



ALLITHWAITE AND CARTMEL PARISH COUNCIL



COMMUNITY INFRASTRUCTURE LEVY POLICY - (CIL)

APPROVED AND ADOPTED: 14/03/2024

REVIEW DATE: March 2026 and every two years thereafter.

MCL FEB 24

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1. SUMMARY

1.1 The Parish Council presently receives 15% of the Community Infrastructure Levy on new developments. This will rise to 25% when the Neighbourhood Plan is implemented.

1.2 This money is paid to the PC twice yearly and has to be spent within 5 years of receipt.

1.3 There is a requirement on the PC to report in Autumn on total receipts, monies spent, what those monies are spent on and any monies still unspent annually.

1.4 There is a wide remit on what the PC can spend CIL on but no constraints on how it should spend it. It is not required to spend it on its own projects and can if it chooses fund projects from external organisations.

1.5 If the PC spends CIL funds on its own projects then this spend is treated like any other project and is subject to the Council's Financial Regulations and procedures under Standing Orders.

2. WHAT IS COMMUNITY INFRASTRUCTURE LEVY (CIL) AND HOW IS IT ALLOCATED?

2.1 The Community Infrastructure Levy (CIL) allows Westmorland and Furness Council (W&FC) to raise funds, from some forms of new development, to help fund the infrastructure needed to mitigate the impacts of new development.

2.2 CIL funds are used for either infrastructure of wider strategic benefit to the Council or local infrastructure. Westmorland and Furness Council's CIL Policy for Parish and Town Councils can be found on their website CIL for Town and Parish Councils (westmorlandandfurness.gov.uk).

3. ALLITHWAITE AND CARTMEL PARISH COUNCIL CIL POLICY

3.1 The regulations that govern how CIL is spent require that Allithwaite and Cartmel Parish Council utilises the local CIL allocated towards either:

- The provision, improvement, replacement, operation or maintenance of infrastructure
- or anything else that is concerned with addressing the demands that development places on the Parish of Allithwaite and Cartmel

3.2 These definitions allow Allithwaite and Cartmel Parish Council and the local community to consider quite broadly what is needed to help to mitigate the impacts of development in Allithwaite and Cartmel.

3.3 The definition of infrastructure is broad and includes roads and other transport infrastructure, schools and other educational facilities, medical facilities, sporting and recreational facilities and open spaces.

3.4 Allithwaite and Cartmel Parish Council will work closely with the local community and infrastructure providers to identify potential improvement schemes, encouraging and, if applicable, sponsoring applications put forward.

3.5 Allithwaite and Cartmel Parish Council has a five-year period in which to spend CIL monies from the date received, thus funds may be accumulated to provide for major projects.

3.6 All decisions involving the approval CIL applications and disbursement of CIL payments must be made at a meeting the Full Parish Council.

4. WHO CAN APPLY?

4.1 Applications may be made by External applications from not-for-profit organisations.

4.2 Applicants may include statutory infrastructure providers, state schools, community groups and registered charities.

4.3 Applications by membership organisations must be able to demonstrate a wider community benefit. Given that CIL is public funding, any new or improved facilities should be accessible to a range of people within the community.

4.4 Applications must be received from the delivery organisation, rather than an individual.

4.5 Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

4.6 Allithwaite and Cartmel Parish Council may also allocate CIL funding to projects identified within the Parish.

5. WHAT IS NOT ELIGIBLE?

- Projects that have been completed prior to an application being submitted.
- Ongoing revenue costs for a project
- Annual maintenance or repair
- Projects promoting a political party.
- Projects that conflict with existing Parish Council policies
- VAT that you can recover. Please note it may be determined that some projects are better funded through other funding sources.

6. WHAT DOES A PROJECT NEED TO DEMONSTRATE?

6.1 In addition to meeting the Government criteria for spend, the project should be able to show evidence of the following:

- Addressing impacts created by new development.
- Wider community benefit: beyond just the benefits to the organisation submitting the application.
- Deliverability: a clear delivery plan in place
- Evidence of additional resources (people or money) available from partners to complement funding.

7. HOW MUCH CAN I APPLY FOR?

7.1 Applications can be made for full or part funding of a project.

7.2 It is in the interests of Allithwaite and Cartmel Parish Council to make CIL monies collected go further by availing of opportunities such as match funding.

7.3 Applications for 100% funding will generally not be supported and match funding will be encouraged.

7.4 CIL funding should be the funding of last resort, with other funding sources having been considered first.

7.5 If other forms of funding have been sought but unsuccessful, details must be provided with the application.

7.6 Evidence will be requested that other sources of funding have been sought.

7.7 Applications forms should be emailed to: clerk@allithwaiteandcartmel-pc.gov.uk.

7.8 If you wish to provide supporting evidence that is not electronic, please contact the clerk either via email or on 015242 98005.

7.9 CIL applications will be considered at full meetings of on a quarterly basis (June, September, December, March) are available on the Allithwaite and Cartmel Parish Council website: www.allithwaiteandcartmel-pc.gov.uk

7.10 Completed applications forms and supporting information must be submitted at least 2 weeks prior to a meeting of Allithwaite and Cartmel Parish Council.

7.11 Supporting Information and any funding will be conditional on the submission of 3 like for like competitive quotes for the work you are applying for.

7.12 The job specification Proof of ownership, permission from the owner or trustee document will be required if completing an infrastructure project.

8. WHAT HAPPENS AFTER SUBMITTING AN APPLICATION?

8.1 We will confirm receipt of your application and whether all required information has been received. We may ask you to provide further information if necessary.

8.2 Applications will be considered at the appropriate Full Meeting of the Allithwaite and Cartmel Parish Council and you will be able to attend to speak in support of your application.

9. PAYMENT OF CIL FUNDING

9.1 Successful projects must be able to commence within the twelve months following the relevant Full Parish Council Meeting.

9.2 Where relevant, the CIL funding will be conditional upon the applicant obtaining any building regulations and/or planning permission and any other consents or permissions as may be required.

9.3 After approval of an application by a Full Council Meeting, the Clerk will notify the said organisation that the application has been approved.

9.4 Funds will be paid over when the project is complete, and an invoice received.

9.5 The Parish Council may seek confirmation that the project has been completed per the application and to its satisfaction.

9.6 The applicant must have a bank account in the name of your organisation into which the Council will pay the funding.

9.7 The CIL funding is a one-off payment and will not result in any future revenue commitment by Allithwaite and Cartmel Parish Council.

9.8 Any maintenance responsibility, revenue liability or ongoing future funding related to the application lies with the Applicant.

10. PUBLICITY

10.1 The applicant will need to agree to publicise the support of Allithwaite and Cartmel Parish Council and the Council reserves the right to use images of the project resulting from the award of the CIL funding as part of any publicity material that it may wish. The assessment process is competitive and not all applications will be funded.

10.2 There is no right of appeal against the decision.

10.3 Should a project be refused this does not preclude the applicant from applying for a different project