

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 15th JUNE 2023

Present: Cllr Lamb (Chair), Cllr Donally, Cllr Dean, Cllr Johnson, Cllr Lewis and Cllr Sim

In attendance: Twelve members of the public attended the PC meeting

Item	Action Point	Person
52/2023	Election of Chair for the Parish Council Year 2023/2024: Cllr Lamb was unanimously voted as Chair of the Parish Council and who then signed the Declaration of Acceptance of Office.	
53/2023	Apologies were received from: Cllrs Huggett, Pendlebury, Boak, Endsor and Sanderson sent their apologies.	
54/2023	Election of Vice-Chair for the Parish Council Year 2023/2024: Cllr Johnson was unanimously voted as Vice-Chair of the Parish Council and who then signed the Declaration of Acceptance of Office.	
55/2023	Minutes of the previous PC meeting held on 8th June 2023: The minutes of the meeting were accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
56/2023	Declarations of Interest: None were received.	
57/2023	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
58/2022	<p>Public Participation:</p> <p>a. Community participation: Twelve members of the public attended to discuss the planning application SL/2023/0398, at Grammar Field between Croftside and Greenbank Lane, Cartmel. Those objecting felt that allowing building works in an agricultural field in a conservation area would set an unhelpful precedent. Other members of the public in attendance did not object to the planning application as the potential site was viewed as an infill area to the existing building in the area. Members of the public were advised to send their own comments to the planning application directly to the Development Management team at W&F Council.</p> <p>b. Unitary Authority update: Cllr Boak was unable to attend the PC meeting due to a major RTA preventing travel across the area.</p>	
59/2023	<p>Action from Previous Minutes (not covered elsewhere in the agenda):</p> <p>a. Allithwaite quarry fencing tender and grant application: Cllr Sim advised that he had been in contact with the proposed contractor and had made very little progress despite rigorous follow-up.</p> <p>b. Parish Clerk recruitment update: Cllrs Lewis/Donally reported that applications had been received and candidates would be interviewed on 23rd June.</p>	
60/2023	<p>Allithwaite and Cartmel business:</p> <p>a. Update on Fish Slabs project and funding: Cllr Dean circulated an email summary in advance and reported that work has temporarily stopped because of wear identified and that sourcing of stone to repair this was underway.</p>	

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61/2022	<p>Community and environmental matters: No matters were raised.</p>	
62/2023	<p>Highways and Lengthsman: Cllr Donally advised that she was in possession of the invoice from the lengthsman for immediate payment.</p>	
63/2023	<p>Planning: The Parish Council discussed the following planning applications received since the last meeting:</p> <ul style="list-style-type: none"> a. SL/2022/0055, Hags Lane, planning application for comment. The PC agreed to OBJECT to this planning application and it was agreed that the submission produced by Cllr Dean would be submitted. b. SL/2023/0329, Barn Hey, major application for comment. The PC agreed to OBJECT to this planning application. c. SL/2023/0398, Open field known as Grammar Field between Croftside and Greenbank Lane, Cartmel. The PC view was to OBJECT to the planning application. d. Planning Committee alert – Land to the South of Lyndene, Holme Lane, Allithwaite LA11 7QD. The PC agreed that no additional comments would be added to those previously submitted regarding this planning application. 	BD/JH
64/2023	<p>Finance, Governance and Audit</p> <ul style="list-style-type: none"> a. The Parish Council approved payment of the invoices received since the last meeting (see below). b. The Parish Council received and noted the Annual Internal Audit report 2022/3 c. The Parish Council received and approved section 1 Annual Governance Statements d. The Parish Council received and approved section 2 Accounting Statements e. The Parish Council declared that the period for the exercise of public rights will be held between 19th June and 28th July and that this information will also be published on the website and Parish noticeboards 	
65/2023	<p>Correspondence received, meetings attended and consultations underway No items were discussed at the PC meeting</p>	
66/2023	<p>Items for the next/future meeting agenda</p> <ul style="list-style-type: none"> a. Riverside Toilets project, risks and expenditure update: Cllr Dean b. Riverside Toilets water and electricity bill review: Cllr Dean c. Community Grants advertisement and timescales for 2023/24: ALL d. "Speeding in our villages" project: Cllrs Johnson and Lamb e. Bus route 530 update: Cllr Lewis f. Document storage update: Cllr Donally g. Allithwaite Cottage: Cllrs Dean and Donally h. Clarification of the status of the PC in the governance of Cartmel Village Hall and Allithwaite Community Centre: ALL 	
67/2023	<p>Next Meeting The next meeting of the Parish Council is due to take place on Thursday 13th July 2023 at 3.30pm, Allithwaite Community Centre</p>	

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Allithwaite and Cartmel Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
20	IT hardware and software	29/05/2023	Power cable-laptop	Wikiparts Ltd	23.74	4.75	28.49
27	Insurance	01/06/2023	PC Insurance Premium	BHIB Councils Insurance	622.54		622.54
25	Professional fees	02/06/2023	Planning application fee	Portal Plan Quest Ltd	196.00		196.00
28	IT hardware and software	02/06/2023	Antivirus software	McAfee	116.99		116.99
29	Professional fees	16/06/2023	Architect's fees	John Coward Architects	875.00	175.00	1,050.00
26	Contractor payments	16/06/2023	Electrical testing	Ian Purcell	383.10		383.10
32	Cartmel Toilets electricity bills	16/06/2023	Electricity bill	Npower	33.76	1.69	35.45
30	Repair and conservation costs	16/06/2023	Conservation works	Walker Conservation Specialists I	11,441.48	2,288.30	13,729.78
31	Audit	16/06/2023	Internal auditor	Lakes Auditing Services		200.00	200.00
34	Clerk salary	30/06/2023	Clerk's salary	Parish Clerk	729.02		729.02
33	Clerk expenses	30/06/2023	Clerk expenses	Parish Clerk	91.71		91.71
Total					14,513.34	2,669.74	17,183.08

PAYMENTS:-			
As above			17,183.08
37	Swinton	Insurance	279.80
35	Cumbria waste recycling	Waste removal	50.16
38	Parish Lengthsman	Lengthsman	340.00
39	C Johnson	Expenses	24.00
40	C Johnson	Expenses	28.49
42	C Johnson	Community grant	220.17
34	Clerk salary 729.02 – 364.41 = 364.41		Not paid 729.02 in June, part month only -364.61
41	HMRC	PAYE	91.20
TOTAL			17,852.29