

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 27th APRIL 2023

Present: Cllr Johnson (in the Chair), Cllr Dean, Cllr Donally, Cllr Huggett, Cllr Pendlebury, Cllr Sim and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: Cllr Boak

Item	Action Point	Person
1/2023	Welcome and meeting opening: Cllr Johnson opened the meeting and welcomed all to the PC meeting.	
2/2023	Apologies were received from: Cllr Lamb and Cllr Lewis	
3/2023	Declarations of Interest: None received	
4/2023	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
5/2023	Minutes of the previous PC meeting held on 9th March 2023: The minutes of the meeting were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
6/2022	Public Participation: a. Community participation: No members of the public were present b. Unitary Authority update: Cllr Boak reported that vesting day went smoothly and that the first council meeting had been held and that the election of leaders and chairs had taken place. Numerous complaints had been received relating to the road between Allithwaite and Cartmel and which she had reported on HIAMS. Cllr Boak asked the PC whether any of the Councillors were willing to act as “housing champion” and it was agreed that this would be added to the next agenda.	
7/2023	Action from Previous Minutes (not covered elsewhere in the agenda): a. Parish Clerk recruitment update: Cllr Donally reported that the interviews were taking pace on Friday 28 th April. b. Parish Council to note the resignation of Cllr Mason and agreed to offer thanks to her c. Issues related to the frontage of a specific Cartmel property: Cllr Pendlebury provided an update on the status and it was agreed that he would write a letter to obtain a report on the site visit that had recently taken place. d. Infrastructure and environmental resilience: Cllr Lewis added to the next meeting e. PC communications and website phase II: Cllr Lewis next meeting f. Update on Cartmel TRO: Cllr Dean agreed to follow up on the key outcomes with Cllr Sanderson/Boak g. King’s Coronation events update: Cllr Sim reported that Allithwaite Church had asked for £125 towards the Coronation events being held and that the balance of £375 would be used towards future events being held in Allithwaite. Cllr Johnson was collating the receipts for the Cartmel event and would apply for a community grant once the costings had been completed.	MP RL RL BD/JH JH

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8/2023	<p>Allithwaite and Cartmel business:</p> <p>a. Update on Fish Slabs project and funding: Cllr Dean provided an update on the renovation project. CVS are independently monitoring the processes being followed and would require copies of the minutes in order to do this.</p> <p>Jane Davies has been community engagement consultant and Jenny ??? would also provide services to the Council and the “terms of engagement” would be drawn up to enable monitoring of finances and activities undertaken.</p> <p>Food fair TBC-funds in grant to cover this....£7675</p> <p>Cllr Dean agreed to update the Council of the progress, finance and risks using the project plan and the finances would be updated by using a report generated by Scribe.</p> <p>b. Parish Cottage update: Cllr Dean agreed to write to the contractors to undertake the electrical testing and EPC.</p> <p style="padding-left: 20px;">i. PC to note the arrangement of EPC and electrical testing as previously discussed. The EPC would be performed by ???</p> <p style="padding-left: 20px;">ii. The PC confirmed the deposit protection scheme that would be adopted was the scheme managed by the ??? as recommended by BD.</p> <p>It was agreed that Cllr Pendlebury would lead on the sale of the property following the agreement to sell it.</p> <p>c. Riverside Toilets funding and project update: Cllr Dean would provide an update following a future sub-group meeting, put on July agenda.</p> <p>d. Riverside Toilets water and electricity bill review: Cllr Sim asked for an update on when these supplies would be terminated and bills would no longer be paid for. It was agreed that this would be reviewed at the end of June meeting.</p>	<p>BD</p> <p>JH</p> <p>BD</p> <p>JH</p> <p>ALL</p>
9/2022	<p>Community and environmental matters:</p> <p>a. Neighbourhood Plan update: Sent by Cllr Lamb via email in advance and no further questions were asked. This will be added to the June meeting for further discussion.</p> <p>b. The Cartmel Trust request for funding support for Cartmel Playground improvements was discussed. It was agreed in principle by the Council subject to councillors reviewing all document that up to £10,000 could be awarded. Each Councillor is required to respond that they have seen and agreed it.</p> <p>c. The Allithwaite quarry fencing tender and grant application process was discussed and it was agreed that the tender would be revisited and updated and sent to suitably qualified contractors. A sub-group meeting would be reconvened to undertake this.</p> <p>d. Cartmel cemetery (temporary) closure: Cllr Huggett reported that the cemetery had now reopened following the successful removal of a damaged tree.</p>	<p>JH</p> <p>ALL</p> <p>CJ/SS/RD</p>
10/2023	<p>Highways and Lengthsman:</p> <p>No items were reported for adding to HIAMS. Councillors were asked to report on HIAMS and send Cllr Pendlebury a copy of the reference number.</p> <p>Cllr Sim reported that the lengthsman was in place and work was well underway.</p>	

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11/2023	<p>Planning: The Parish Council noted receipt of the attached list of all PC planning applications received since the last meeting with details of PC response (where applicable)</p> <p>a. SL/2022/1027 at Land to the South of Lyndene, Holme Lane, Allithwaite. Erection of 4 detached dwellings. ACPC objected to this planning application.</p>	
12/2023	<p>Finance, Governance and Audit</p> <p>a. The Parish Council approved payment of the invoices received since the last meeting (see below). A late addition of the invoice from Custard for £1680 was approved by the Council which would be added to the approvals list.</p> <p>b. The Parish Council approved payment of £125 (out of the £500 already agreed) towards the Allithwaite Church event being planned for the Coronation.</p> <p>c. The Parish Council approved payment of £500 + VAT for the review of lease options (by Napthen’s solicitors) for the Parish Cottage and for a further payment of £500 +VAT for the drawing up of a new lease as agreed at the meeting.</p> <p>d. KGV Playground and Allithwaite Community Centre policy and procedure review: Cllr Sim reported that some of the policies were still outstanding and it was suggested that community grants would not be allocated until these were submitted. It was agreed that Cllr Sim would follow this up.</p> <p>e. The Parish Council approved the revised cemetery charges and regulations for 2023/24.</p> <p>f. The Parish Council agreed a change of date for the next PC meetings of Annual Parish Open meeting and the Annual Meeting of the PC to 25th May.</p>	<p>SS</p> <p>JH</p>
13/2023	<p>Correspondence received, meetings attended and consultations underway</p> <p>a. Email from United Utilities regarding Cark pumping station. It was agreed that a representative, Sharma Jencitis would be invited.</p> <p>b. The invitation to the community station gala, at Kents Bank Station on Sunday May 21st was noted.</p> <p>c. An email was received from a resident regarding the renaming of road to Brewery Mount from Beckside with no consultation or notification to residents.</p> <p>d. A letter of thanks from Allithwaite School regards the former mini library shed donated to the school for bike storage was noted.</p> <p>e. Adoption of Cartmel CAMP SPD, email from SLDC was noted.</p>	<p>JH</p>
14/2023	<p>Items for the next/future meeting agenda</p> <p>a. Community EV charge points</p> <p>b. Community Grants advertisement and timescales for 2023/24</p> <p>c. “Speeding in our villages” project</p>	
15/2023	<p>Next Meeting The next meeting of the Parish Council is due to take place on Thursday 25th May 2023 at 7pm, Cartmel Village Hall.</p>	

Allithwaite and Cartmel Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Bank	Description	Supplier	Total
1	Newsletter	28/04/2023	Community account	Newsletter	Grange Now	369.88
2	Architects fees	28/04/2023	Community account	Architect's fees	John Coward Architects	1,167.00
3	Cemetery bin emptying	28/04/2023	Community account	Waste collection	Cumbria Waste Recycling	26.17
4	Subscriptions	28/04/2023	Community account	Annual subscription	CALC	368.45
5	Cartmel Toilets electricity bills	28/04/2023	Community account	Electricity bill	Npower	26.75
6	Orchard/meadow cutting and strimming	28/04/2023	Community account	Orchard cut and strim	Dean Shaw	220.00
7	Newsletter	28/04/2023	Community account	Newsletter	Grange Now	369.88
8	Fish Slabs	28/04/2023	Community account	Signage	Arien Signs and Graphics	54.00
9	Fish Slabs	28/04/2023	Community account	PC Insurance Premium	BHIB Councils Insurance	168.00
10	Defibrillator consumables	28/04/2023	Community account	Defibrillator consumables	Grange and District Community First	75.00
11	Clerk salary	28/04/2023	Community account	Clerk's salary	Parish Clerk	729.02
11	Tax	28/04/2023	Community account	Clerk's salary	Parish Clerk	182.20
11	NI	28/04/2023	Community account	Clerk's salary	Parish Clerk	21.14
Total						3,777.49