0771 (Extension to caravan park's open season -1 March - 14 January (relaxation of condition 2 on SL/2003/1624). The Council agreed to OBJECT to the planning	

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	application, and it was agreed that Cllr Dean would work with the Clerk to provide accompanying narrative to the response.	BD/JH
9	<p>Allithwaite matters</p> <p>a. Quarry: Cllr France’s proposal <i>“The Parish Council awards the tender to undertake an ecological survey of the Quarry to the successful bidder following the receipt and review of three quotations”</i> was approved following the recommendation to award the contract to South Lakes Ecology made by the Finance and Governance Working Group (FGWG). This was proposed by Cllr Sim, seconded by Cllr Lamb and unanimously agreed by the Council.</p> <p>b. Parish Cottage update: Cllrs Sim and Huggett agreed to provide an update at the next Council meeting. It was agreed to put the matter of the shed on the next agenda.</p> <p>c. Allotment: Following a recent review of the allotment tenancy documentation, it was agreed that all comments would be collated, and the final draft sent to Members for ratification at the next Council meeting.</p> <p>In addition to the discussions around these specific matters, Cllr France had also previously circulated a summary of other local matters including the Templand and Winfield developments and relating to the mini-libraries.</p>	<p style="text-align: center;">CF</p> <p style="text-align: center;">SS/DH</p> <p style="text-align: center;">ALL</p>
10	<p>Cartmel matters</p> <p>a. Fish Slabs: The Council noted and will adopt the recommendations made by the FGWG on Cllr Dean’s proposal <i>“The Parish Council approves the instruction of the agreed architect to commence preparation of an initial feasibility report”</i>. Cllr Dean will now take the necessary steps to progress this.</p> <p>b. Cartmel Riverside toilets: The Council noted and will adopt the recommendations made by the FGWG on Cllr Dean’s proposals:</p> <p style="margin-left: 20px;">i) <i>“In conjunction with the £20,000 Grant Offer from SLDC, the Parish Council agrees to ring fence £20,000 from its reserves towards the eventual delivery of the Cartmel Riverside Toilets. In the event of the Grant Offer being withdrawn the £20,000 to be returned to reserves”</i>.</p> <p style="margin-left: 20px;">ii) <i>“The Parish Council wishes to re-establish the Toilets Working Group to develop a project and financial plan and to monitor progress/slippage of this scheme, flagging risks to successful completion to the Parish Council”</i>. The Toilets Working Group will re-commence early in 2021 to implement the actions agreed above.</p> <p>c. Utility bills update: The Parish Clerk advised that there was little progress to report in resolving the dispute of the high water bills because of the lack of response by the water company responsible. It was agreed that the Parish Clerk would write again to escalate the matter with the company. The high electricity bills are a result of administration costs being paid because the previous contract and business tariff had expired. It was agreed that the parish Clerk would write to the provider advising that the building was closed and is not in use.</p> <p>d. CVS meeting headlines were previously circulated by Cllr Dean and the contents noted.</p> <p>e. The status of the road re-lining work in Cartmel was updated by Cllr Dean and the Council noted his report.</p>	<p style="text-align: center;">BD</p> <p style="text-align: center;">BD</p> <p style="text-align: center;">JH</p> <p style="text-align: center;">JH</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	<p>c. Progress on the timescales for the Pump Track development was enquired about by Cllr Johnson who was advised that Cllr Sim would seek an update from the project bid coordinator and advise the Clerk so that key deadlines would not be missed.</p>	SS
19	<p>Items for next meeting agenda</p> <ul style="list-style-type: none"> a. Finance working group recommendations b. Finalising of the budget, and therefore agreement of the Parish precept, for 2021/22 c. Planning for the Cottage and improvements in 2021 d. Local government review of unitary authority boundaries in South Lakes and Morecambe Bay e. Discussion about planning application internal communication processes 	
	<p>Next Meeting</p> <p>The next meeting will take place on 14th January 2021 at 7pm. The format, in line with government guidelines, will be advised in advance in order to facilitate public participation.</p>	ALL