

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT ALLITHWAITE COMMUNITY CENTRE ON THURSDAY 14th MARCH 2024 at 3.30 pm.

Present: Cllrs Donally (Chair), Barrett, Dean, Huggett, Sim and Simpson. The Clerk Christine Downey.

- 224 **Apologies** from members unable to attend:-
224.1 To note apologies for absence given in advance of the meeting.
 Cllrs Johnson and Lamb. Cllr Boak.
224.2 To consider acceptance of reasons for absence – if consideration of reason requested.
 Not requested.
- 225 **Declaration of interest:-**
225.1 To note declarations of interest not already declared under members Code of Conduct or members register of Discretionary Pecuniary Interests.
 None.
225.2 To approve dispensation requests – if dispensation request received.
 None.
- 226 **Public Participation:**
226.1 **To receive comments & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration.
 (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purpose of clarification: A member of the public shall not speak for more than 3 minutes)
 None.
226.2 **Unity Council update:-**
 None.
- 227 To Confirm the **Minutes** of the previous meeting on 8th February 2024. (Paper 2024/27)
 RESOLVED: That the minutes of the meeting of 8th February 2024 are agreed and signed.
- 228 To receive the **Clerks Report** (for information only). (Paper 2024/28)
 Received.
- 228 **Highway Matters:-**
229.1 To consider the condition of Allithwaite and Cartmel footpath 549015 and agree a way forward. (Papers 2024/29 and 30)
 It was reported that Cllr Huggett has been informed by Andy Sim the Countryside Access Officer that Holker Estates are responsible for making good the footpath following their work on trees there. He suggested that the PC informs Holker Estates that he has advised that it is their responsibility and that if they have any questions they should contact him.
 RESOLVED: That Cllr Huggett will draft a suitable email for the clerk to send to David Harvey at Holker Estates. It will include a request for the timeframe for the work to be done.
229.2 To receive an update regarding the condition of footpaths generally.
 Ongoing.
229.3 To receive an update on the position regarding the gate at Tithe Barn, Cartmel and to agree a way forward.
 RESOLVED: That the clerk will write again asking for the removal of the gate.

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229.4 To receive an update on the situation re parking permits.
It was reported that neither Sean Hall the Parking Manager at W&FC, or Jonathan Brook the leader of W&FC, have responded to the council’s questions on this matter. Cllr Donally is pursuing this matter with Sean Hall.

RESOLVED: Clerk to request that Jonathan Brook attends another A&CPC meeting so that this can be pursued.

229.5 To formally ratify the Parish Councils application for a 20mph area. (Papers 2024/31 and 32)

It was reported that some adjustment to the location where the speed limit reduces from 30 mph to 20 mph may be needed, but that the best way forward is to wait for the outcome of the 20mph area application in the first instance. It will be possible follow up with a request for any further work that is deemed necessary at a later date.

RESOLVED: That the Parish Council’s application for a 20mph area is formally ratified.

229.6 To consider and note Highway Matters for information. (Councillors can comment on any minor highways issues currently causing concern)

It was reported that some councillors are experiencing lengthy delays for pot holes to be repaired after they have been reported online (Including photos, maps, sketches and exact location details), while other councillors are not.

RESOLVED: That Cllr Barrett will collate details of reported pot holes that have not been dealt with within 14 days.

RESOLVED: That Cllr Dean will find out who is taking over from Peter Hoskins at Highways when he retires at the end of this month.

RESOLVED: That brief details of what the council does re reporting potholes and highway problems should be reported regularly in the Newsletter.

RESOLVED: That the Newsletter article will invite residents who need help reporting highway problems to contact the clerk, who will forward all such requests to Cllr Barret for attention.

230

Planning Matters:-

230.1 To consider the following **Planning Applications:-**

230.1.1	2024/0302/FPA	23 Templand Park Allithwaite GRANGE- OVER-SANDS LA11 7QS	Installation of flat roof rear dormer incorporating roof lift, internal alterations, and PV panels to front elevations.	RESOLVED: No comments.
230.1.2	2024/0312/FPA	Redford Aynsome Road Cartmel GRANGE- OVER-SANDS LA11 6PR	Internal & external alterations to upgrade existing property including altering the front elevations to replace porch and entrance doors, and introduction of roof lights together with new patio windows to the rear. And the repainting of windows and to make repairs to front dormer.	RESOLVED: No comments.
230.1.3	2024/0130/FPA	Whinfell Wart Barrow Lane Allithwaite GRANGE-OVER-SANDS LA11 7RA	Demolition of existing derelict dwelling and erection of replacement dwelling.	RESOLVED: Allithwaite and Cartmel Parish Council object to this proposed

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				<p>development on the basis that:</p> <ol style="list-style-type: none"> 1. The proposed new build is out of keeping with and disproportionate to the other properties in the area. 2. The proposed development being two stories would significantly impinge on the skyline. 3. The proposed development would through its disproportionate size, impingement on the skyline and have an impact on the view from Cartmel Road to Wart Barrow Lane which was defined as a significant view in the Allithwaite and Cartmel Development Plan approved by referendum last month.
230.1.4	2024/0326/FPA	Cartmel Junior And Infant C Of E School Aynsome Road Cartmel GRANGE-OVER-SANDS LA11 6PR.	Works to existing playground and school canteen/sports hall site to enhance facilities	RESOLVED: That Allithwaite and Cartmel Parish Council supports this application.
230.1.5	2024/0358/FPA	Brameld House Holme Lane Allithwaite GRANGE-OVER-SANDS LA11 7QD	The construction of a single storey wrap around extension.	RESOLVED: No comments.

230.2 To consider how planning comments are delivered between meetings. (Paper 2024/33)

It was reported that Cllr Dean has been advised by a planning officer that where a planning application arrives too late to be included on an agenda for a meeting, that a request for an extension to the standard 21 day time limit would be granted, on the basis that the Parish Councils response would be submitted within a few days (up to 7) of the following meeting. Confirmation in writing has not been received.

RESOLVED: After consulting with Cllr Lamb, Cllr Dean will request written confirmation of this arrangement from the planning department.

231

To agree the **Accounts for Payment**. (Papers 2024/34 and 35)

Staples	Stationery	46.98
Cumbria Waste Recycling	Waste Collection	29.16
Steve Sim	Manure, fertiliser, loppers	174.73
Waterplus	Water bill Cartmel toilets	16.03
Allan Hughes	Repairs	360.00
Deposit Protection Scheme	Tenants deposit	400.00
Grange Now	Newsletter	246.38
John Coward Architects	Architects fee	365.40
Walker Conservation Specialists	Conservation works	984.42

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WML Consulting	Design and sketch	360.00
Dobsons	Storage	24.00
John Coward Architects	Architects fee	122.40
Christine Downey	Clerk's salary	944.94
HMRC	PAYE	197.89
Npower	Electricity bill Cartmel toilets	43.00
IH Media	Website services	20.00
Cumbria Waste Recycling	Waste collection	<u>29.16</u>
TOTAL		4,364.49

RESOLVED: That the payments above are approved.

RESOLVED: That the payments will be authorised by Cllr Huggett.

- 232 **Fish Slabs and Pinnacle Project** and celebration:-
- 232.1 To receive an update on the Fish Slab and Pinnacle Project, including the siting of the pinnacle, and agree any necessary action.
As circulated before the meeting.
In brief: The relocation of the pinnacle does not need planning consent. The National Lottery Heritage Fund will fund the relocation of the pinnacle to the school. Cllr Dean will request an extension to the end of April for finalisation of matters with the National Lottery Heritage Fund.
- 232.2 To finalise the position regarding the fish slab lottery grant.
Cllr Dean and the clerk are working on this and will report in due course.
- 233 **Quarry Working Group**:- To receive an update from the Quarry Working Group, to consider recommendations, and to agree actions.
 It was reported that the Quarry Working Group has not been established yet but is in hand. Cllr Barrett has been in touch with the school who are keen to access the quarry for the Forest Schools initiative.
- RESOLVED: Cllr Barrett to ask the clerk to include this item on a future agenda in due course.**
- 234 To receive an update regarding the **Cartmel Riverside Toilets** and agree a way forward.
 It was reported that Cllr Dean has not received a response to his email to W&FC about this matter, and that Jonathan Brook has not reported back on it after his attendance at the 14th of December 2023 meeting.
RESOLVED: Cllr Dean will send a copy of his original email to the clerk for reference.
RESOLVED: That the clerk will send a written request for a response to the question to Jonathan Brook and will copy in the Chief Executive Sam Plumb.
- 235 To receive an update regarding the **Cartmel Electricity Sub-station Supply** and agree a way forward.
Carry forward to next agenda.
- 236 To receive the Allithwaite Report. (Paper 2024/52)
Received.
- 237 To consider how information is best circulated and/or made available to parishioners and agree a way forward.
Carry forward to next agenda.

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- 238 To consider the following **existing Policies**:-
- 238.1 Bulling and Harassment Policy. (Paper 2024/36)
 - 238.2 CIL Funded Projects. (Paper 2024/37)
 - 238.3 Councillor Induction Guide. (Paper 2024/39)
 - 238.4 Health and Safety Policy. (Paper 2024/40)
 - 238.5 Risk Management Strategy. (Paper 2024/41)
- RESOLVED: That all of the polices listed above are approved and adopted**
RESOLVED: Cllr Sim will check for a lone working policy and forward to the clerk if found.
- 239 To consider the following **new Policies**:
- 239.1 Website Management Policy. (Paper 2024/42)
 - 239.2 Website Terms of Reference. (Paper 2024/43)
- RESOLVED: That the above policies are approved and adopted.**
- 240 To consider quotes and agree a way forward in respect of IT and Website design and support. (papers 2024/46 to 2024/51)
- RESOLVED: To accept the quotes from Cloudy IT and Aubergine.**
- 241 To consider a proposal regarding work on Cartmel River Borders and the bus shelter and agree a way forward. (Paper 2024/53)
- RESOLVED: To approve the quotes and proceed with the work.**
- 242 To consider the following correspondence and to agree a way forward and/or a response:-
- 242.1 Free official portrait of the King. (Paper 2024/44)
- RESOLVED: To accept the offer of a free portrait of the King.**
- 242.2 Response from Westmorland & Furness Council to the parish councils' comments on the draft statement of licensing policy. (Paper 2024/45)
- It was reported that the proposed policy and the response from W&FC do not cover the issues that have been raised by A&CPC. Specific conditions about particular properties are really needed, and that this might be tackled by asking for conditions to be applied to specific licenses.
- RESOLVED: To accept the offer from W&FC for an officer to attend a council meeting to discuss this further.**
- 243 To receive **reports from councillors** who represent the Council on other bodies (for information only) – if any.
- None.**
- 244 **Minor items for information only, and items for next agenda.**
- Minor items:-
 - Note Councillor Barrett's apologies for the April meeting.
 - The clerk is on holiday next week and the week after.
 - Cllr Sim will forward Heathers contact details to the clerk who will attempt to obtain the governing documents for the Allithwaite Playing Field Association.
 - Contact details for the lengthsman will be sent to the clerk, who will follow up on outstanding payments to him.
 - Next Agenda:-
 - Allithwaite Community Centre roof issues.
 - Publicity campaign, to raise awareness of all that the council does, and to encourage new councillors to come forward.

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245 **Date of next meeting: 11th April 2024.**

246 To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the **public and press be excluded from** the meeting, whilst item 247 is considered:-
RESOLVED: That the public and press be excluded from the meeting whilst item 247 is considered.

247 To consider the potential sale price of the **Parish Cottage** and agree a way forward.
It was reported that the valuation of the property is scheduled to take place in April, and that guidance on the legal position re the price is awaited from CALC.
RESOLVED: Include item again on next agenda.

As there was no further business the meeting closed at 16.40.