

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

## MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON THURSDAY 12<sup>th</sup> MAY 2022

**Present:** Cllr Lewis (Chair), Cllr Dean, Cllr Donally, Cllr France, Cllr Gardner, Cllr Hanlon, Cllr Huggett, Cllr Johnson, Cllr Lamb, Cllr Sim and Julie Hendry, Parish Clerk ([clerk@allithwaiteandcartmel-pc.gov.uk](mailto:clerk@allithwaiteandcartmel-pc.gov.uk))

**In attendance:** Three members of the public were in attendance

Item	Action Point	Person
1/2022	<b>Election of Chair for the Parish Council Year 2022/2023:</b> Cllr Lewis was voted unanimously to be Chair for 2022/23 and duly signed the Declaration of Acceptance of Office. In stepping down as Chair, Cllr Johnson requested that former Cllr Anderson should be thanked for his many years of dedicated service to the Parish Council.	JH/CJ
2/2022	<b>Apologies received from:</b> Cllr Sanderson	
3/2022	<b>Election of Vice-Chair for the Parish Council Year 2022/2023:</b> Cllr Johnson was voted unanimously to be Vice-Chair for 2022/23 and duly signed the Declaration of Acceptance of Office.	
4/2022	<b>Election of Trustees and representatives of Charities and Committees and bank account signatories:</b> The document previously circulated was amended and was approved subject to minor changes being made. The Parish Clerk agreed to recirculate it.	JH
5/2022	<b>Minutes of the previous PC meeting held on 10 March 2022:</b> The minutes were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
6/2022	<b>Declarations of interest:</b> None received	
7/2022	<b>Requests for Dispensations:</b> The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
8/2022	<b>Registers of Members' Interests:</b> The newly elected councillors returned their updated, signed declarations of interests forms ready for returning to SLDC. One outstanding form will be signed and sent directly to SLDC.	RL
9/2022	<b>Public Participation:</b> a. Community participation: One member of the public expressed solidarity with the PC in opposing the Hags Lane development based mainly on environmental grounds. b. District Council update: Cllr Hanlon reported that she has been offered 15 trees to be donated to local schools and Cllr Dean agreed to determine where they would be planted. Cllr Jenny Boak was in attendance as the new councillor for the new Westmorland and Furness Unitary Authority and it was agreed that, although in shadow form, it would be useful to receive regular updates on the emerging plans and ongoing changes. c. County Council update: Provided in advance by Cllr Sanderson and noted by Council. Cllrs Dean and France agreed to follow up with some specific issues with Cllr Sanderson outside of the meeting.	BD  JB  BD/CF

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	<p>d. Police report: Cllr Johnson reported that she was concerned at the poor village presence of local police and it was agreed that the Parish Clerk would ascertain who the named PCSO is and to request presence during school closing times between 2.30 and 3.15.</p>	<b>JH</b>
10/2022	<p><b>Action from Previous Minutes:</b> No actions were reported as being outstanding from the previous meeting.</p>	
11/2022	<p><b>Correspondence, meetings and consultations</b> The following items were noted as they had previously been circulated for information:</p> <p>a. Multiple emails have been received from residents commenting on the plans for the Hags Lane development. Cllr Dean advised that local responses were being incorporated into the response that will be sent to SLDC and is currently in draft form.</p> <p>b. An email was received from a resident requesting an update on the progress of the Neighbourhood Plan. Cllr Lamb advised that the data is still being amended by SLDC.</p> <p>c. An email received from a resident reported an incident of “spraying with insecticides” in the area. Cllr Hanlon agreed to follow up the suggestion that SLDC may have been responsible.</p> <p>d. Email from a visitor to Cartmel complaining about the £1 entry fee to the antiques fayre. Cllr Huggett has redirected the email to the event organiser.</p>	<p><b>FH</b></p> <p><b>DH</b></p>
12/2022	<p><b>Planning:</b></p> <p>a. Consideration of relevant planning application:</p> <p>i. SL/2022/0055, Land to the south of Hags Lane, Cartmel. Residential development of 39 dwellings (Resubmission of SL/2017/0732). The Council has commissioned a report to send to SLDC on the comments received reflecting the strength of feeling by parishioners in opposition to the proposal made. Cllr Dean is the PC representative for this response and was nominated as the attendee at the Development Committee.</p> <p>ii. Planning enforcement: SL/2022/0355, Barn Hey Farm, Flookburgh Road Allithwaite, LA11 7RJ. Construction of 37 dwellings and associated works. An open meeting is to be arranged at Allithwaite Community Centre to enable local people to comment on the proposed plans. Cllr Johnson offered to explore the possibility of doing a mail drop in Allithwaite with Cllr Hanlon adding to the list of volunteers and the Parish Clerk agreed to request an extension to the response deadline and to ask for 4 sets of drawings for the public to view.</p> <p>iii. SL/2022/0363, The Pastures Log Cabin Park, Templands Lane, Allithwaite, LA11 7QY siting one holiday lodge on permeable hard standing with foul water drainage connection.</p> <p>iv. SL/2022/0337, Lakeland Leisure Park, Moor Lane, Flookburgh, LA11 7LT Variation of various conditions attached to planning permission SL/2017/0883 (Installation of 85 hard standing bases (for 85 static caravans) with associated infrastructure. It was reported that a meeting with the developers would be attended by Cllrs Johnson and Donally</p>	<p><b>BD</b></p> <p><b>CJ/FH</b></p> <p><b>JH</b></p> <p><b>CJ/RD</b></p>

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13/2022	<p><b>Community and environmental matters:</b></p> <ul style="list-style-type: none"> <li>a. Allithwaite allotment upkeep, an addendum to the rules, agreed by the Parish Council, will be pinned to the allotment notice-board by Cllr Sim.</li> <li>b. Quarry update: Cllrs France provided an update on the litter clearing and Cllr Lewis offered her assistance in removing the low level asbestos waste from the site. Cllr Hanlon also agreed to request assistance from one of her contacts who owned suitable transport.</li> </ul>	<p><b>SS</b></p> <p><b>CF/RL/FH</b></p>
14/2022	<p><b>Highways and lengthsman</b></p> <ul style="list-style-type: none"> <li>a. Update on lengthsman recruitment: Cllrs Sim and Lamb agreed to update at next meeting following an informal interview held with an applicant for the role.</li> <li>b. Issues for reporting on HIAMS were contained within the report submitted by Cllr France.</li> </ul>	<p><b>SS/ML</b></p>
15/2022	<p><b>Allithwaite and Cartmel business:</b></p> <p>Cllr Dean had previously updated the PC by email on the following matters and the Council noted the report received with no additional questions asked.</p> <ul style="list-style-type: none"> <li>a. Riverside Toilets project</li> <li>b. Fish Slabs project</li> <li>c. Allithwaite Parish Cottage</li> <li>d. Cartmel footbridge adoption</li> </ul>	
16/2022	<p><b>Finances, Accounts, Assets and Audit</b></p> <ul style="list-style-type: none"> <li>a. The Parish Council approved the payment of the invoices received since the last meeting (see list below)</li> <li>b. The Parish Council approved the payment of 20 hours of overtime to the Clerk accrued as a result of introducing Scribe Accounts (as agreed via email with the Chair/vice Chair)</li> <li>c. The Parish Clerk advised that Parish Council and PC as Cottage Landlord insurance policies are due for renewal and that quotations are being sought for PC approval</li> <li>d. The Council received and noted the bank reconciliation for year end 2021/22</li> <li>e. The Council received and approved the Parish Risk Register for 2022/23</li> <li>f. The Council received and approved the Parish Asset Register for 2021/22 subject to the minor amendments suggested. Cllr Johnson advised that the projector screen/projector were not in her possession as stated which, although not affecting the asset value submitted, raised the matter of their current location which would be investigated.</li> <li>g. The Council received and noted the Annual Internal Audit report 2021/22</li> <li>h. The Council received and approved section 1 Annual Governance Statements</li> <li>i. The Council received and approved section 2 Accounting Statements</li> <li>j. The Parish Council declared that the period for the exercise of public rights will be held between Monday 27<sup>th</sup> June and Friday 5<sup>th</sup> August and that this information will be published on the website and Parish Noticeboards</li> </ul>	<p><b>CJ/JH</b></p> <p><b>JH</b></p>

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17/2022	<b>Questions and answers</b> a. Cllr Sim reported that SLDC have visited the area and inspected the dog mess problem in the area. It was agreed that this would be placed on the next agenda for approval of costs of undertaking a targeted campaign of reducing fouling by dogs.	<b>JH</b>
18/2022	<b>Items for the next meeting agenda</b> a. Review of Parish Cottage rent for 2022/23 b. VAT reclaim for affiliated groups: Cllr Sim c. Barn Garth planning application outcome: Cllr Dean d. Bus stop replacement outcome	
19/2022	<b>Next Meeting</b> The Annual Open Meeting is being held on 9 <sup>th</sup> June 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal pre-meet at 6.40pm	<b>ALL</b>

12 May 2022 (2022-2023)

Code	Description	Supplier	Total
Subscriptions	Annual subscription	Scribe Accounts	582.00
Subscriptions	Annual subscription	CALC	343.88
Bin emptying	Waste collection	Cumbria Waste Recycling	21.92
Newsletter	Newsletter	Grange Now	369.88
Clerk salary	Clerk's salary	Parish Clerk	605.72
Tax	PAYE	HMRC	151.40
Electricity bills	Electricity bill	Npower	26.75
Orchard cutting and strimming	Orchard cut and strim	Dean Shaw	250.80
Architects fees	Architect's fees	Mellor Architects	1,070.56
Newsletter	Newsletter	Grange Now	369.88
Councillor expenses	Councillor expenses	Cllr Dean	68.70
Clerk salary	Clerk's salary	Parish Clerk	627.22
Tax	PAYE	HMRC	156.60
IT hardware and software	Antivirus software	McAfee	99.99
			<b>4,745.30</b>