

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

## MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 8<sup>th</sup> FEBRUARY 2024 at 7.00 pm.

**Present:** Cllrs Lamb (Chair), Barrett, Dean, Huggett, Johnson and Simpson. The Clerk Christine Downey. One members of the public. Cllr Jenny Boak.

- 203           **Apologies** from members unable to attend:-  
203.1       To note apologies for absence given in advance of the meeting.  
              **Cllrs Donally and Sim.**  
203.2       To consider acceptance of reasons for absence – if consideration of reason requested.  
              **Not requested.**
- 204           **Declaration of interest:-**  
204.1       To note declarations of interest not already declared under members Code of Conduct or members register of Discretionary Pecuniary Interests.  
              **None.**  
204.2       To approve dispensation requests – if dispensation request received.  
              **None.**
- 205           **Public Participation:**  
205.1       **To receive comments & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration.  
(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purpose of clarification: A member of the public shall not speak for more than 3 minutes)  
              **None.**  
205.2       **Unity Council update:-**  
              **Dealt with later in the meeting – after item 218.**
- 206           To receive **draft minutes of Finance Committee** meeting of 4<sup>th</sup> January 2024. (Paper 2024/07)  
              **Received.**
- 207           To Confirm the **Minutes** of the previous meeting on 11<sup>th</sup> January 2024. (Paper 2024/08)  
              **RESOLVED: That the minutes of the meeting of 11<sup>th</sup> January 2024 are agreed and signed.**
- 208           To receive the **Clerks Report** (for information only). (Paper 2024/09)  
              **Received.**  
              **It was reported that the road closure at Flookburgh has been cancelled. Point 1.2 of the clerk's report.**
- 209           **Highway Matters:-**  
209.1       To receive a report on Cllr Deans meeting with a Highways Officer regarding the condition of footpaths.  
              **As circulated before the meeting.**  
              **In brief: Cllr Dean has had a very fruitful meeting with three officers from W&FC, they have taken away all the relevant information, and matters are in hand.**  
209.2       To receive an update on the situation re parking permits.  
              **Cllr Donally is following up re this problem.**

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209.3 To consider and note Highway Matters for information. (Councillors can comment on any minor highway issues currently causing concern).

**Cllr Huggett is disappointed that there are no plans for improvements to the footpaths at Aynsome Road.**

209.4 To finalise the 20 MPH speed limit application. (submission deadline is 16/02/24)

**It was reported that a good first draft has been prepared by Cllrs Johnson and Lamb.**

**It is a preliminary application and will be on cost.**

**RESOLVED: After a little more work it will be circulated to councillors for consideration and comment on Monday 12/02/24. Please can all councillors respond as soon as possible, because the application must be submitted by Friday 16/02/24.**

210 To consider the following **Planning Applications:-**

210.1 2024/0060/FPA WELL KNOWE BARN CARTMEL GRANGE-OVER-SANDS LA11 7SS Single storey extension, porch and internal alterations. Full application.

**No comments.**

210.2 2024/0115/FPA 71 KIRKHEAD ROAD GRANGE-OVER-SANDS LA11 7DD Loft conversion with rear dormer. Full application.

**No comments.**

211 To agree the **Accounts for Payment.** (Papers 2024/10 and 11)

|                              |                                      |                 |
|------------------------------|--------------------------------------|-----------------|
| Cumbria Waste recycling      | Bin emptying                         | 31.20           |
| Allithwaite Community Centre | Room Hire                            | 168.00          |
| Scribe                       | Annual Accounts package subscription | 414.72          |
| GrangeNow                    | Newsletter                           | 369.88          |
| Christine Downey             | Mileage Claim                        | 389.70          |
| WaterPlus                    | Water bill Cartmel toilets           | 18.11           |
| IH Media                     | Website services                     | 20.00           |
| Dobsons                      | Storage                              | 39.60           |
| Stationery                   | Paper, ink, and stationery           | 144.42          |
| Steve Sim                    | Book ends for mini library           | 15.99           |
| Christine Downey             | Clerks' salary                       | 945.14          |
| HMRC                         | PAYE – tax and Nic                   | 197.69          |
| Npower                       | Electricity Cartmel toilets          | <u>45.96</u>    |
| <b>TOTAL</b>                 |                                      | <b>2,800.41</b> |

**RESOLVED: That the payments above are approved.**

**RESOLVED: That the payments will be authorised by Cllr Lamb.**

212 **Fish Slabs and Pinnacle Project** and celebration:-

212.1 To receive an update on the Fish Slab and Pinnacle Project.

**As circulated before the meeting.**

**In brief: All the work is finished and will be checked at the end of the month. Any minor snags will be dealt with and hopefully the work will be signed off.**

212.2 To finalise the position regarding the fish slab lottery fund.

**Cllr Dean and the clerk are working on this and will report in due course.**

212.3 To discuss the siting of the former pinnacle and agree a way forward.

**The National Lottery require written confirmation from the planners that it is acceptable to locate the pinnacle outside. Cllr Dean has this in hand.**

**The lamination problem must be addressed before the school can house the pinnacle. The cost is £300 (excluding vat) and Cllr Dean is arranging for the work to be under way before the end of March.**

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- 213 **Quarry Working Group:-**
- 213.1 To receive an update regarding the Quarry.  
**RESOLVED: Carry forward to the next meeting.**
- 213.2 To consider and agree the Terms of Reference for the Quarry Working Group. (paper 2024/26)  
**RESOLVED: The terms of reference are approved and adopted.**
- 214 To receive an update regarding the **Cartmel Riverside Toilets** and agree a way forward.  
**As circulated before the meeting.**  
**In brief: Cllr Brook from W&FC was going to chase the request for W&FC to take back the lease, but nothing further has been heard. Cllr Boak will remind him. It is hoped that a decision will be received by the end of this month. Next week Cllr Dean is meeting with an individual who is interested in the toilets being reopened and will report back in due course.**  
**It was emphasised that public toilets, which are not part of the racecourse, are critical for the village.**
- 215 To receive an update regarding the **Cartmel Electricity Supply** and agree a way forward. (Paper 2024/12)  
The disruption experienced over the Christmas and New Year period was explained.  
**RESOLVED: To ask ENW, what is the capacity of the supply in the village, what exactly is causing the problems with the supply that are being experienced, and what plans does ENW have to resolve the problems.**
- 216 To receive the Allithwaite Report. (Paper 2024/13)  
**Received.**
- 217 To consider how information is best circulated and/or made available to parishioners and agree a way forward.  
It was reported that Age UK provide similar services to the CAB and have a local representative. Cllr Johnson will circulate the contact number of the local Age UK rep and everybody is encouraged to consider whether they could usefully pass on the details to any vulnerable individuals, or their carers.  
It was suggested that the volunteer drivers might be worth considering.  
**RESOLVED: Include on next agenda for further consideration.**
- 218 To consider the following **Policies:-**
- 218.1 Community Engagement Strategy. (Paper 2024/14)
- 218.2 Electronic Communication and Email Policy. (Paper 2024/15)
- 218.3 IT Security Policy. (Paper 2024/16)
- 218.4 Media and Press Policy. (Paper 2024/17)
- 218.5 Pension Policy. (Paper 2024/18)
- 218.6 Privacy Policy. (Paper 2024/19)
- 218.7 Project Management Policy. (Paper 2024/20)
- 218.8 Procurement Policy. (Paper 2024/21)
- 218.9 Publication Scheme. (Paper 2024/22)
- 218.10 Retention and Disposal Policy. (Paper 2024/23)
- 218.11 Subject Access Policy. (Paper 2024/24)
- 218.12 Volunteer Guidance. (Paper 2024/25)
- RESOLVED: That all of the polices listed above except the Project Management Policy and the Procurement Policy are approved and adopted, subject to updating the clerk's details**

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where necessary, and the removal of the reference to Shropshire Council in the Community Emergency Strategy.

**RESOLVED:** That Cllr Barret will redraft the Project Management Policy for further consideration at a later date.

**RESOLVED:** That Cllr Dean will forward suggested amendments to the Procurement Policy to Cllr Lamb.

The Council appreciate the amount of time and effort put into producing these policies and would like to thank Cllrs Lamb and Sim for all their hard work in this respect.

205.2

## **Unity Council update:-**

The following report was received from Cllr Boak.

- The poo bins at the bottom of the mile road have been well used. They were provided by Haven and emptied nearly every day.
- Good news about cadent not going ahead with closing the mile road.
- Grants have been given to different organisations of the committees, locally Lynster farmers for the flooding caused by the river Winster. The Lynster farmers are a group of farmers who are putting together a plan to help ease the flooding
- Also Arnside to Grange boardwalk received a grant for feasibility study.
- 10p swim for schoolchildren in barrow Ulverston and Kendal.
- Have had meetings for member development locality board children and young people. Working group for highways.
- Meathop flooding meeting an engineer has come up with what he thinks is the solution.

219

To receive **reports from councillors** who represent the Council on other bodies (for information only) – if any.

The PC has been asked to put forward names of individuals to act as Counting Observers for the Allithwaite and Cartmel Neighbourhood Planning Referendum. The verification and count will take place at 10pm on Thursday 29 February, 2024, at Allithwaite Community Centre. It is hoped that the count will be complete before midnight.

Cllrs Dean, Johnson and Lamb volunteered and the clerk will submit their names to the Counting Officer at W&FC.

220

## **Minor items for information only, and items for next agenda.**

- In view of the fact that the PC has successfully brought a Neighbourhood Plan to referendum, dealt with the NP Design Code, and completed a significant heritage project this year, it may be worth considering nominations for a Council Star Award, as organised by NALC. Clerk to obtain and circulate details on how to apply for an award.
- Cllr Boak gave her apologies for the next meeting on 14<sup>th</sup> March 2024.

221

## **Date of next meeting:**

**Full Council meeting: 14<sup>th</sup> March 2024, Allithwaite Community Centre, at 3.00 pm.**

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222 To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the **public and press be excluded from** the meeting, whilst item 223 is considered:-  
**RESOLVED: That the public and press be excluded from the meeting whilst item 223 is considered.**

223 To consider the potential sale price of the **Parish Cottage** and agree a way forward.  
**RESOLVED: Cllr Barrett to ask the estate agents what they would consider a fair price for the property, and what they recommend as a selling price.**  
**RESOLVED: Include item again on next agenda.**

As there was no further business the meeting closed at 8.00 pm.