

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

## MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT ALLITHWAITE COMMUNITY CENTRE ON THURSDAY 9<sup>th</sup> NOVEMBER 2023 at 3.30 pm.

**Present:** Cllrs Lamb (Chair); Barrett, Dean, Donally, Huggett, Johnson, and Sim.  
The Parish Clerk Christine Downey. Two members of the public.

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**Apologies** from members unable to attend:-

145.1 To note apologies for absence given in advance of the meeting.

**None.**

145.2 To consider acceptance of reasons for absence – if consideration of reason requested. **None.**

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**Declaration of interest:-**

146.1 To note declarations of interest not already declared under members Code of Conduct or members register of Discretionary Pecuniary Interests. **None.**

146.2 To approve dispensation requests – if dispensation request received. **None.**

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**Public Participation:**

147.1 **To receive comments & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration.

(NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purpose of clarification: A member of the public shall not speak for more than 3 minutes)

A member of the public spoke regarding the Neighbourhood Plan Referendum and a lengthy debate ensued. The main points were:-

- The member of the public wished to make the council aware that there is a problem in relation to a plot of land in the “amenity space”.
- She was advised by an officer at SLDC that any amendments could be done through the neighbourhood plan and that she should approach the Parish Council about this.
- However, it was reported that the piece of land in question is included on the map and that the Parish Council does not have the authority to alter the map.
- It was also reported that the Parish Council took advice on the Neighbourhood Plan from SDLC and have complied with all their requirements and guidance.
- The matter is now in the hands of Westmorland and Furness Council who will be arranging a Neighbourhood Plan Referendum.
- Any concerns must now be directed to Westmoreland and Furness Council.

147.2 **Unity Council update:- No report received.**

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To discuss the following items with **Cllr Jonathan Brook** (or his representative) of Westmorland and Furness Council, and to agree a way forward:-

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**RESOLVED: Carry forward to the next agenda.**

- 148.1 Concerns regarding the draft statements of Licensing and Gambling Policy. (Item 160 refers)
- 148.2 Possible surrender of the lease on the Cartmel Riverside toilets.
- 148.3 Traffic parking manager – how to reach them.
- 148.4 Condition of various footpaths.
- 148.5 Resurfacing of the remaining roads in Allithwaite and Cartmel.
- 148.6 Neighbourhood Plan Referendum.
- 149 To note the resignation of Councillor Lewis.  
**Noted.**
- 150 To **Confirm the Minutes** of the previous meeting on 12<sup>th</sup> October 2023. (Paper 2023/48)  
**RESOLVED: That the minutes of the meeting of 12<sup>th</sup> October 2023 are agreed and signed.**
- 151 To receive the draft minutes of the Finance Committee meeting of 12<sup>th</sup> October 2023. (Paper 2023/49)  
**Received.**
- 152 To receive the **Clerks Report** (for information only). (Paper 2023/50)  
**Received.**
- 153 **Highway Matters:-**
- 153.1 To consider the position regarding Speed Indicator Devices (SID) and to agree a way forward.  
**RESOLVED: To purchase four of PTSC 906 Radar speed signs with solar kit and with software, at a total cost of £13,300.**  
**RESOLVED: That the Finance Committee will allocate funds to cover the shortfall of cost by virement as necessary, at the next Finance Committee meeting.**  
**RESOLVED: That the location of the two Allithwaite signs will be decided by Cllr Sim.**  
**RESOLVED: That the location of the two Cartmel signs will be decided by Cllrs Huggett and Johnson.**
- 153.2 To receive a report on Cllr Deans meeting with a Highways Officer regarding the condition of footpaths.  
**No report yet. Cllr Dean is pursuing a meeting.**
- 153.3 To consider the position regarding the gate in the wall at Tithe Barn on Priest Lane, and to agree a way forward. (Papers 2023/51 and 60)  
**RESOLVED: That the clerk will write to the resident and ask for the gate to be removed.**
- 153.4 To consider and note Highway Matters for information. (Councillors can comment on any minor highway issues currently causing concern)  
**Note the road closures, details are on the website.**
- 154 To consider the following **planning applications:-**

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TR/2023/0150 Barnrigg, Aynsome Road, Cartmel, Grange-over-Sands, LA22 6PS. Conifer A – roots in grounds of Knot House – branches shortened to be 1m from rear of Barnrigg and crown reduction, reduce height to 4m. Conifer B – forms part of boundary hedge next to gate (Aynsome Road) – crown reduction, reduce height to 4 metres, current height excessive. Tree in conservation area.  
**No objections.**

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**Finance:-**

155.1 To agree the Accounts for Payment. (Papers 2023/52 and 2023/53)

Jennifer Brook	Community Engagement Brief	300.00
IH Media	IT support	202.50
Friends of Cartmel Priory	Publicity and Promotion Medieval Cartmel event	1,283.12
Cumbria Waste Recycling	Waste collection	29.16
Water Plus	Water bill Cartmel toilets	15.51
S Sims	Reimbursement of bulbs for orchard	42.89
S Sims	Reimbursement of Noticeboard for Orchard	171.60
NBB Recycled Furniture	Picnic table	660.00
Dean Shaw	Orchard cut and strim	750.00
John Coward Architects	Architects' fees	438.00
J R Whitton	Quarry fence	16,200.00
Christine Downey	<u>Clerks' salary</u>	920.48
HMRC	PAYE: Tax and NIC	182.90
IH Media	IT support	15.00
Dobsons	Storage	24.00
Npower	Electricity bill Cartmel toilets	43.27
Walker Conservation Specialists	Conservation works	6,125.38
<b>TOTAL</b>		<b>27,403.81</b>

**RESOLVED: That the payments above are approved.**

**RESOLVED: That the payments will be authorised by Cllr Lamb.**

155.2 To receive an update regarding quote for providing councillors with professional equipment, for consideration at Precept.

**RESOLVED: Clerk to ask Ian Howarth of IH Media for specifications for professional equipment for councillors, and a ball park cost figure.**

**RESOLVED: Clerk to ask NALC if they can supply specifications for professional equipment for councillors.**

**RESOLVED: Clerk to invite Ian Howarth of IH Media to attend the next council meeting.**

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To consider the following draft policies:-

156.1 Expenses Policy. (Paper 2023/54)

**RESOLVED: That the expenses policy is agreed and adopted.**

**RESOLVED: Clerk to add it to the website.**

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- 156.2 Reserves Policy. (Paper 2023/55)  
**RESOLVED: That the reserves policy is agreed and adopted.**  
**RESOLVED: Clerk to add it to the website.**
- 157 The Quarry:- To receive an update regarding the Quarry and to agree a way forward.  
**It was reported that the work is almost complete, that they have made a really good job of the fence, and that the signs are about to go ahead. The completion report for the grant application has been done and is just awaiting photographs of the signage.**
- 158 To receive an update regarding The Cottage and agree a way forward.  
**Cllr Pendlebury was going to deal with the agent regarding the sale, and Cllr Barrett agreed to take responsibility for this now. Cllr Donally will brief Cllr Barrett on the position. Cllr Dean will pass on the information and details that he provided to Cllr Pendlebury.**  
**It was reported that Spatial Data Ltd will be conducting the land survey tomorrow, after which it will be possible to proceed with the separation of the title into four parts.**
- 159 To receive an update regarding the Cartmel riverside toilets and agree a way forward.  
**It was reported that a reply to the query regarding the possible surrender of the lease on the toilets is still awaited from Westmorland and Furness Council.**
- 160 To consider the draft **Statement of Licensing and Gambling Policy** from Westmorland and Furness Council and agree a response. (Closing date 31/12/23). (Paper2 2023/56 and 57)  
**RESOLVED: Carry forward to the next agenda.**
- 161 To consider the following correspondence and to agree a way forward and/or a response:-
- 161.1 To consider appointing a council representative to the Allithwaite School & House Charity. (Paper 2023/58)  
**RESOLVED: Cllr Barrett was appointed as the council representative to the Allithwaite School & House Charity.**
- 161.2 Christmas in Cartmel donation request. (Paper 2023/59)  
**RESOLVED: That a donation of £500.00 is made to Christmas in Cartmel.**
- 162 To receive reports from councillors who represent the Council on other bodies (for information only) – if any.
- It was agreed on 13/07/23 to purchase a wheelchair friendly picnic table/bench for KGV Jubilee Park. Cllr Sim has forwarded the details of which bench to the clerk, who can go ahead and order it now please.
  - Cllr Dean gave an update regarding the relocation of various bins.
  - Cllr Sim will obtain a small “no parking” sign for the bus stop.

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- The red crossing on the road near the school is so faded that people are parking on it. Cllr Dean will mention this problem to the highways officer when they meet.
- Clerk to circulate details of the TRO public consultation meeting to all councillors. It is on 21<sup>st</sup> November 2023 at Cartmel Village Hall. Open to the public from 3.30 pm to 6.00 pm.
- Cllr Dean will draft a letter informing residents of the TRO consultation meeting. Draft will be approved by Cllr Lamb. The letter will be posted to approximately 350 addresses, next week, Cllr Dean will arrange this.

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Minor items for information only, and items for next agenda.

Minor items:-

- The South Lakeland Area Support Team have a “warm space” grant of £500 available. The Parish Council will not be providing a warm space again; please circulate the information regarding the grant to any other organisations who might be interested.
- The clerk appreciates all the messages of thanks and support, but as few emails as possible would also be appreciated.

Next Agenda:-

- Invite Cllr Brook to attend.
- Invite Ian Howarth of IH Media to attend.
- Specifications for professional equipment for councillors for consideration.
- To consider the draft Statement of Licensing and Gambling Policy.
- Parking permits for holiday lettings.

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Date of next meeting: **14/12/2023 at Allithwaite Community Centre. 3.00 pm.**

**NB:- please note the slightly earlier time.**

As there was no further business the meeting closed at 16.34.

<b><u>PAYMENTS:-</u></b>			
As above			27,403.81
121	Dobsons	Cleaning / storage	<u>36.00</u>
	<b><u>TOTAL</u></b>		27,439.81