MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD VIA ZOOM ON THURSDAY 11th MARCH 2021

Present: Cllr Lamb (vice-Chair), Cllr Anderson, Cllr Dean, Cllr Huggett, Cllr Lewis, Cllr Sim, and Julie

Hendry, Parish Clerk (acpc.clerk@gmail.com)

In attendance: Mr Peacock

Item	Action Point	Person
1	Apologies received from: Cllr Gardner, Cllr Johnson and Cllr Sanderson	
2	Declarations of interest: none received	
3	Minutes of the previous meeting of 11 February 2021:	
	Noted and accepted as a true reflection of the meeting by the Council	
4	Public Participation: a. Community participation: No matters raised by the attending member of the public b. District Council update: None received c. County Council update: None received d. Police report: None received	
5	Action from Previous Minutes (if not covered elsewhere on the agenda) None discussed	
6	Correspondence (as previously circulated): a. Tree topping in Allithwaite, letter from Mrs Willsher-Goodman b. CALC and CCC Annual Meeting 4 th March c. Parish precept decision, letter from Ms Tunnadine	
7	Local Government Reorganisation Consultation The Consultation closes on 19th April and the Parish Council wishes to consider a response following discussion. Cllr Lewis reported on the discussions held at the CCC/CALC Annual meeting that took place in early March. A further virtual meeting is being held on 18 March at which the four options will be presented, and Cllr Dean proposed that members should "attend" and that it should also be publicised in the Grange Now newsletter. It was agreed that Cllr Dean would send a summary for the newsletter to Cllr Lamb and that further discussion should take place at the next PC meeting.	ALL BD/ML
8	Neighbourhood Plan update: Cllrs Lamb and Dean Cllr Lamb provided an update on the Neighbourhood Plan but was not confident that a resolution would be reached in 2021 as SLDC could not say when the SFA will be completed. Proposals in relation to the Neighbourhood Plan were made as follows: a. The revised Neighbourhood Plan is approved so that the next phase of developing the plan can be pursued. This was proposed by Cllr Sim, seconded by Cllr Dean and was carried unanimously. b. A Digital (Webmaster) should be instructed to provide the questionnaire and response form digitally on the neighbourhood plan website. This was not progressed because there may be a need to amend the questionnaire. c. The supporting documents for the consultation period are approved, this will include the leaflet, advertising and the letter to residents with associated	

postage costs. Cllr Lewis suggested options for targeting the sue of social media and mail-drops to reduce costs which was seconded by Cllr lamb and seconded by Cllr Sim. It was agreed that the Parish Clerk would check the funding source, previously highlighted in an email sent by Cllr Lamb. 9 Planning: The Parish Council discussed the following application to enable a response to be made to SLDC Planning Committee: a. Consideration of relevant planning applications: i. St/2021/0159 Burns Farm Caravan Site, Cartmel. Discharge of condition 2 (hard and soft landscaping) attached to planning permission SL/2020/0791. No response from ACPC. ii. St/2021/0145 Knott House Priest Lane Cartmel. Proposed internal remodelling, new rear ground floor orangery and new dormer window to rear elevation and new conservatory rooflights. No response from ACPC. 10 Environment, climate and sustainability: Clir Lewis provided an update on the Greening campaign and reported that a recent publication in Grange Now was intended to pull together the public view on options to result in a long list of options. There was also the opportunity for local people to identify how they are supporting the "green" initiatives and reduction in their carbon footprint. The meeting was also updated on future events including a scarecrow competition likely to take place during summer. 11 May elections and future meetings: The Parish Clerk confirmed that Allithwaite and Cartmel Parish was not subject to elections in 2021 and that they would be taking place in 2023. In terms of the Annual General Meeting (AGM) and Annual Parish meeting it was agreed to discuss potential dates at the next PC meeting and so this would be put onto the agenda. 12 Allithwaite matters: a. Quarry survey update: Cllr France confirmed that the survey would commence after Easter. Further discussion the took place regarding the location of benches and new signage. b. Pump Track update: Cllr Sim reported that there was no progress to report on the bids for funding that ha			
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Cumbria Highways to get advice regarding the footpath. b. Riverside Toilets Working Group: Cllr Dean reported that the working group had now been established and support was given from the PC for the first meeting to be arranged and requested regular updates at the PC meeting. c. Royal Oak and Kings Arms as Assets of Community Value (ACV) update was provided previously (by email) by Cllr Dean.	13	 CVS minutes for information (previously circulated): Noted by the PC a. Cllr Simpson reported on an issue relating to the width and condition of a footpath and benches outside the "Well Bred" shop causing an obstruction resulting in a complaint from a Parishioner. Cllr Dean agreed to contact Cumbria Highways to get advice regarding the footpath. b. Riverside Toilets Working Group: Cllr Dean reported that the working group had now been established and support was given from the PC for the first meeting to be arranged and requested regular updates at the PC meeting. c. Royal Oak and Kings Arms as Assets of Community Value (ACV) update was 	MS/BD BD BD
d. Riverside tollets utility bills update: Clir Dean reported no progress since he BD		wrote the letter to Waterplus+ and agreed to follow this up.	

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	 e. Footbridge: Cllr Dean reported no progress on the adoption of this as an asset. f. Riverbank safety wall and fence: Following discussion it was agreed that Cllr Dean would summarise the key milestones of this plan and associated costs because these elements and linkages to other schemes were unclear. Although the overall budget has been approved, the Parish Clerk felt that further clarity was required before formal approval could be given for this scheme to commence. g. Bicycle rack in Devonshire Square: Cllr Dean reported no progress has been made h. Fish Slabs: Phase 2 of the scheme is due to commence since Cllr Lamb signs the documentation, subject to amendment of the PC name change. 	BD ML
14	 Finances, Audit and Risk Management a. The Parish Council noted and adopted the recommendations made by the Finance and Governance Working Group held on 8th March 2021 including the payment of the cheques listed on the FGWG agenda. b. The Parish Council noted the recommendations made by the FGWG meeting held on 8th March 2021, though it was agreed that further input and amendment was required from Councillors prior to approving and adopting the following: i. The Financial Reserves Policy ii. The management of savings and use of the "Investment" account iii. The allocation of reserves to longer term (2022/3 onwards) projects agreed by the PC iv. The Parish Risk Register for 2021/22 and the risk and mitigation outlined therein v. The Parish Asset Register as a true record of the assets owned and/or managed by the Parish Council as of end of March 2021. 	ALL/JH
15	 Highways / Hedges / Roads / Pavements a. The matters raised in the email from David Fone related to "urbanisation" and loss of grass verges in Allithwaite were raised by Cllr France and discussed. b. Cllr France reported that two longstanding issues had now been resolved. She advised that she would maintain a PC-wide list and asked for Councillors to report issues directly on HIMS and retain a copy of the reference number so that she could monitor their progress in being resolved. 	ALL
14	 Questions and answers a. Cllrs Sim, Dean and Huggett raised the issue of a balustrade outside the wine shop and agreed to seek advice from Cllr Gardner in how to address the matter. b. Cllr Sim agreed to project manage the replacement of noticeboards across the Parish and reported on his findings. c. Cllr Sim reported the issue of dog fouling in Allithwaite d. Cllr Anderson raised the issue of flooding on Upton Park Road 	SS/BD/DH SS
15	Items for next meeting agenda a. Quotes to approve for Cottage shed survey: All b. Neighbourhood Plan update: Cllr Lamb c. Parish Media Working Group update: Cllrs France, Lamb, Lewis and Sim d. Reserves and Savings policy discussion and approval: ALL	

	e. Update from Greening Project: Cllr Lewis	
16	Next Meeting The next meeting will take place on 15 th April by Zoom, sign in details will be provided in advance.	ALL