

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT ALLITHWAITE COMMUNITY CENTRE ON THURSDAY 13th JULY 2023, at 3.30 pm.

Present: Cllrs Lamb (Chair); Dean, Donally, Johnson, Pendlebury and Sim. The Parish Clerk Christine Downey. Two members of the public.

68

Apologies:

Received from Cllr Huggett.

69

Parish Clerk recruitment update: Cllr Lewis proposes that the Parish Council approves the appointment of Christine Downey as Parish Clerk/RFO following a successful recruitment and selection process.

RESOLVED: That Christine Downey is appointed as Parish Clerk and Responsible Financial Officer.

70

Minutes of Last Meeting: To authorise the Chair to sign the minutes of the Parish Council meeting held on 15th June 2023 as a true record.

RESOLVED: That the minutes of the meeting of 15th June 2023 may be signed.

71

Declaration of Interest: To receive declarations of interest by members in respect of items on this agenda.

None.

72

Request for Dispensations: The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

None.

73

Public Participation:

a Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.

None.

b Unity Council update: Cllr Boak.

No report received.

74

Update on issues and actions from the previous meeting:

a **Allithwaite quarry:**

Fencing tender and grant application. Cllr Sim.

Cllr Sim reported that the landlord has agreed to meet the contractor to look at the boundary. Cllr Sim has walked the site with the contractor already.

RESOLVED: Cllr Pendlebury will ring the contractor to find if he is happy to proceed.

Trees:

It was reported that a tree had fallen over in the quarry and that the Chair gave approval for it to be sorted out.

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Legal ownership document:

A copy of the legal ownership document was provided to the Clerk.

75

Allithwaite and Cartmel business:

a Update on Fish Slabs project and funding: Cllr Dean

RESOLVED: Cllr Dean and the Clerk will update the budget in due course.

b Riverside Toilets project, risks and expenditure update: Cllr Dean

It was reported that the position is the same as previously and that the sub-group has not met recently.

c Riverside Toilets water and electricity bill review: ALL

It was reported that:-

i) It has been minuted at a previous meeting that the council is not proceeding with the toilet project.

ii) What is needed is a meeting of the toilet sub-group to discuss options, particularly what can, and cannot, be done with grant money.

iii) Cllr Donally is meeting with David Unsworth who provides porta loos and will discuss screened facilities.

RESOLVED: That the clerk will chase the refund from WaterPlus.

RESOLVED: That the clerk will establish the rate of the ongoing standing charges.

RESOLVED: To consider abandoning the project and agree a way forward at the August meeting.

d Allithwaite Cottage update: Cllrs Donally and Dean

It was reported that:-

i) The cottage is now with an agent.

ii) The tenants have a number of small complaints; the plastering around the new windows has not been done, and the door does not close properly and might need an emergency fix.

RESOLVED: Cllr Donally will visit the tenants to discuss the matters.

76

Community and environmental matters:

a Community Grants advertisement and timescale for 2023/24: ALL

No further action at this time.

b Bus route 530 update: Cllr Lewis

The bus route update has been circulated.

RESOLVED: To add details to the Newsletter.

77

Highways and Lengthsman:

a "Speeding in our villages" project: Cllrs Johnson and Lamb

It was reported that Cllr Johnson has been in touch with two companies regarding electronic speeding signs.

RESOLVED: To proceed.

b Issues for reporting on HIAMS

It was reported that:

i) Details of how to report will be included in the Newsletter.

ii) Problems in Grange are being reported to Cllr Pendlebury who will pass them on to Grange Council.

iii) There is an online update re Highway matters on 19th July. The invitation has been circulated. The Council should be represented.

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- iv) TRO meeting: This is proposed to be on 7th August from 2pm to 4pm at Cartmel Village Hall. Cllr Dean will confirm with attendees in due course.

78 **Planning: None.**

79 **Finances, Accounts, Assets and Audit:**

- a To approve payment of the invoices received since the last meeting

Dean Shaw: Orchard cut and strim	620.00
Greenlane Archaeology: archaeological watching brief	1,992.00
Julie Hendry: Clerks expenses	30.60
Grange Now: Newsletter	369.88
John Coward Architects: Signage	<u>436.68</u>
Total	£3,449.16

RESOLVED: That the payments are approved.

RESOLVED: That the payments will be authorised by Cllrs Huggett and Lamb.

- b To consider the funding request from King George V Jubilee Park

RESOLVED: Clerk to order the picnic table.

RESOLVED: Clerk to advise how much of the 10K balance remains after the picnic bench expenditure has been taken into account.

- c To consider amendments required to the banking arrangements and to agree a way forward

RESOLVED: That the current account and savings account with Barclays Bank will be transferred to The Unity Trust Bank.

RESOLVED: Clerk to proceed with arrangements to transfer the bank accounts to The Unity Trust Bank, and to change the mandate as necessary (to reflect new clerk).

- d To consider the position regarding a pension scheme and to agree a way forward

RESOLVED: Clerk to research pension scheme options and report back in due course.

- e Clarification of the status of the PC in the governance of Cartmel Village Hall and Allithwaite Community Centres: ALL

A copy of the Title register details for Allithwaite Community Centre was provided to the clerk.

RESOLVED: Carry item forward to next agenda.

RESOLVED: Cllr Lamb will search for the Title register details for King George V Playing Field, which might be found under "Land at Village Hall".

80 **Correspondence, meetings and consultations:** For information only, as previously circulated.

In connection with a Freedom of Information request, it was reported that the Quarry is not public land, that the freehold is with the Council, it is a Council asset, and that the council is responsible for it.

The clerk will respond to the freedom of information request in due course.

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- 81 **Minor items:** Items for information only
The Clerk will contact Ian at IH Media regarding the problems with email.
River Contaminants: Cllr Johnson gave a report on the work to remove Hemlock from the river in previous years, and the current position.
Cllr Donally gave details of the document storage option that she will be proposing at the next council meeting: The initial cost is £50, with a charge of £5 a week thereafter. At this rate the budget would last for seven years. The initial charge is to box up the material and take it away to storage. Access is then by arrangement. Cllr Donally will go through the documents in due course, but as there was a thorough review not too long ago it is thought that it will all be items that need to be retained.
- 82 **Items for next agenda:**
- a Communication Working Group update: Cllr Lewis.
 - b Document Storage update: Cllr Donally
 - c Clarification of the right of way on race days.
 - d Toilet Project: To consider abandoning the project and agree a way forward. As per item 75c above.
 - e Clarification of the status of the PC in the governance of Cartmel Village Hall and Allithwaite Community Centres. As per item 79e above.
 - f Regularise the boundary at the cottage. Get the land registry title amended.
 - g Review and clarification of position of Committees, Sub-Committees and Working Groups.
- 83 **Date and time of next Meeting:**
10/08/2023, 7pm in Cartmel Village Hall – subject to room availability.
14/09/2023, 7pm in Cartmel Village Hall.
- There being no further business the meeting closed at 16:27.