

ALLITHWAITE AND CARTMEL PARISH COUNCIL

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5th April 2024

There will be a Meeting of Allithwaite and Cartmel Parish Council Finance Committee; on Thursday 11th April 2024 at Cartmel Village Hall, to commence immediately after the full council meeting concludes.

All Parish Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

C Downey. 05/04/2024: Christine Downey: Clerk/RFO.

AGENDA

- F28 **Apologies:** To Note Apologies for absence given in advance of the meeting.
- F29 **Declaration of Interest:** To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- F30 To receive **Comment & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
- F31 To confirm the **Minutes** of the Finance Committee Meeting on 4th January 2024. (Paper F2024/20)
- F32 To conduct the **Quarterly Internal Control checks** for the three months to 31st March 2024:-
32.1 Payments and Receipts. (Paper F2024/21 and 22)
32.2 Bank Reconciliation. (Papers F2024/23, 24 and 25)
32.3 VAT return. (Paper F2024/26)
32.4 Performance against budget 2023/24 . (Paper F2024/27)
32.5 To complete the Parish Council Internal Control checklist. (Paper F2024/28)

F33 Reserves:-

- 33.1 Review the position of **Allocated and Unallocated Reserves**. (Paper F2024/29)
- 33.2 Agree **recommendations to be made to full council** regarding which earmarked (allocated) reserves can be safely transferred to the general (unallocated) reserves, if any.

F34 To consider a **transfer** to or from the savings account and to agree a way forward:-

As at 31/03/2024	Bank statement balance	Add Outstanding receipts	Less Outstanding payments	Balance as per cash book
Community account	121,956.32	0.00	478.25	121,478.07
Reserve Account	25,492.89	0.00	0.00	25,492.89
Unity Trust Account	471.18	0.30	0.00	471.18
Total	147,920.39	0.00	478.25	147,442.14

F35 To consider **VAT repayment claim principles** for parish councils and related matters.

F36 To consider the **Year End report for the APM**. (Papers F2024/30 and 31)

F37 To review the **Asset Register** and agree any amendments necessary. (Paper F2024/32)

F38 To review the **Policies and Procedures Review Timetable** and agree any actions. (Paper F2024/33)

F39 **Minor items for information** only, and **items for next agenda**.

F40 Date of next Finance Committee meeting.

C Downey.

05/04/2024. Christine Downey. (Clerk/RFO).