

## ALLITHWAITE AND CARTMEL PARISH COUNCIL

### MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON THURSDAY 13<sup>th</sup> JANUARY 2022

**Present:** Cllr Lamb (Chair), Cllr Anderson, Cllr Donally, Cllr France, Cllr Huggett, Cllr Lewis, Cllr Sanderson, Cllr Sim, Cllr Wilson and Julie Hendry, Parish Clerk ([clerk@allithwaiteandcartmel-pc.gov.uk](mailto:clerk@allithwaiteandcartmel-pc.gov.uk))

**In attendance:** No members of the public in attendance

Item	Action Point	Person
1	<b>Apologies received from:</b> Cllr Dean, Cllr Gardner, Cllr Hanlon and Cllr Johnson	
2	<b>Declarations of interest:</b> None received	
3	<b>Requests for Dispensations:</b> The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
4	<b>Minutes of the previous PC meeting held on 9 December 2021:</b> The minutes were noted and accepted as a true reflection of the meeting by the Council.	
5	<p><b>Public Participation:</b> Community participation: No members of the public were in attendance.</p> <p>a. District Council update: Cllr Hanlon sent a report by email in advance of the meeting and there were no questions from Councillors.</p> <p>b. County Council update: Cllr Sanderson circulated an update prior to the meeting and also provided a verbal update on local government reform. The Cartmel TRO review has been discussed with Helen Karaaslan and the funding has been allocated. Cllr Sanderson will contact the Assistant Director about the Riverside Toilets, the Fish Slabs and Cartmel bridge adoption.</p> <p>Feedback on Electricity North West performance was requested and provided by Cllr Sanderson who also suggested that the PC reviews the emergency planning to include issues such as lengthy power/broadband/drainage outages as experienced during Storm Arwen.</p>	<p><b>SS</b></p> <p><b>ALL</b></p>
6	<p><b>Action from Previous Minutes:</b> No matters were outstanding from the previous meeting.</p>	
7	<p><b>Correspondence, meetings and consultations</b> The following items were noted as they had previously been circulated for information:</p> <p>a. Email requesting a donation towards the development of a Cartmel multi-sport court. This was discussed further in section 11a.</p> <p>b. Email from a member of the public objecting to the planning application SL/2021/1119 Holme Lane, Allithwaite</p> <p>c. Email from a member of the public relating to wind damage to the allotment fence, proposals to demolish the “shed” and access to a water supply</p> <p>d. Risk assessment received for works required on the Allithwaite Triangle</p> <p>e. Letter received regarding potential development of Allithwaite mini-library. This was discussed further in section 10d.</p>	<p><b>ALL</b></p> <p><b>SS</b></p>
8	<p><b>Planning:</b> Consideration of relevant planning application: NIL to discuss</p>	

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<b>9</b>	<p><b>Website development and launch:</b></p> <p>Cllr Lewis advised of the imminent launch date of the new website, 17/1, and of the use of new email addresses once they have been set up on individual councillor IT systems.</p> <p>A new page was being developed on the website to accommodate the Neighbourhood Plan documentation and in the interim a number of redirects would be set up for those continuing to access the “old” website.</p> <p>Cllr Lewis and the Parish Clerk were thanked for the work undertaken to date in developing the new site and in providing a new, refreshed way for local people to see what is happening across the Parish.</p>	
<b>10</b>	<p><b>Allithwaite matters:</b></p> <p>a. Following discussions with a potential contractor to erect a safety fence in the quarry Cllr France reported that she too was in the process of obtaining quotations from contractors. It was therefore agreed that the matter would be placed on the February agenda for discussion and agreement.</p> <p>In the interim Cllr Donally agreed to contact the only contractor who had provided a quote to date to ensure that he was aware of the situation and of the potential delay in awarding the contract.</p> <p>b. An email update was provided by Cllr Dean in advance of the meeting in relation to the improvement works to Parish Cottage (windows, door, fascia and guttering replacement). The Council was also advised that the quote received from Elite Windows had now increased by £250 due to the need to provide toughened glass to the lower windows in the cottage. The Council agreed to accept the increase to the original quotation received.</p> <p>c. It was agreed that the report from the structural engineer and future “shed” storage for the allotments would be placed on the next meeting agenda for discussion.</p> <p>d. Allithwaite mini-library development (also see correspondence): Cllr Sim reported that volunteers have asked whether it is possible to extend the free mini library in Allithwaite due to the huge success of the facility with the loan of over 70 books a week. Councillor Sim agreed to speak to the volunteers and the church to check if they would agree to a small expansion of the facility in line with ideas put forward by the volunteers.</p>	<p><b>RD/CF/JH</b></p> <p><b>RD</b></p> <p><b>BD</b></p> <p><b>BD/JH</b></p> <p><b>SS</b></p>
<b>11</b>	<p><b>Cartmel matters:</b></p> <p>a. A request for a donation towards Cartmel Priory School multi-use sports pitch was discussed and a proposed donation of £1000 was approved unanimously.</p> <p>b. Riverside Toilets Project update: Cllr Dean advised, via email in advance, that tenders are due in on 17<sup>th</sup> January.</p> <p>The Council were advised that, with the exception of costs already agreed, the proposed budget for 2022/23 did not cover the potential costs of redevelopment and that increasing the precept was not an acceptable way of raising the necessary funds.</p> <p>It was agreed that the Parish Clerk would obtain further advice on the possibility of a loan and who also advised that the PC would be unable to act as guarantor or provide a bridging loan as this was unlawful and presents a significant risk to the PC finances. Some councillors expressed concern at the scheme and felt that the scope had “crept” beyond that which was originally agreed.</p>	<p><b>JH</b></p>    <p><b>JH</b></p>  <p><b>ALL</b></p>

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	<p>The Parish Clerk advised that the project plan and financial modelling should be revisited taking this into consideration.</p> <p>c. Fish Slabs and Pinnacle update: Cllr Dean advised that tenders are due in on 14h January.</p> <p>d. Footbridge adoption: Cllr Sanderson to follow up with Highways and to update at the next meeting.</p> <p>e. Bicycle Rack project continuation: Cllr Dean proposed that the scheme should be abandoned and that the allocated budget of £7800 should be transferred to another scheme. The Council agreed unanimously to abandon the scheme as there are no adverse funding implications in doing this.</p>	<p><b>BD/ALL</b></p> <p><b>SS</b></p>
<b>12</b>	<p><b>Finances, Audit and Risk Management</b></p> <p>a. The Parish Council noted and approved the payment of the cheques listed on the meeting agenda.</p> <p>b. The Council agreed to approve, in principle, the cost of up to £200 to repair the damaged Allithwaite bench.</p> <p>c. The Parish Council agreed to approve the Council budget for 2022/23. It was also agreed that £5000, for a potential future land purchase for the cemetery, would be transferred to the savings account which would now be renamed as the ACPC Reserves account.</p> <p>d. The Parish Council agreed to request a Parish Precept for 2022/23 of £38,887.90 which, together with a grant from SLDC of £1112.10, totals £40,000.</p>	
<b>15</b>	<p><b>Highways / Hedges / Roads / Pavements</b></p> <p>a. Issues for reporting on HIAMS: No further additions were made.</p>	
<b>16</b>	<p><b>Questions and answers</b></p> <p>a. Cllr France asked whether the original repairer of the damaged bench at Wartbarrow had been thanked for the work undertaken.</p>	
<b>17</b>	<p><b>Items for the next meeting agenda</b></p> <p>a. Riverside Toilets project plan, risk assessment and budget review</p> <p>b. Fish Slabs project plan, risk assessment and budget review</p> <p>c. Review of Parish Lengthsman role and requirements</p>	<p><b>JH</b></p>
<b>18</b>	<p><b>Next Meeting</b></p> <p>17 February 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal networking at 6.45pm</p>	<p><b>ALL</b></p>