

LOWER ALLITHWAITE PARISH COUNCIL

Minutes of the Meeting held in The Village Hall, Cartmel on Thursday 13th August 2020

PRESENT: Cllrs Lamb (Chairman), Simpson, Dean, Huggett, Sim, Anderson, Lewis, one members of the public.

1. **APOLOGIES FOR ABSENCE**

Cllr, Johnson, France, D Cllr Gardner, C Cllr Sanderson

2. **APPROVAL OF MINUTES AS CIRCULATED**

The minutes of the meeting held in Cartmel Village Hall on Thursday 9th July 2020 as circulated were proposed by Cllr Sim and seconded by Cllr Huggett and agreed unanimously.

3. **REQUESTS FOR DISPENSATIONS**

None

4. **DECLARATIONS OF INTEREST**

None

5. **PUBLIC PARTICIPATION IN RELATION TO ITEMS ON THE AGENDA**

None

6. **CORRESPONDENCE**

i) **BT – Consultation on the removal of the payphone in Cartmel Square.** The Clerk was asked to re-submit the previous comments. **Action - Clerk**

ii) **Parish Clerk – Resignation.** The Clerk's resignation after 8 years service was accepted. Applications for the advertised post were already coming in. Councillors agreed that the interview panel would consist of 3 members with the Clerk assisting but not participating.

iii) **Jen and Elles – Composting facilities.** It was noted that the composters had been sourced but that the request for stakes is to be considered at the next meeting provided more details were provided.

iv) **Lakeland Trails – Race on 19th September 2020.** Council noted the date and information provided.

v) **Peter McCanna – Parking Fine.** The Clerk was instructed to write informing Mr McCanna that the car park was a private venture and not under its control. **Action - Clerk**

7. **PLANNING**

i) **Pre-Planning Applications** None

ii) **Applications Recommended for Approval by the Parish Council.** SL/2020/0486 Demolitions and re-build and conversion of barn, The Green, Birkby Green. SL/2020/0545 Access road and turning head, Hesketh Wood, Cartmel for 2 abstentions. SL/2020/0546 extension, alteration and conversion to dwelling, The Institute, Allithwaite.

iii) **Applications Recommended for Refusal by the Parish Council** None

iv) **Applications Withdrawn** None

8. **BUSINESS ARISING FROM THE MINUTES**

i) **Actions from previous minutes** The Clerk is having trouble getting in contact with the right departments to mothball the Toilets

ii) **Working Group Reports**

a) **Allithwaite Community** – Not met

b) **Neighbourhood Plan** – Cllr Dean has taken over chairing the group from Cllr Lamb. There is no need to have open meetings for the next consultation phase.

c) **Cartmel Toilets** – Cllr Johnson has resigned as chair of the group which needs to meet to elect a new Chair. Proposal *“To instruct Mellor Architects to produce documentation to submit a Planning Application in the value of £1,500 + VAT and £234 for the application.* Proposal *“To instruct Curtins to carry out a Flood Risk Assessment for inclusion with the Planning Application at an estimated £700 + VAT.* 4 for 1 against 2 abstentions.

d) **Cartmel Environment Group** – Cllr Dean is to re-arrange a meeting.

e) **Quarry** – The quarry gate has been replaced. It was agreed to start the process of seeking consultants who could carry out an ecological report to obtain competitive prices.

iii) **Cartmel Village Society** – No report

iv) **St Marys, Allithwaite** – No report

v) **Free mini library** – Allithwaite library has re-opened and depending on how it goes Cartmel re-opening will follow.

Action – Cllrs Sim, France

vi) **Newsletter** – Newsletter is to remain internal for now. **Action – Chairman**

vii) **Clerk's Report** – The clerk's report was accepted **District Councillor's report** – No report. **County Councillor's report** – No report. **Chairman's report** – The chairman's report was accepted.

9. **OTHER MATTERS**

i) **Review of Cottage Rent** – It was agreed that Cllrs, Sim and Huggett, as members of the house working group, would carry out a review of the rent and report back to Council next month. **Action – Cllrs Sim and Huggett**

ii) **Cartmel Footbridge** – The story board as presented by Cllr Dean was accepted. The Chair proposed *“The*

*new footbridge to be named **Ford Bridge***” Agreed unanimously. The Chair proposed *“To arrange an official opening of the bridge for September and to consider who to invite up to a maximum of 30 persons, 3 to be Parish Councillors, in order to comply with Covid restrictions”* agreed unanimously.

iii) **Cartmel Playground** – The Chair proposed *“To vire £300.00 from Reserves to the £1,500.00 budgeted for the repair of the playground wall and approve the contribution of £1,800.00 to the works on completion”* agreed unanimously.

iv) **Electronic Banking** – The Chairman suggested and Councillors agreed to postpone this item until the new Clerk was in post.

v) **PC Change of Name** – Council noted that the name change was now official and that its implications would be dealt with by the new Clerk.

vi) **Pavement Licencing** – Council agreed that the Clerk can respond on behalf of Council to any applications within the constricted consultation timescale, objecting to any application that might put pedestrians at risk.

vii) **Representative vacancy** – Cllr Lewis is to consider nomination after consultation with Cllr Johnson.

10. **FINANCE** as at 31st July 2020

i) **Parish Accounts**

Community Account	£60,829.83
Business Base Rate Tracker	£10,149.04

ii) **Money Received (June)**

Cottage Rent	£400.00
Saunders and Son (Mills)	£274.00

iii) **Parish Accounts**

Clerks Salary	£566.66
Clerks Expenses: Office Provision £26.00 Mileage £16.50	
Postage £14.66 Sanitisers £86.95	£144.11
P J Turner (Job Advert)	£349.00 + £69.80
PAYE	£141.60
Dean Shaw (orchard grass)	£300.20
Cumbria Waste Recycling (cemetery bin)	£29.50 + £5.90 VAT
Archie Workman (Lengths man Work)	£160.00
Truvelo (speed gun re-calibration)	£332.00 + £66.40 VAT
C B Arts (Bridge final payment)	£7,064.40 + £1,412.88 VAT
S Sim (tree stakes)	£55.30
Wood Contracting Ltd (quarry gate)	£1,150.00 + £230.00 VAT
Jon Wright (cemetery and triangle grass May/July)	£372.00
A Digital (Domain name renewal)	£39.50 + £7.90 VAT
S Sim (Orchard grass cut and bale)	£50.00
GLB Sign Services (KGV Covid signs)	£107.74 + £21.54 VAT
Cumbria Waste recycling (Cemetery bin)	£17.90 + £3.58 VAT
WEL Medical Limited (Defibrillator)	£1,250.00 + £250.00 VAT
Npower (Toilets electricity)	£86.88 + £4.34 VAT

Cllr Simpson proposed the accounts and Cllr Sim Seconded and they were agreed unanimously.

11. **QUESTIONS/ANSWERS/REPORTS/COMPLAINTS.**

Cllr Dean – The defibrillator has been delivered and David Unsworth has agreed to get it installed before the bridge opening.

Cllr Huggett – Has not been made aware of any problems associated with the recent closed races.

Cllr Sim – Can the Clerk chase a response from Persimmon about the overgrown greenery. He has received a complaint about the “pop-up” pub in Cartmel taking up two car parking spaces.

The meeting closed at 8-40 pm and the Chairman thanked everyone for attending.

The Chairman made a presentation to the Clerk as thanks for his service. The Clerk thanked Councillors for their support and forbearance over the years.

The next Meeting of the Council will be held on Thursday 10th September 2020 at 7-15pm, in Cartmel Village Hall.