

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

Parish Clerk: Christine Downey  
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7<sup>th</sup> June 2024

## There will be a Meeting of Allithwaite and Cartmel Parish Council, on Thursday 13<sup>th</sup> June 2024 at 3.00 pm – to at Allithwaite Community Centre.

**All Parish Council Meetings are open to the Public and Press.**

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

*C Downey*. 07/06/2024: Christine Downey: Clerk/RFO.

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### AGENDA

40. **Apologies** from members unable to attend: -
  - 40.1 To Note Apologies for absence given in advance of the meeting.
  - 40.2 To consider acceptance of reasons for absence – if consideration of reason requested.
41. **Declaration of Interest:** -
  - 41.1 To provide the Clerk with new Declaration of Interest forms for W&FC. (Paper 2024/112)
  - 41.2 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
  - 41.3 To Approve Dispensation Requests – if dispensation request received.
42. **Public Participation:**
  - 42.1 To receive **Comment & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.  
(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification: A member of the public shall not speak for more than 3 minutes).
  - 42.2 **Unity Council update** – if councillor in attendance or report received.
43. To consider written **applications for the office of parish councillor** and to fill vacant seats by co-option. (Paper 2024/113)
44. To **Confirm the Minutes** of the previous full council meetings on 9<sup>th</sup> May 2024. (Paper 2024/114)
45. To receive the **Clerks Report** (for information only). (Paper 2024/115)

46. **Highway Matters:**

- 46.1 To receive an update on proposed **TRO/parking** changes.
- 46.2 To receive an update on the situation re **parking permits**.
- 46.3 To consider and note **Highway Matters** for information. (Councillors can comment on any minor highway issues currently causing concern)

47. To agree the **Accounts for Payment**. (Papers 2024/116 and 117)

48. End of year **Accounts** and the **Annual Governance and Accounting Return (AGAR): -**

- 48.1 To Review and Approve the 2023/24 End of Year Accounts. (Paper 2024/118)
- 48.2 To Approve and Sign the Annual Governance Statement 2023/24 – AGAR Section 1. (Paper 2024/119)
- 48.3 To Approve and Sign the Annual Accounting Statement 2023/24 – AGAR Section 2. (Paper 2024/120)
- 48.4 To Consider and Resolve the recommendations in the 2023/24 Internal Audit Report. (Paper 2024/121)

49. To receive an **Update** regarding: -

- 49.1 IT support from ICloudy.
- 49.2 Website update from Aubergine.

50. To consider the following **draft policies**: -

- 50.1 Email and Internet policy. (Paper 2024/122)
- 50.2 Vexatious Requests Policy. (Paper 2024/123)

51. To review the following **policies and procedures**: -

- 51.1 Child Protection and Safeguarding Policy. (Paper 2024/124)
- 51.2 Equal Opportunities Policy. (Paper 2024/125)
- 51.3 Equality and Diversity Policy. (Paper 2024/126)
- 51.4 Quarry Management Plan. (Paper 2024/127)
- 51.5 Risk Assessment, Parish Council. (Paper 2024/128)
- 51.6 Risk Assessment, Mini Libraries. (Paper 2024/129)
- 51.7 Risk Assessment, Quarry. (Paper 2024/130)

52. To receive the **Allithwaite Report**. (Paper 2024/131)

53. To receive an update re the **Lengthsman's Contract**.

54. **Fish Slabs and Pinnacle Project**: - To receive an update on the project, including the siting of the pinnacle, and agree any necessary action.

55. To receive an update regarding the **Cartmel Riverside Toilets** and agree a way forward.

56. To consider the position of the Allithwaite **Wargrave** and agree a way forward.

57. To receive an update regarding the **Electricity Supply to the village** (Cartmel) and agree a way forward.

58. To review the **Communication Arrangements** and to agree a way forward: -

- 58.1 To consider how the Newsletter can be best utilised.
- 58.2 To consider a Publicity Campaign to raise awareness of all that the council does, and to encourage new councillors to come forward. (Paper 2024/109)
- 58.3 To consider appointing a PR practice.

59. To consider the following **correspondence** and to agree a way forward and/or a response: -

- 59.1 Cartmel Old Grammar School Trust re appointment of trustee. (Paper 2024/132)
- 59.2 Safety of Lithium Batteries. (Paper 2024/133)
- 59.3 Bus service comments. (Paper 2024/134)

60. To Receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
61. **Minor items for information** only, and **items for next agenda**.
62. **Date of next meeting**.
63. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the **public and press be excluded** from the meeting, whilst item 64. is considered: -
- 64.To consider any offer received for **Parish Cottage** and agree a way forward.

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