

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 14th SEPTEMBER at 7.00 pm.

Present: Cllrs Lamb (Chair); Dean, Donally, Huggett, Johnson, Lewis, Pendlebury and Sim. The Parish Clerk Christine Downey. One member of the public.

- 105 **Apologies** from members unable to attend:-
- 105.1 To note apologies for absence given in advance of the meeting.
None.
- 105.2 To consider acceptance of reasons for absence – if consideration of reason requested.
None.
- 106 **Declaration of interest:-**
- 106.1 To note declarations of interest not already declared under members Code of Conduct or members register of Discretionary Pecuniary Interests.
None.
- 106.2 To approve dispensation requests – if dispensation request received.
None.
- 107 **Public Participation:**
- 107.1 **To receive comments & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purpose of clarification: A member of the public shall not speak for more than 3 minutes)
None.
- 107.2 **Unity Council update.**
No report received.
- 108 To **Confirm the Minutes** of the previous meeting on 8th August 2023. (Paper 2023/12)
RESOLVED: That the minutes of the meeting of 8th August 2023 are agreed and signed.
- 109 To receive the **Clerks Report** (for information only). (Paper 2023/13)
Received.
- 110 To consider and note Highway Matters for information. (Councillors can comment on any minor highway issues currently causing concern)
It was reported that the traffic at the races on Saturday was particularly bad and that traffic in the village came to a standstill.
RESOLVED: Cllr Donally will set up a meeting with Holker Estate to discuss the problem and what can be done.
(Please all send any photographs that you have of the problem on Saturday to Cllr Donally).

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It was reported that Westmorland and Furness Council agreed on Tuesday 12th September 2023 to adopt the 20mph speed limit policy and will consider applications from Councils for its adoption on proposed roads, after consultation on the matter.
RESOLVED: Cllr Pendlebury, in consultation with Cllr Johnson, will prepare a proposal to be considered at the next meeting.

111 **To consider the following planning applications:-**

111.1 **TR/2023/0119:** 3 Town End Meadow Cartmel GRANGE-OVER-SANDS LA11 6QG T1 – Beam – Crown reduce by about a 1m to 1.5 m to create a symmetrical shape. Tree in conservation area.

Already approved by Westmorland and Furness Council.

111.2 **SL/2023/0645:** Lakeland Leisure Park, Moor Lane, Flookburgh GRANGE-OVER-SANDS LA11 7LT Variation of conditions 2 (approved plans), 3 (hard & soft landscaping), 9 (ecology), 11 (mitigation strategy) & 12 (surface water drainage) attached to planning permission SL/2020/0095 (Removal of condition 13 (highway improvements) attached to planning permission SL/2017/0883 (installation of 85 hardstanding bases (for 85 static caravans) with associated infrastructure (above and below ground), new internal access road, pedestrian footpaths and landscaping. Non-material amendment.

RESOLVED: Cllr Lamb will submit an objection to the removal of condition 13 on behalf of the PC.

It was reported that notices of individual planning applications are not being received, and that a review of the arrangements would be beneficial.

112 **Finance:-**

112.1 To agree the Accounts for Payment. (Papers 2023/14 and 2023/15)

Clerks salary- September	880.50
Cumbria Waste Recycling – waste collection	31.20
Truvelo UK Ltd – speed gun recalibrations	295.20
Grange Now - Newsletter	369.88
Waterplus – water bill Cartmel Toilets	16.03
Mark Pendlebury – refund for stationery costs	59.99
Christine Downey – refund for repair to clerks laptop (Multi Media Shop)	60.00
Dean Shaw - grass cutting	440.00
John Coward Architects	416.40
Npower – electricity bill Cartmel Toilets (2 months)	70.90
Microsoft 365 subscription – direct debit	<u>79.99</u>
TOTAL	2,720.09

RESOLVED: That the payments are approved.

RESOLVED: That the payments will be authorised by Cllrs Huggett and Lamb.

RESOLVED: That a cheque for £500.00 to open the new current account with Unity Trust Bank is approved and be signed.

RESOLVED: That after the new current account is open the clerk will forward full details to Cllr Dean, for onward transmission to the National Lottery funding.

112.2 To consider the draft Terms of Reference for the **Finance Committee**. (Paper 2023/16)

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RESOLVED: That the Terms of Reference for the Finance Committee are amended to appoint six councillors to the committee.

RESOLVED: That, subject to the above amendment, the Terms of Reference for the Finance Committee and approved and adopted.

112.3 To appoint members to the finance Committee.

RESOLVED: That the following Councillors are appointed to the Finance Committee: Dean / Donally / Lamb / Lewis / Pendlebury / Sim.

112.4 To agree the date of the first Finance Committee meeting.

RESOLVED: That the first Finance Committee meeting will be held after the full council meeting on 12th October 2023.

112.5 To consider providing councillors with laptops or tablets, and printers.

RESOLVED: That Cllr Lewis will provide a quote for providing councillors with professional equipment, for consideration at Precept.

RESOLVED: To include this item on next agenda for an update.

112.6 To consider the problems with email accounts, and storage space, and agree a way forward. (Paper 2023/34)

It was reported that the cost of providing Intranet is estimated as at least £900.

RESOLVED: Clerk to provide Cllr Donally with printed copies of the papers for the finance committee meeting at the start of that meeting.

RESOLVED: To increase the email storage space by an additional 1GB per account, for each councillor, with immediate effect.

RESOLVED: To review the position regarding the additional email storage space when, and if, councillors are provided with professional equipment.

113 **Fish Slabs and Pinnacle Project** and celebrations:-

113.1 To receive an update on the **Fish Slabs and Pinnacle Project** and funding. (Paper 2023/147)

Update Received from Cllr Dean.

Additional Information:

The fencing must remain in place until work entirely completed, it is a health and safety issue.

It is hoped to have the information board in place the week before Medieval Cartmel.

113.2 To consider making a contribution of £500 towards the cost of the major celebration in the village on 30th September, to celebrate the restoration of the Fish Slabs and Pinnacle.

RESOLVED: Agreed and approved.

113.3 To consider producing a banner or display for the celebrations.

RESOLVED: No further action at this time.

114 To receive an update from the **Cartmel Riverside Toilet Working Group** and agree a way forward.

Update Received from Cllr Dean.

RESOLVED: Cllr Dean to make a request to surrender the lease to Westmorland and Furness Council.

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- 115 **The Quarry:-**
- 115.1 To receive an update regarding the Quarry and to agree a way forward.
It was reported that the risk assessment from the contractor is not adequate, and that the specifications for the work may not be entirely satisfactory.
RESOLVED: Cllr Sim to tailor the specifications for the work, from previous templates for work at the quarry.
RESOLVED: That the response to the contractor is that the Council would like them to do the work, subject to the quote including the Parish Councils standard terms and being agreed on the documentation prepared by the council
RESOLVED: Clerk to establish if the £6,000 grant has been paid back or not.
- 115.2 To consider taking legal advice regarding the Quarry.
It was reported that residents have written suggesting that there is a public right of way, and that the Chairman has replied pointing out that this is not the case.
RESOLVED: No further action at this time.
- 115.3 To consider a quote for the quarry fence. (Paper 2023/18)
RESOLVED: Subject to the quote including the Parish Councils standard terms and being agreed on the documentation prepared by the council, that the quote is accepted.
- 116 **Orchard and Meadow:-**
- 116.1 To review the Orchard and Meadow contract. (Papers 2023/19 and 20)
RESOLVED: Cllr Sim to update the contract and bring it back to full council for approval.
- 116.2 To consider a small information board at the orchard. (Paper 2023/21)
RESOLVED: To provide a small noticeboard at the Orchard.
RESOLVED: Cllr Sim to order the noticeboard.
- 117 To review and clarify the status of the Parish Council in the governance of Cartmel Village Hall and Allithwaite Community Centre.
RESOLVED: That the Parish Council expects to have sight of the minutes and annual accounts from Cartmel Village Hall, Allithwaite Community Centre, and the KGV Playing Fields.
- 118 To review the **Emergency Plan** and agree a way forward. (Papers 2023/22 and 2023/23)
RESOLVED: All Councillors to review the contact details throughout – particularly in Part 2.
- 119 To consider participating in the County of **Cumbria & D-Day 80** events, 6th June 2024, and agree a way forward. (Paper 2023/24)
RESOLVED: Cllr Lamb will investigate and report back to full council in due course.
- 120 To consider the **NALC Briefing document on Local Plans** and agree a way forward. (Paper 2023/25)
RESOLVED: Cllr Lewis to draft the response in collaboration with Cllr Lamb.

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- 121 To consider the following **correspondence** and to agree a way forward and/or a response:-
- 121.1 Fish Slab Question. (paper 2023/26)
RESOLVED: No reply.
- 121.2 Headless Cross tree and wall situation. (Paper 2023/27)
The land is not owned by the PC. The land belongs to the church. The PC does not know if the church is planning to plant a tree where the stump is. The PC understands that the stump is not due for removal.
RESOLVED: Clerk to provide the above information to Cllr Ryland.
- 121.3 Public footpath between the Cartmel road and Wartbarrow Lane. (Paper 2023/28)
RESOLVED: That this will now be the responsibility of Westmorland and Furness Council.
- 121.4 Oak Tree – adjacent to Old Barn Cottage, The Square, Cartmel. (Papers 2023/29 to 2023/32)
Approved by Westmorland and Furness Council.
- 121.5 Update re Neighbourhood Plan. (paper 2023/33)
It was reported that the PC is waiting for Westmorland and Furness Council to arrange a referendum.
RESOLVED: Cllr Lamb will chase up the referendum with W&FC.
- 122 To receive **Reports from Councillors** who represent the Council on other bodies (for information only) – if any.
Cllr Dean asked if the PC wish to receive reports and minutes from the Cartmel Village Society. The council indicated that it does please.
Cllr Dean asked if this is to include the minutes of the meetings about the Medieval Cartmel event, and the council confirmed that it does.
- 123 **Minor items for information only.**
Medieval Cartmel: the PC should write to the Blue Light Services informing them of the event.
- Allithwaite Cottage:-
- Original transfer documents found.
 - Cllr Dean will obtain quotes for resolving title issues. (Agenda item for next meeting).
 - Cllr Dean suggest that the title is divided into four parts, namely
 - Cottage
 - Allotment
 - Playground
 - Orchard.
 - Cllr Dean suggest that a land survey is conducted to facilitate the division of the title into the four parts.
 - Cllr Dean will obtain a quote for a land survey (Agenda item for next meeting)

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Resident Concerns: Residents are still requesting “ghost footpaths”. Cllr Sim will follow up with Highways. Perhaps signs warning of pedestrians in the road might be a better option.

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Items for next meeting.

- Apologies from Cllr Lewis for next meeting.
- Consideration of a proposal from Cllr Pendlebury for adoption of 20 mph speed limit.
- Speed signs outside schools.
- Update regarding quote for providing councillors with professional equipment, for consideration at Precept.
- Updated Orchard Contract for consideration.
- Allithwaite Cottage
 - Quote for land survey for consideration
 - Quotes for resolving title issues for consideration.
 - Any other cottage matters.
- Council to consider what action to take to fill the council vacancies.
- Quarry update.

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Date of next meeting.

Full Council : 12/10/2023 at Allithwaite Community Centre. 3.30 pm.

Finance Committee: 12/10/2023 after full council meeting.

As there was no further business the meeting closed at 8.24 pm.