

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

## MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON TUESDAY 8<sup>TH</sup> AUGUST 2003, at 7.00 pm.

**Present:** Cllrs Lamb (Chair); Dean, Donally, Huggett, Johnson and Pendlebury. The Parish Clerk Christine Downey.

- 84           **Apologies** from members unable to attend:-  
84.1       To note apologies for absence given in advance of the meeting.  
              **Apologies were received from Cllrs Lewis and Sim.**  
84.2       To consider acceptance of reasons for absence – if consideration of reason requested.  
              **None.**
- 85           **Declaration of interest:-**  
85.1       To note declarations of interest not already declared under members Code of Conduct or members register of Discretionary Pecuniary Interests.  
              **None.**  
85.2       To approve dispensation requests – if dispensation request received.  
              **None.**
- 86           **Public Participation:**  
86.1       **To receive comments & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration. (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purpose of clarification: A member of the public shall not speak for more than 3 minutes)  
              **None.**  
86.2       **Unity Council update.**  
              **No report received.**
- 87           To **Confirm the Minutes** of the previous meeting on 13<sup>th</sup> July 2023. (Paper 2023/1)  
              **RESOLVED: That the minutes of the meeting of 13<sup>th</sup> July 2023 are agreed and signed.**
- 88           To receive the **Clerks Report** (for information only). (Paper 2023/2)  
              **Received.**
- 89           **Highway Matters:-**  
89.1       To consider and note Highway Matters for information. (Councillors can comment on any minor highway issues currently causing concern)  
              **Reports of problems in Grange are still being received and passed on as appropriate.**

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**Finance, Accounts, Assets and Audit:-**

90.1 To agree the Accounts for Payment. (Papers 2023/3 and 2023/4)

Cartmel Village Hall – room hire	252.00
Cartmel Village Hall – room hire	51.50
Dean Shaw – orchard/meadow cutting	440.00
Cumbria Waste Recycling – waste collection	29.16
Diane Malley Payroll Services	60.00
Grange Now - Newsletter	369.88
Steve Sim – weedkiller for orchard	50.95
Westmorland and Furness Council – playground inspection report	195.00
Clerk salaries	1,123.10
HMRC – PAYE and NIC	100.89
Greenlane Archaeology ltd – Archaeological watching brief	870.60
Jon Coward Architects – architect fees, Fish Slabs and Pinnacle project	832.80
Jennifer Brook – community engagement	1,862.50
Jane Davies – community engagement	2,362.50
Jon Wright Ltd – cemetery/triangle grass cutting	608.00
Npower – electricity bill Cartmel Riverside Toilets	34.30
Napthens Solicitors – tenancy advice	1,089.00
Walker Conservation Specialist – conservation work Fish Slabs and Pinnacle project	18,537.41
David Jinks – copper wire	<u>16.38</u>
<b>TOTAL</b>	<b>28,885.97</b>

**RESOLVED: That the payments are approved.**

**RESOLVED: That the payments will be authorised by Cllrs Huggett and Lamb.**

90.2 Review and agreement of amended AGAR Section 2. (Papers 2023/5 and 2023/6)

**RESOLVED: Amended AGAR reviewed and approved.**

91

To receive an update on the fish slabs project and funding.

**Received.**

**Item for the next agenda:** £500 contribution by the Parish Council toward the cost of the major celebration in the village on 30<sup>th</sup> September, to celebrate the restoration of the Fish Slabs and Pinnacle. The consensus was that it is appropriate for the parish council to support this event, in this amount, and that this item will be added to the next agenda. And that a banner or display should be considered at next meeting.

92

To consider matters regarding The Cottage and agree a way forward:-

92.1 To consider regularising the boundary at the cottage and amending the land registry title.

**RESOLVED: to regularise the boundary and amend the land registry title.**

**RESOLVED: Cllr Dean to instruct Napthens Solicitors to proceed with these matters.**

92.2 To consider holding a public meeting to discuss the sale of the cottage.

**RESOLVED: Not to hold a public meeting to discuss the sale of the cottage.**

92.3 To consider instructing the estate agent to proceed with the sale.

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**RESOLVED:** To instruct the estate agent to proceed with the sale – subject to the satisfactory regularising of the boundary and amendment of the land registry title.  
**RESOLVED:** Cllr Dean will pass on details of the estate agent who it has been agreed to use for the sale, to Cllr Pendlebury.

93 To receive an update regarding **the Quarry** and to agree a way forward. (Paper 2023/7)

**RESOLVED:** Cllr Pendlebury will pursue a contractor to install the fence.

94 To consider matters regarding the Cartmel Toiles and agree a way forward:-

94.1 To review the ongoing costs and consider abandoning the project. (Paper 2023/8)

**RESOLVED:** To abandon the existing project and to investigate bringing forward a modified scheme whilst supporting the racecourse plans to possibly install a Changing Places facility

**RESOLVED:** To continue to pay the monthly water and electricity charges for the Cartmel Riverside Toilets until a definitive decision is reached on a way forward.

94.2 To agree a date for a meeting of the toilet sub-group.

**RESOLVED:** That the Cartmel Riverside Toilets Working Group will endeavour to meet again and put forward options for the building before the next parish council meeting on 14th September 2023.

95 To consider a proposal regarding the **document storage** and to agree a way forward.

**RESOLVED:** That the storage document arrangements proposed by Cllr Donally (as detailed at item 81 of the minutes of 13<sup>th</sup> July 2023) are agreed.

**RESOLVED:** Cllr Donally to proceed with the document storage arrangements.

96 To review and clarify the position regarding the **right of way on race days**, and to agree a way forward.

**RESOLVED:** No further action.

97 To review and clarify the status of the Parish Council in the **governance of Cartmel Village Hall and Allithwaite Community Centre**.

**RESOLVED:** That Cllr Lamb will discuss the position with Cllr Sim in order to clarify the matter.

98 To receive an **update from the Communication Working Group**.

**None.**

99 To review and clarify the position of the **Parish Council Committees, Sub-Committees and Working Groups** and to agree a way forward. (Paper 2023/9)

There was a general discussion about the structure of Council Committees and Sub-Committees, and the legal basis and responsibilities of each.

It was reported that Working Groups have no basis in law and are an informal arrangement.

The Clerk suggested that the council should consider if it wishes to have terms of reference for working groups in future, and whether it should appoint councillors to

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each working group at the annual meeting of the council in May each year, at the same time as councillors must be appointed to Committees or Sub-Committees.

**RESOLVED: That the Parish Council will appoint a Finance Committee.**

**RESOLVED: That the Clerk will prepare draft terms of reference for the Finance Committee, for consideration at the next meeting.**

**RESOLVED: That the draft terms of reference for the Finance Committee will include responsibility for staffing matters.**

100

## **Trees:-**

100.1 To consider a request for the cutting of trees at the top of Greendales, those on the grass at the side of the path down to the community centre, and the large tree at the side of the football pitch. (Paper 2023/10)

**RESOLVED: That the resident needs to pursue their concerns with the Management Committee of the Community Centre and with Persimmons.**

100.2 Trees adjacent to Church Road, Allithwaite: To consider a request from Allithwaite School for a contribution to the cost of felling a tree. (Paper 2023/11)

**RESOLVED: That the Parish Council would need confirmation of ownership of the trees in order to consider any request for involvement in their maintenance or management, including any contribution to costs.**

101

To receive reports from Councillors who represent the council on other bodies (for information only) – if any.

Cllr Johnson reported that the lock on the mini library in Allithwaite had been broken, but that it has now been fixed.

Cllr Donnal requested that it is minuted that she received the signed lease for the Cottage from the Clerk today.

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**Minor items** for information only.

Cllr Lamb is updating the emergency plan.

Newsletter items to Cllr Lamb please.

Tim Farron MP will be holding a Question and Answer session in Cartmel.

Neighbourhood Plan: Likely to find out about recommendations in September, and maybe referendum in October.

The Clerk is on holiday next week.

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Items for next meeting.

1. £500 contribution by the Parish Council toward the cost of the major celebration in the village on 30<sup>th</sup> September, to celebrate the restoration of the Fish Slabs and Pinnacle.
2. Banner or display at the celebration on 30<sup>th</sup> September.
3. That the council should consider providing councillors with laptops or tablets, and printers, in view of the amount of detailed papers that are provided in support of meeting and projects. The items to remain council property and to be returned as and when councillors leave the council.

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Date of next meeting.

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14<sup>th</sup> September 2023 at Cartmel Village.

As there was no further business the meeting closed at 8.24 pm.