



**YOU ARE SUMMONED TO A MEETING OF
ALLITHWAITE AND CARTMEL PARISH COUNCIL
BEING HELD ON
Thursday 10th March 2022
Cartmel Village Hall at 7.00pm**

AGENDA

1. **Apologies:**
2. **Declarations of Interest:** From elected and co-opted members in respect of items on the agenda
3. **Requests for Dispensations:** From elected and co-opted members in respect of items on the agenda
4. **Approval of Minutes:** PC meeting held on 17 February 2022 previously circulated for comments and amendments
5. **Public Participation:** Please notify the Parish Clerk clerk@allithwaiteandcartmel-pc.gov.uk in advance if you plan to attend so that the appropriate social distancing measures can be maintained in the Village Hall.
 - a. Community Participation: Members of the public will be given the opportunity to speak, raise matters of interest or ask questions with regard to the agenda when invited by the Chair
 - b. District Council update: Cllr Hanlon
 - c. County Council update: Cllr Sanderson
6. **Action from Previous Minutes** (if not covered elsewhere on the agenda):
 - a. Footbridge adoption: Cllr Sanderson to update
 - b. Cartmel TRO update: Cllr Sanderson
 - c. Scribe Accounts update: Parish Clerk
7. **Correspondence, meetings and consultations for information** (previously circulated):
 - a. Quarry Lane access email from local resident
 - b. Email from owner of Rosebuds Nursery, Allithwaite regarding a planning application
 - c. Email received regarding the retrospective planning application SL/2022/0127, 2 Church View Allithwaite
8. **Planning**
 - a. Consideration of relevant planning applications:
 - i. SL/2022/0127, 2 Church View Allithwaite. Change of Use of C3 Dwelling to Mixed Use C3 Dwelling with Class E children's day nursery (deadline extension granted).
 - ii. SL/2022/0139, Unit 4 Unsworth's Yard, Ford Road, Cartmel. Erection of free standing pergola (deadline 16/3).
 - iii. SL/2022/0055, Land to the south of Higgs Lane, Cartmel. Residential development of 39 dwellings (Resubmission of SL/2017/0732) (deadline 5/4).
 - b. Planning enforcement:
 - i. SL/2020/0540 & SL/2020/0541 - Barn Garth Cottage, Barn Garth, Cartmel

9. Community and environmental matters:

- a. Queen’s Platinum Jubilee celebrations update: Cllr Dean
- b. Allithwaite mini-library proposal: Cllr Sim
- c. Emergency/resilience planning network: Cllr Johnson
- d. Footpath/rights of way recording deadline extension: Cllr Johnson
- e. Cartmel Conservation Area Management Plan (CAMP) update: Cllr Dean

10. Highways and lengthsman:

- a. Issues for reporting on HIAMS

11. Allithwaite and Cartmel business:

- a. Review of Parish Cottage rent for 2022/23
- b. Review of allotment rental fees for 2022/23
- c. Riverside Toilets project update: Cllr Dean
- d. Fish Slabs project update: Cllr Dean

12. Finances, Audit and Risk Management

- a. The Parish Council to approve the payment of the invoices received since the last meeting;

Payee	Reason for payment	Value	Approval in retrospect
Allithwaite Community Centre	Donation from Community Grant	£1000	No
Cartmel VH	Donation from Community Grant	£1000	No
Cartmel VH	Room hire (NP meetings)	£33.00	No
Cartmel VH	Room hire (PC meetings)	£284.00	No
Grange Now	Newsletter (March)	£369.88	No
Viking	Stationery order	£77.48	No
Npower	Electricity standing charge (Riverside Toilets)	£209.69	No
Cumbria Waste	Bin emptying cemetery (February)	£21.92	No
GLB signs	Warning signs	£43.20	No
J Hendry	Salary (March) including increment/backpay for 2021/22	£709.63	No
HMRC	Tax payment/NI	£180.40/£22.87	No
J Hendry	Clerk expenses	£83.31	No

- b. Receipt and approval of Parish Asset Register: ALL
- c. Receipt and approval of updated Cemetery charges: ALL
- d. To note the awarding of the annual increment in retrospect and the annual pay award, backdated to 1 April 2021, for the Parish Clerk.

13. Questions / Answers: ALL

14. Items for next Agenda:

- a. Website and newsletter update
- b. Update on the annual audit and governance (AGAR) review process and timescales
- c. Parish election update

ALLITHWAITE AND CARTMEL PARISH COUNCIL

15. **Date of next Parish Council meeting:** 14th April 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal pre-meet at 6.40pm.

Signed: Julie Hendry, Parish Clerk/Responsible Finance Officer

Date: 4 March 2022