



**YOU ARE SUMMONED TO A MEETING OF
ALLITHWAITE AND CARTMEL PARISH COUNCIL
BEING HELD ON
Thursday 17th February 2022
Cartmel Village Hall at 7.00pm**

AGENDA

1. **Apologies:** Cllr France, Cllr Johnson, Cllr Lewis, Cllr Sanderson and Cllr Wilson
2. **Declarations of Interest:** From elected and co-opted members in respect of items on the agenda
3. **Requests for Dispensations:** From elected and co-opted members in respect of items on the agenda
4. **Approval of Minutes:** PC meeting held on 13 January 2022 previously circulated for comments and amendments
5. **Public Participation:** Please notify the Parish Clerk clerk@allithwaiteandcartmel-pc.gov.uk in advance if you plan to attend so that the appropriate social distancing measures can be maintained in the Village Hall.
 - a. Community Participation: Members of the public will be given the opportunity to speak, raise matters of interest or ask questions with regard to the agenda when invited by the Chair
 - b. District Council update: Cllr Hanlon
 - c. County Council update:
6. **Action from Previous Minutes** (if not covered elsewhere on the agenda):
 - a. Review of Parish Lengthsman role and requirements
7. **Correspondence, meetings and consultations for information** (previously circulated):
 - a. Quarry trees letter from volunteers
 - b. Email relating to parking on the grass verge near the cemetery
8. **Queen's Platinum Jubilee celebrations**
9. **Planning**
 - a. Consideration of relevant planning applications:
 - i. Greenfield Lodge, Aynsome Road, Cartmel, LA11 6PS. An appeal has been made to the Secretary of State against the decision of South Lakeland District Council to refuse to grant planning permission. PC to comment if required.
9. **Allithwaite matters:**
 - a. Quarry safety fence: Update and proposal from Cllr Donally
 - b. Establishment of quarry boundaries: Proposal from Cllr France
 - c. Progress on improvement works to Parish Cottage: Cllr Dean
 - d. Cottage "shed" update: Cllr Dean
 - e. Allithwaite mini-library proposal: Cllr Sim

ALLITHWAITE AND CARTMEL PARISH COUNCIL

10. Cartmel matters:

- a. Footbridge adoption: Cllr Sanderson to update
- b. Riverside Toilets project plan, risk assessment and budget review: Cllr Dean
- c. Fish Slabs project plan, risk assessment and budget review: Cllr Dean

11. Finances, Audit and Risk Management

- a. The Parish Council to approve the payment of the invoices received since the last meeting;

| Payee | Reason for payment | Value | Approval in retrospect |
|---------------|---|-------------|------------------------|
| Grange Now | Newsletter (February) | £295.66 | Yes |
| A Hughes | Bench repair Allithwaite | £160.00 | No |
| A Hughes | Fence repairs allotment | £350.00 | Yes |
| Cllr France | Expenses (cleaning wipes) | £18.97 | No |
| IH Media | Website development and hosting | £750.00 | No |
| Curtins | Prof services (remaining 50%) for Toilet's tender | £1080.00 | No |
| Curtins | Prof services (50%) cottage | £1050.00 | No |
| Cartmel VH | Room hire (NP meetings) | £11.00 | No |
| Cartmel VH | Room hire (PC meetings) | £256.00 TBC | No |
| Cllr Sim | Orchard consumables | £43.20 | No |
| Cllr Sim | Shed spare keys | £9.50 | No |
| Cumbria Waste | Bin emptying-cemetery | £30.32 | No |
| Elite Windows | Part payment for window installation (Cottage) | £2595.00 | No |
| J Hendry | Salary (February) | £582.40 | No |
| HMRC | Tax payment | £145.60 | No |

- b. Proposal to award £1000 to Cartmel Village Hall and Allithwaite Community Centre to be used to enhance or make improvements to the facilities or environment in readiness for use by the community to celebrate the Queen's Platinum Jubilee.
- c. Proposal to make an addition to the budget, £485 +VAT, for 2022/23 to enable the purchase and development of a suitable accounting software package for the management of Parish accounts

12. Highways, Hedges, Verges, Roads and Pavements:

- a. Issues for reporting on HIAMS: ALL
- b. Cartmel TRO update: Cllr Sanderson

13. Questions / Answers: ALL

14. Items for next Agenda:

- a. Website and newsletter update
- b. Update on the annual audit and governance (AGAR) review process and timescales

15. Date of next Parish Council meeting: 10th March 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal networking at 6.45pm.

Signed: **Julie Hendry, Parish Clerk/Responsible Finance Officer**

Date: **14 February 2022**