

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

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28<sup>th</sup> December 2023

## There will be a Meeting of Allithwaite and Cartmel Parish Council Finance Committee; on Thursday 4<sup>th</sup> January 2024 at 3.00 pm – to be conducted at Allithwaite Community Centre.

All Parish Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

*C Downey.* 28/12/2023: Christine Downey: Clerk/RFO.

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### AGENDA

- F13 To **Appoint a Chairman** of the Finance Committee for 2023/2024.
- F14 **Apologies:** To Note Apologies for absence given in advance of the meeting.
- F15 **Declaration of Interest:** To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- F16 To receive **Comment & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
- F17 To confirm the **Minutes** of the Finance Committee Meeting on 12<sup>th</sup> October 2023. (Paper F2024/01)
- F18 To consider the following **Planning Applications:-**
- 18.1 2023/1052/FPA: Barnet Cark Road, Cartmel, Grange-over-Sands, LA11 7SF.  
Proposal: Demolition of existing bungalow and replacement, two storey dwelling.
  - 18.2 2023/1136/FPA: The Pastures Log Cabin Park, Templands Lane, Allithwaite, Grange-over-Sands, LA11 7QY.  
Proposal: Siting 4 holiday lodges, extension of access drive to car hardstanding and foul water connection.
  - 18.3 2023/1160/FPA: 15 Greendales, Allithwaite, Grange-over-Sands, LA11 7RU.  
Proposal: Single storey rear extension and garage conversion forming gym, workshop / hobby room and bathroom.

- F19 To conduct the **Quarterly Internal Control checks** for the three months to 31<sup>st</sup> December 2023:-
- 19.1 Payments and Receipts. (Paper F2024/02 and 03)
  - 19.2 Bank Reconciliation. (Papers F2024/04, 05 and 06)
  - 19.3 VAT return. (Paper F2024/07)
  - 19.4 Performance against budget 2023/24 . (Paper F2024/08)
  - 19.5 To complete the Parish Council Internal Control checklist. (Paper F2024/09)

F20 To review the position regarding the **2023/24 Special Projects** and agree any actions to be taken.

**F21 Reserves:-**

- 21.1 Review the position of **Allocated and Unallocated Reserves**. (Paper F2024/10)
- 21.2 Agree **recommendations to be made to full council** regarding which earmarked (allocated) reserves can be safely transferred to the general (unallocated) reserves before the financial year end on 31/03/2023, if any.

F22 To consider a **transfer** to or from the savings account and to agree a way forward:-

As at 28/12/2023	Bank statement balance	Add Outstanding receipts	Less Outstanding payments	Balance as per cash book
Community account	124,789.39	6,000.00	2,844.74	127,944.65
Reserve Account	25,397.91	0.00	0.00	25,397.91
Unity Trust Account	500.00	0.30	0.00	500.30
<b>Total</b>	<b>150,687.30</b>	<b>6,000.30</b>	<b>2,844.74</b>	<b>153,842.86</b>

F23 To review the draft **Cemetery Charges** for 2024 and agree a way forward. (Papers F2024/11 and 12)

F24 To review the draft **Allotment Charges** for 2024 and agree a way forward. (Paper 2024/13)

F25 To review the **2024/25 draft budget** and agree a version for proposal to full council. (Papers 2024/14 to 19)

F26 **Minor items for information** only, and **items for next agenda**.

F27 Date of next Finance Committee meeting.

*C Downey*

28/12/23. Christine Downey. (Clerk/RFO).