

Project Name: Allithwaite Free Mini Library

Date of Risk Assessment: November 2018

Reviewed and Approved: 13th June 2024

Next review date: June 2025 and annually thereafter

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by whom?	Action by when?	Done
Slips and trips	Users	General good housekeeping carried out. Slight Step into Library facility.	Warning notice re: Beware of slight step. Floor kept clear of objects. Non slip surface on floor.	Comm. Group	From now on	
Fire	Library and Users	Regular monitoring by library Keeper, Members of the public, neighbours and traffic	Placed 17 meters away from nearest property behind church boundary wall. "No Smoking" notice inside library.	Comm. Group and Public		
Vandalism	Library	Regular monitoring by library keeper, Members of the public, neighbours and passing traffic	No	Group and Public		
Aesthetics	Village	Appropriately placed so as to have low profile and impact on surrounding area.	Consult church	Church and PC		
Weather	Library and Users	A temporary structure which will be secured to the ground or similar. Door latch to secure door in windy weather,	Purchase brackets to secure.	Church and PC		
Traffic	Users	Library placed off main driveway of church with a safe standing area before and after use of facility. Speed Limit on neighbouring church driveway is clearly sign posted 5 mph	Monitor Library Site, "Beware of traffic" notice inside library for user's information.	Comm. Group		
Inappropriate Use	Users and village	Regular monitoring by library keeper, members of the public and neighbours	Fix security light to library	Comm. Group		

NOTE: You should review this risk assessment if you think it might no longer be valid (eg following an accident in the library and adjoining area or if there are any significant changes to any identified or perceived new hazards)

ALLITHWAITE FREE MINI LIBRARY

Allithwaite Free Mini Library is now open, located at the gate entrance of St Mary's on Church Road. The facility is open 24 hours and for those dull days has a small solar powered light installed with a non-slip floor for the wet days to.

If you use the facility, don't forget to secure the door on the hook provided marked with yellow and black checked tape. As you would expect we ask users not to smoke for obvious reasons and if there is an issue with the facility contact numbers are listed within the library.

At present there are books of various genres which will be extended when more shelves are installed. There are no rules as such, except please return the books borrowed. There will also be comment forms for users to pass comments which will help us develop the library and if successful in Allithwaite a similar facility could be installed in an accessible site in Cartmel.

Our library keeper will monitor the library every few days to check on the facility and to resshelf any returned books.

The Parish Council would like to thank all those who have contributed to the facility in different ways including, Allithwaite & Cartmel WI, The Gateway Group, St. Mary's Church, Chris Naylor, Ashley Newstead and Mr & Mrs France.

