

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 14th JULY 2022

Present: Cllr Johnson (Chairing), Cllr Dean, Cllr Donally, Cllr Huggett, Cllr Lamb, Cllr Sim and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: Cllr Endsor, Cllr Gardner and Cllr Sanderson

Item	Action Point	Person
36/2022	Welcome and meeting opening: Cllr Johnson opened the meeting and welcomed all to the PC meeting.	
37/2022	Apologies received from: Cllr France, Cllr Hanlon and Cllr Lewis	
38/2022	Declarations of Interest: None received	
39/2022	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
40/2022	Minutes of the previous PC meeting held on 9 June 2022: The minutes were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
41/2022	<p>Public Participation:</p> <p>a. Community participation: No members of the public were in attendance</p> <p>b. District Council update: Cllr Endsor was welcomed to the meeting and provided a brief update on SLDC matters with no further questions asked by Council.</p> <p>c. County Council/Unitary Authority update: Cllr Sanderson provided an update and an email summary that was to be circulated after the meeting. The key point made was that the appointment of a Chief Executive of the new Unitary Authority was being made imminently. In response to a question from Cllr Dean regarding outstanding highways issues, Cllr Sanderson advised that she would provide the contact details of Angela Jones, Assistant Director, to enable escalation of the concerns raised.</p> <p>d. Police report: Sent to Councillors via regular email circular.</p>	<p>JH</p> <p>SueS</p>
42/2022	<p>Action from Previous Minutes:</p> <p>a. PC working groups terms of reference review. It was agreed that the lead of each working group would report back on the existence of terms of reference and the arrangements for reporting back to the Council meeting in September</p> <p>b. Update on the status of items on the Parish Asset Register: Cllr Johnson advised that the location was unknown at present and requested that Councillors should search their homes to locate the missing projector and screen.</p> <p>c. Donated trees, approach to Holker Estates: Cllr Johnson advised that contact had been made with the forester and that she was awaiting a response.</p>	<p>ALL</p> <p>ALL</p> <p>CJ</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

43/2022	<p>Correspondence, meetings and consultations</p> <p>The following item was noted as they had previously been circulated for information:</p> <p>a. The Council agreed to respond formally to the Cartmel payphone consultation advising that there were no objections to its removal.</p>	JH
44/2022	<p>Planning:</p> <p>a. Consideration of relevant planning application:</p> <p>i. SL/2022/0595 Blue Bell House, Devonshire Square, Cartmel, LA11 6QD. No comments to be made by the PC.</p> <p>ii. SL/2022/0600 Greenways, Cartmel Road, Allithwaite, LA11 7QZ. The PC agreed to NOT SUPPORT this application as an inappropriate development. Cllr Lamb had previously provided comments that would be submitted as supporting information.</p> <p>iii. SL/2022/0082 Wells House Farm, Wells House Caravan Site Ford Road, Cartmel, LA11 6PN T1 Oak, Pollard to 4m, T2 Larch, Crown reduce by 2-3m, T3 Acer, Reduce by 1m and crown thin by 20%, G1 mixed hedge and shrubs, Reduce to 2m. Tree in conservation area. The PC agreed to OBJECT to the pollarding of the oak tree.</p> <p>iv. SL/2022/0544 Sunnysdale, Wart Barrow Lane Allithwaite, LA11 7RA. Change of use to part of existing agricultural field into domestic garden curtilage. The PC agreed to OBJECT to this application.</p> <p>b. SL/2022/0337, Lakeland Leisure Park update: Cllrs Gardner and Johnson advised that the number of caravans on site were now at the maximum allowed. The proposed application for an additional 35 caravans would take the total beyond the number agreed and would be in breach of the Licensing for Caravans Act and was awaited with interest.</p> <p>c. Update on Hags Lane development: Cllr Dean updated the meeting via an earlier email and no further questions were asked by Councillors.</p>	JH
45/2022	<p>Community and environmental matters:</p> <p>a. Quarry litter clearing, volunteer and grant application update: Cllrs France and Sim planned to meet to finalise the grant application supplementary questions ready to return to the Parish Clerk for completion.</p> <p>The Parish Clerk agreed to obtain contact information to enable a letter of thanks to be addressed to Wendy Nelson who has been an exceptionally committed volunteer in clearing the quarry ready for further improvements to be made.</p> <p>b. Cartmel footbridge adoption: Cllr Sanderson agreed to follow up with Angela Jones to obtain a formal response on behalf of the PC due to the absence of a formal response on CCC adoption.</p> <p>c. Meetings in St Marys Church, Allithwaite: Council agreed to wait for an update from the Church Warden regarding availability and costs in order to progress arrangements.</p> <p>d. Damage to wall in Cartmel: Cllr Huggett updated on the arrangements in hand to obtain quotations for the necessary repairs being made.</p> <p>e. Parking at Allithwaite Triangle: Cllr Sim reported that recent parking issues at Allithwaite Triangle had resolved and that a sign reminding of safe parking was being purchased.</p> <p>f. Cartmel Post Office: Cllr Huggett advised of the relocation of Cartmel Post Office and of its revised collection times.</p>	<p>CF/JH</p> <p>SueS</p> <p>SS</p> <p>SS</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	<p>g. Transport and public service minibus: The Parish Council agreed not to proceed with involvement in proposing routes for local minibus provision due to the potentially prohibitive costs involved.</p> <p>h. Cartmel TRO update: Cllrs Dean advised that the report was being written and would be available for consultation in the very near future.</p>	
46/2022	<p>Highways and lengthsman</p> <p>a. Update on lengthsman recruitment: Cllr Johnson updated the meeting on the current situation and requested that the Parish Clerk asked the candidate to confirm their interest by the September meeting.</p> <p>b. No issues were raised for reporting on HIAMS</p> <p>c. Grass cutting on Winfield Estate: Cllr France gave an email update in advance of the meeting and no further questions were asked by Councillors.</p>	JH
47/2022	<p>Allithwaite and Cartmel business:</p> <p>a. Riverside Toilets project update: Cllr Dean provided an email update in advance of the meeting and no further questions were asked by Councillors.</p> <p>b. Fish Slabs project update: Cllr Dean requested approval for architects' fees of up to £200 + vat for the outstanding matter of validating a Condition attaching to the Planning Consent. This was agreed for payment by the Parish Council.</p> <p>c. Allithwaite Cottage structural engineer report update: Cllr Dean advised that a lengthy and detailed report had been prepared by the Structural Engineer and it was agreed that Cllrs Dean, Donally, Sim and Lamb would review this as members of the Cottage Working Group. Cllr France would be offered the opportunity to join the group if she felt it appropriate.</p> <p>d. Review of Parish Cottage rent for 2022/23: The Cottage Working Group, as constituted above, would consider the matter of appropriate rent to be requested for rental of the Parish Cottage following refurbishment.</p> <p>e. Digitisation of PC records: Cllr Donally reported no progress as the parish filing cabinet was inaccessible due to the clutter in the Village Institute building where it is stored. It was agreed that an informal request for adequate clearance would be made.</p> <p>f. Donation of £1000 Jubilee Fund: It was agreed that the PC would decide how to spend this fund by the next meeting. It was also agreed that a previously unspent sum of £1000 donated by Cllr Gardener would be allocated equally between the playgrounds of Allithwaite and Cartmel.</p> <p>g. Orchard contract discussion: It was agreed that the increased costs for grass cutting etc would be made and that the annual review of the contract arrangements would be made in December to ensure continuity of the service at the end of the 3 year rolling contract period.</p> <p>h. Cllr Sim reported a successful grant application of £600 towards the extension of Allithwaite mini-library and gave notice of the expenditure planned. The Council approved the necessary expenditure subject to previously agreed delegated limits.</p>	<p style="text-align: center;">BD/JH</p> <p style="text-align: center;">CWG</p> <p style="text-align: center;">CWG</p> <p style="text-align: center;">RD</p> <p style="text-align: center;">ALL</p> <p style="text-align: center;">JH</p> <p style="text-align: center;">SS</p> <p style="text-align: center;">SS/JH</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

48/2022	<p>Finance, Accounts, Assets and Audit</p> <p>a. The Parish Council to approve the payment of the invoices received since the last meeting including the expenses submitted by Cllr Johnson after issuing of the agenda (see attached). It was also agreed that incoming bills would be paid by the Parish Clerk over the summer period in line with agreed delegated authority arrangements.</p> <p>b. Parish Council note the refund of the erroneous water bill (£2943.71) sent to the Parish Council. Cllr Dean agreed to submit the appropriate form for surface water drainage into the sewer to be deducted from UU water charges in the future.</p> <p>c. The Parish Council confirmed that the PC will act as the contributing third party (CTP) for the Bradley Park Community Fund Grant (for £670 towards erection of quarry fencing costs).</p> <p>d. VAT reclaim for affiliated groups: Cllr Sim advised that he was meeting with the management committees of Allithwaite Community Centre and the playground to assist with improving reporting and governance arrangements to the PC. It was agreed that future purchases, and reclaim of VAT, would be made by the PC subject to appropriate transfer of funds and approval by the PC. The Parish Clerk requested ongoing reports and review of risk assessments so that appropriate arrangements for insurance could be made.</p> <p>e. Parish Council agreed to formally adopt the amended Standing Orders which were based on those produced by SLDC. These will be reviewed again in 2023.</p>	<p style="text-align: center;">BD</p> <p style="text-align: center;">SS/JH</p> <p style="text-align: center;">JH</p>
49/2022	<p>Questions and answers</p> <p>Cllr Huggett advised of noise complaints in Cartmel. He also reported parking concerns in the Village Hall car park which was affecting bookings. Cllr Sim reported that he had been using the stencil and spray paint in areas of dog fouling and that it is available for use by Council.</p> <p>Cllr Dean suggested that the PC purchase signage for the derelict Riverside Toilets as there have been recent unsuccessful attempts to access them made by visitors</p> <p>Cllr Johnson advised that a presentation would be made in September on the offer potentially available to the PC from a professional fund-raising organisation</p>	
50/2022	<p>Items for the next meeting agenda</p> <p>a. Review of Financial Regulations</p> <p>b. Review of Code of Conduct</p> <p>c. Mapping of cemetery proposal</p> <p>d. Handling of planning applications by SLDC</p> <p>e. Professional fund-raising offer to the PC</p> <p>f. Terms of reference for PC working groups update</p> <p>g. BT mini-hub proposal</p>	
51/2022	<p>Next Meeting</p> <p>The next meeting of the Parish Council will take place on Thursday 8th September 2022 at 7pm in Cartmel Village Hall</p>	