

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON THURSDAY 10th MARCH 2022

Present: Cllr Johnson (Chair), Cllr Dean, Cllr Donally, Cllr France, Cllr Gardner, Cllr Hanlon, Cllr Huggett, Cllr Lamb, Cllr Lewis, Cllr Sanderson, Cllr Sim, Cllr Wilson and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: No members of the public in attendance

Item	Action Point	Person
1	Apologies received from: Cllr Anderson	
2	Declarations of interest: Cllr Sim declared an interest in item 8a)i and was not present while discussion on this matter was taking place and therefore did not participate in the resulting vote.	
3	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
4	Minutes of the previous PC meeting held on 17 February 2022: The minutes were noted and accepted as a true reflection of the meeting by the Council.	
5	Public Participation: Community participation: a. Two members of the public were in attendance and presented on a pending planning application and were able to answer clarification questions asked by Councillors. b. District Council update: Cllr Hanlon provided in advance by email which was noted by Council. Specific comment was made to the availability of Council Tax discounts for residents who meet specific criteria. Grants for covid-19 affected businesses are still available, though not beyond 18 March. Cllr Gardner mentioned the issues of dog fouling and signage in the local area. c. County Council update: Provided in advance by email and noted by Council. Specific mention was given to boundary changes relevant to the Cartmel Peninsula and an update on proposed changes to A590. This was viewed as being a success due to tenacity of key members involved in these discussions.	
6	Action from Previous Minutes: a. Footbridge adoption: Cllr Sanderson advised that Don Musetti from CCC had signed this off from a CCC perspective and who will adopt the bridge and take over the maintenance at some unspecified date in the future. b. Cartmel TRO update: Cllr Sanderson advised that the status of TROs and their funding is currently under review. c. Scribe Accounts update: The Parish Clerk advised of the training and support received as part of the implementation of the new accounting software.	

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7	<p>Correspondence, meetings and consultations</p> <p>The following items were noted as they had previously been circulated for information:</p> <ol style="list-style-type: none"> a. Quarry Lane access email from local resident was noted by Council with no comments made by Councillors. b. Email from owner of Rosebuds Nursery, Allithwaite regarding a planning application was discussed in detail under the heading "Planning". c. Emails from residents received regarding the retrospective planning application SL/2022/0127, 2 Church View Allithwaite were taken into account in the "Planning" section. 	
8	<p>Planning:</p> <ol style="list-style-type: none"> a. Consideration of relevant planning application: <ol style="list-style-type: none"> i. SL/2022/0127, 2 Church View Allithwaite. Change of Use of C3 Dwelling to Mixed Use C3 Dwelling with Class E children's day nursery (deadline extension granted). The Council agreed to send comments to SLDC seeking clarification of the categorisation as the owners assert that this is a childminding, and not nursery, business. This would have a bearing on the final planning application comments from the PC and as such needed to be clarified. ii. SL/2022/0139, Unit 4 Unsworth's Yard, Ford Road, Cartmel. Erection of free standing pergola (deadline 16/3). The Council agreed to support this planning application. iii. SL/2022/0055, Land to the south of Hags Lane, Cartmel. Residential development of 39 dwellings (Resubmission of SL/2017/0732) (deadline 5/4). The Council requested sight of the detailed plans for this planning application given the potentially significant consequences of approval. The Parish Clerk agreed to request these. b. Planning enforcement: <ol style="list-style-type: none"> i. SL/2020/0540 & SL/2020/0541 - Barn Garth Cottage, Barn Garth, Cartmel. The Parish Clerk was asked to write to planning enforcement due to public concerns that the actual dimensions appear larger than the dimensions published on the plans. 	<p style="text-align: center;">JH</p> <p style="text-align: center;">JH</p>
9	<p>Community and environmental matters:</p> <ol style="list-style-type: none"> a. Queen's Platinum Jubilee celebrations update: Cllr Donally reported to the PC that plans were being developed to celebrate the Jubilee though at present there were no specific requests for funding from the PC. b. Allithwaite mini-library proposal: Cllr Sim reported that permission had been given by the Church to expand the existing library facility. c. Emergency/resilience planning network: Council was advised that the PC is now represented on the local community resilience group and will be invited to attend future meetings. d. Footpath/rights of way recording deadline extension: Cllr Johnson reported that a local resident had volunteered to work with a local group to update the right of ways of local footpaths as the deadline to do this has now been extended to 2026. Cllr Hanlon also suggested a willing volunteer and was going to send the name to Cllr Johnson. Cllr Dean expressed concern with the proposed redefinition of the footpath across the old Penny Bridge when it is no longer fit for purpose and that no one claims ownership of it. As such it cannot be defined as a complete and uninterrupted public footpath. 	<p style="text-align: center;">CJ/FH</p> <p style="text-align: center;">DH/BD</p>

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	<p>e. Cartmel Conservation Area Management Plan (CAMP) update: Cllr Dean reported on the steps being taken to consult with residents and suggested that the PC had a presence at the event on 25th March. Cllr Huggett advised of some errors that he had spotted in the materials and agreed to send this information to Cllr Dean to send to Damian Law (SLDC) for inclusion and consideration.</p>	
10	<p>Highways and lengthsman</p> <p>a. Issues for reporting on HIAMS: Cllr France provided an update on the longstanding issue with Clogger Beck and the parking (marking) at the Triangle at Allithwaite.</p>	
11	<p>Allithwaite and Cartmel business:</p> <p>a. Review of Parish Cottage rent for 2022/23: Following discussion it was proposed by Cllr Dean that the PC seek advice from CALC on the most appropriate way to do this.</p> <p>b. Review of allotment rental fees for 2022/23: It was confirmed that the allotment rents would be increased by £5 per plot with effect from 1 April 2022. Notice has already been provided to tenants who would be written to shortly with the revised agreements.</p> <p>c. Riverside Toilets project update: Cllr Dean requested names of competent builders to be invited to tender for the work on developing the Riverside Toilets.</p> <p>d. Fish Slabs project update: Cllr Dean had previously updated the PC by email and the Council noted the report received. Questions surrounding the listed nature of the structure and likely costs involved to move it to a structurally “safe” place were discussed. The question of whether parking for contractors would be permitted in the Village Hall carpark was raised by Cllr Huggett who requested the information in advance out of courtesy.</p>	<p style="text-align: center;">JH</p> <p style="text-align: center;">JH</p> <p style="text-align: center;">ALL</p> <p style="text-align: center;">BD/DH</p>
12	<p>Finances, Audit and Risk Management</p> <p>a. The Parish Council noted and approved the payment of the cheques listed on the meeting agenda.</p> <p>b. Receipt and approval of Parish Asset Register: It was agreed that further work was required to update some of the entries and the Clerk requested that the timescales were critical as this is required as part of the AGAR submission.</p> <p>c. The Parish Council receipt and approved the updated Cemetery charges for immediate implementation.</p> <p>d. The awarding of the annual increment in retrospect and the annual pay award, backdated to 1 April 2021, was agreed for the Parish Clerk. The timings of the payments was being considered to reduce unexpected National Insurance costs associated with an increased payment in one month.</p>	<p style="text-align: center;">ALL</p> <p style="text-align: center;">JH</p>
13	<p>Questions and answers</p> <p>a. A request was made by Cllr Huggett to add the addition of a ghost footpath along Aynsome Road from Priest Lane to the village boundary to a future agenda.</p> <p>b. Cllr Sim asked whether the vehicle “drop off” point outside the Institute in Cartmel could be reinstated and the parking bay outside of Rogan’s Restaurant be removed for safety reasons. It was reported that this could be included as part of the TRO review and Cllr Sanderson asked for copies</p>	<p style="text-align: center;">JH</p> <p style="text-align: center;">SS/JH</p>

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	<p>of any relevant correspondence so that she could support the PC in the TRO discussions.</p> <p>c. Cllr Lewis asked for the question of signage to aid pedestrians on the Footbridge could be added to a future agenda.</p> <p>d. Cllr Dean asked that CCC could add the section of road from the end of the footbridge to the adoption of the bridge.</p> <p>e. Cllr Dean asked for volunteers to take on the Parish Cottage as part of their portfolio as he was already very busy with other PC matters.</p>	<p>JH</p> <p>ALL</p>
14	<p>Items for the next meeting agenda</p> <p>a. Website and newsletter update</p> <p>b. Update on the annual audit and governance (AGAR) review process and timescales</p> <p>c. Parish election update</p>	
15	<p>Next Meeting</p> <p>The Annual Open Meeting is being held on 14th April 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal pre-meet at 6.40pm</p>	ALL