

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

## MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 9<sup>th</sup> JUNE 2022

**Present:** Cllr Lewis (Chair), Cllr Dean, Cllr Donally, Cllr France, Cllr Gardner, Cllr Huggett, Cllr Johnson, Cllr Lamb, Cllr Sim and Julie Hendry, Parish Clerk ([clerk@allithwaiteandcartmel-pc.gov.uk](mailto:clerk@allithwaiteandcartmel-pc.gov.uk))

**In attendance:** PCSO Debbie Ross

Item	Action Point	Person
20/2022	<b>Welcome and meeting opening:</b> Cllr Lewis opened the meeting and welcomed all to the PC meeting.	
21/2022	<b>Apologies received from:</b> Cllr Hanlon	
22/2022	<b>Declarations of Interest:</b> None received	
23/2022	<b>Requests for Dispensations:</b> The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
24/2022	<b>Minutes of the previous PC meeting held on 12 May 2022:</b> The minutes were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
25/2022	<p><b>Public Participation:</b></p> <p>a. Community participation: No members of the public were in attendance</p> <p>b. District Council update: Cllr Gardner prepared a report that was circulated in advance and advised of the status of some of the planning applications. Cllr Gardner advised that the Lakeland Leisure planning application was going to be discussed at the Development Committee and requested notification of when the application was submitted. Cllr Dean requested that a letter be sent on behalf of the PC to object to how some significant planning applications are being handled by SLDC and not being referred to the committee with some being delegated for response by individuals. It was agreed that the letter would be copied to Tim Farron MP.</p> <p>c. County Council/Unitary Authority update: None provided</p> <p>d. Police report: PCSO Ross gave a brief update on the current situation RE policing in the area and advised that any specific comments and queries can be directed to her via the Clerk so that they can be replied to efficiently and that the telephone number to use to report issues is 101.</p>	<p><b>MCL</b></p> <p><b>RL/BD</b></p>
26/2022	<p><b>Action from Previous Minutes:</b></p> <p>a. PC working groups terms of reference review. It was agreed that the lead of each working group would report back on the existence of terms of reference and the arrangements for reporting back to the Council meeting</p> <p>b. Update on the status of items on the Parish Asset Register: Cllr Johnson advised that the location was unknown at present and that the Institute would be re-visited to determine their whereabouts.</p> <p>c. PCSO update: PCSO Ross attended the meeting as the responsible offer for the area as above 25/2022 (d)</p>	

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27/2022	<p><b>Correspondence, meetings and consultations</b></p> <p>The following item was noted as they had previously been circulated for information:</p> <p>a. Payphone consultation, email received 25/5. Cllr Donally agreed to research on ye availability of electricity to the phone box in the event of a power cut. Cllr Gardner agreed to ask for an extension to the consultation from Tom Dugdale.</p>	<p><b>RD</b></p> <p><b>GG</b></p>
28/2022	<p><b>Planning:</b></p> <p>a. Consideration of relevant planning application:</p> <p>i. SL/2022/0355, Barn Hey Farm, Flookburgh Road Allithwaite, LA11 7RJ. Construction of 37 dwellings and associated works. Cllr Johnson advised that the open meeting was not taking place due to the fact that the decision had been delegated and not ...</p> <p>ii. SL/2022/0337, Lakeland Leisure Park, Moor Lane, Flookburgh, LA11 7LT Variation of various conditions attached to planning permission SL/2017/0883 (Installation of 85 hard standing bases (for 85 static caravans) with associated infrastructure. Cllr Gardener advised that there would be another opportunity for commenting on this application and that this is significant due to contravention of the Planning Act</p> <p>b. Update on Hags Lane development: Cllr Dean advised the Planning Consultant felt that, in view of highlighted infrastructure problems, the Application would need to be elevated to Committee and not dealt with under delegated powers. In addition he would seek further advice from him on other options that may be available.</p>	<p><b>ALL</b></p> <p><b>BD</b></p>
29/2022	<p><b>Community and environmental matters:</b></p> <p>a. Quarry and grant application update: Cllrs France and Sim reported that £6000 had been requested</p> <p>b. Dog fouling, approach to reducing the problem: Cllr Sim advised that spray paint and a suitable stencil would cost in the region of £30 and the PC agreed to purchase an A3 stencil and chalk paint to highlight the problem areas.</p> <p>c. Cartmel bus stop update: Cllr France has reported the damage to the road on HIAMS.</p> <p>d. Siting of “donated” trees: Cllr Dean reported that there was a lack of sites being offered to enable tree planting to take place. Cllr Johnson agreed to contact Holker office to determine whether there were suitable sites on their land.</p> <p>e. Cartmel footbridge adoption: Cllrs Dean advise that there was nothing further to update the PC on.</p>	<p><b>SS</b></p> <p><b>CJ</b></p> <p><b>BD</b></p>
30/2022	<p><b>Highways and lengthsman</b></p> <p>a. Update on lengthsman recruitment: Cllrs Sim and Lamb updated the meeting on the recruitment status to the lengthsman position. As there has been no further contact made by the interested party Cllr Johnson agreed to follow this up outside of the meeting.</p> <p>b. Cllr France provided updates on the works taking place on Clogger Beck, Cartmel and The Square, Allithwaite.</p> <p>c. No issues were raised for reporting on HIAMS.</p>	<p><b>CJ</b></p>

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31/2022	<p><b>Allithwaite and Cartmel business:</b></p> <p>a. Riverside Toilets project update: Cllr Lewis reported on the freezing of the project whilst the sub group looked into alternative funding. Cllr Dean agreed to provide an update in 6 months (November 2022). It was also agreed that no further funding would be spent by the PC until clear recommendations and an action plan on the way forward was made and so Cllr Dean agreed to arrange another sub-group meeting to progress this.</p> <p>b. Fish Slabs/Pinnacle project update: Cllr Dean advised that following advice from the Heritage Lottery Fund, reapplication solely for the Fish Slabs would stand a good chance of success especially with committed seed funding of £10,000 offered by the CVS. From hereon the CVS to be approached to front the project recognising the need to fund an Engagement Consultant at no cost the PC</p> <p>c. Allithwaite Cottage refurbishment update: Cllr Dean reported that no further activity had taken place and would provide an update at the next meeting.</p> <p>d. Review of Parish Cottage rent for 2022/23: The Cottage Working Group was asked by the Chair to provide an update on plans at the next PC meeting.</p> <p>e. Digitisation of PC records: Cllr Donally advised that there was an option to archive key PC documents and agreed to liaise with the Parish Clerk who had also made contact with the County Archivist at Kendal Library.</p>	<p><b>BD</b></p> <p><b>JH</b></p> <p><b>BD</b></p> <p><b>BD</b></p> <p><b>BD</b></p> <p><b>SS/ML/BD</b></p> <p><b>RD/JH</b></p>
32/2022	<p><b>Finances, Accounts, Assets and Audit</b></p> <p>a. The Parish Council approved the payment of the invoices received since the last meeting (see below) plus an additional expenses claim submitted by Cllr Johnson of £154.48.</p> <p>b. The Parish Council noted the receipt of a further water bill (£2943.71), and the Parish Clerk reported the lack of responsiveness from WaterPlus in resolving the matter. Cllr Dean agreed to follow this up on behalf of the Council and would recommend a suitable course of action.</p> <p>c. VAT reclaim for affiliated groups: Cllr Sim reported that management committees had made expenditure for items for KGV Playing Fields and Allithwaite Community Centre that they wished the PC to re-claim the VAT for. The Parish Clerk advised that as the PC had not bought the items in question nor were they identified as PC assets that this was not possible. As they had now been confirmed as PC assets and appear on the asset register it was reported that the PC needed to ensure that there were clear governance arrangements in place so that planning, budgeting, VAT reclaim and risk management could take place with clear reporting lines to the PC. It was agreed that this would be discussed at the next PC meeting.</p>	<p><b>CJ</b></p> <p><b>BD</b></p> <p><b>JH</b></p>
33/2022	<p><b>Questions and answers</b></p> <p>Cllr Johnson asked whether the pump tracks were on the asset register</p> <p>Cllr France updated on the grass cutting situation on Winfield</p> <p>Cllr Huggett expressed concerns at the “right to buy” scheme being promoted</p> <p>Cllr Huggett reported on the sewer blockage on Haggs Lane triangle</p> <p>Cllr Huggett reported that the Greenfield Lodge demolition work has commenced</p>	

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	<p>Cllr Dean advised that he had agreed to sit on the Upper Holker United Charities committee and the Parish Clerk agreed to add this to the list of councillor responsibilities</p> <p>Cllr Sim asked whether the PC meeting could be held in Allithwaite village church hall and it was agreed that this would be placed on the next agenda.</p>	<p><b>JH</b></p> <p><b>SS-next agenda</b></p>
34/2022	<p><b>Items for the next meeting agenda</b></p> <p>a. Review of Standing Orders</p> <p>b. Review of Financial Regulations</p> <p>c. Review of Code of Conduct</p> <p>d. Mapping of cemetery proposal</p>	
35/2022	<p><b>Next Meeting</b></p> <p>The next Parish Council Meeting is being held on 14<sup>th</sup> July 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal pre-meet at 6.40pm. Apologies were received from Cllr Lewis.</p>	<p><b>ALL</b></p>

9 June 2022 (2022-2023)

### Allithwaite and Cartmel Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher	Code	Date	Description	Supplier	Total
15	Electricity bills	17/05/2022	Electricity bill	Npower	25.89
16	Audit	26/05/2022	Internal auditor	Michael Johnson	80.00
17	Insurance	25/05/2022	PC Landlord's Insurance	Swinton Business	275.92
18	Insurance	25/05/2022	PC Insurance Premium	BHIB Councils Insurance	590.08
19	Bin emptying	09/06/2022	Waste collection	Cumbria Waste Recycling	23.75
20	Contractor payments	09/06/2022	Scaffolding provision	Docker Joinery Ltd	136.25
21	Newsletter	09/06/2022	Newsletter	Grange Now	369.88
22	Replacement and repair	09/06/2022	Bus stop repair	Michael Rawsthorn	160.80
23	Councillor expenses	09/06/2022	Councillor expenses	ACPC (CF)	14.19
24	Electricity bills	09/06/2022	Electricity bill	Npower	26.75
25	Clerk expenses	10/06/2022	Clerk expenses	Parish Clerk	111.71
				<b>Total</b>	<b>1,815.22</b>