

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON THURSDAY 8th JULY 2021

Present: Cllr Johnson (Chair), Cllr Dean, Cllr Huggett, Cllr Lamb (vice-Chair), Cllr Lewis, Cllr Sim, Cllr Simpson and Julie Hendry, Parish Clerk (acpc.clerk@gmail.com)

Item	Action Point	Person
1	Apologies received from: Cllr Sanderson and Cllr Gardner	
2	Declarations of interest: Cllr Lewis declared an interest in item 12c and will not participate in the deliberations or vote but will answer any questions from other councillors.	
3	Requests for Dispensations The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
4	Minutes of the previous meeting held on 24th June: The minutes were noted and accepted as a true reflection of the meeting by the Council. The email attachment had been incorrectly labelled AGM June 21 and so the Clerk agreed to amend the name.	JH
5	Public Participation: a. Community participation: Two members of the public, Mrs D Knipe and Mr C Taylor, attended to ascertain the designation of land attached to the building plot at Ridgeway, Jack Hill, Allithwaite. Mrs Knipe reported that she had been communicating with Alistair McNeill, SLDC, because she felt that the land had been incorrectly classified as part of open space land. Following discussion and providing current information about the role of the Parish Council and the current status of the Neighbourhood Plan in relation to this piece of land, Mrs Knipe was advised to continue her discussions with SLDC to correct the designation of this land. b. District Council update: None received, the Parish Clerk has contacted Cllr Cornah to attend in the absence of Cllr Gardner but has not received a reply. c. County Council update: None received	
6	Action from Previous Minutes (if not covered elsewhere on the agenda) a. Register of Members Interests: The Parish Clerk advised that there was still an outstanding declaration and the Parish Clerk agreed to send another copy of the document for signature and subsequent return.	JH/CJ
7	Planning: a. Consideration of relevant planning applications: i. SL/2021/0631, Market Cross Cottage, The Square, Cartmel. Internal alterations. No additional comments made. b. Update on outstanding planning matters i. SL/2021/0321 upgrading of the racecourse car park including drainage: Cllr Johnson updated the meeting on access to free parking for Cartmel villagers during the race season and it was agreed to discuss this at the next meeting to agree how this fact could be publicised. ii. SL/2020/0337 Fairfield Lodge: Cllr Dean updated the meeting and reported that work had already commenced in clearing the site.	CJ/JH

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8	<p>Media Working Group update: Cllrs France, Lamb and Lewis</p> <p>Cllr Lamb reported discussion held earlier in the week to commence the website development project and advised the PC that in the next few weeks there would be a website in “shadow” form that could be shared with councillors.</p> <p>In response to a question on the Neighbourhood Plan website it was confirmed that this would remain unchanged at present and would form part of phase 2. This being the case the consultation and publication of the Neighbourhood Plan would continue as currently planned.</p> <p>The question of domain name was raised and the Parish Clerk agreed to contact the website developer to discuss the options.</p>	JH
9	<p>Councillor induction document (previously circulated):</p> <p>The Parish Council agreed to adopt the induction document produced by Cllr Sim for use with new councillors. The Parish Clerk advised that she had additional information that might also be useful to incorporate at a later date.</p>	SS
10	<p>Allithwaite matters:</p> <p>a. Quarry ecological survey update: Cllrs France updated the Council on the quarry management plan and on the progress and the high quality of the report being written by Tamsin from South Lakes Ecology. The report would be available within the next few weeks and in the meantime advice was being sought from Environmental Health about rubbish that needs to be cleared from the quarry site. She also advised that cows grazing on the land had made a positive impact and would be considered as part of the future management plan for the quarry.</p> <p>The Parish Clerk agreed to review the 3rd party insurance status of the quarry.</p> <p>b. Cllr Johnson proposed that in order to make progress with making the shed safe and usable and to commence improvements to the cottage it was necessary to separate the two projects.</p> <p>It was agreed that Cllr Dean would project manage, as a qualified person, the maintenance work (windows, door and guttering) to the cottage and that the Parish Clerk would seek names of suitable project managers for the “shed” scheme. These proposals were agreed unanimously.</p> <p>c. The Triangle, Allithwaite was discussed as a potential hazard to drivers during times when existing planting becomes overgrown thereby reducing visibility. Cllr Sim agreed to get three quotes to re-plant the area to prevent overgrowth and Cllr France agreed to speak, as a courtesy, to local volunteers who have tended this area for some considerable time.</p> <p>d. Cllr Sim reported on an offer that had been made by a National trust Ranger to introduce a swift tower in the orchard/meadow area. The council agreed that this would be a worthwhile project to support and it was agreed that Cllr Sim would contact the Ranger to communicate this and next steps,.</p>	<p>JH</p> <p>BD/JH</p> <p>SS/CF</p> <p>SS</p>

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	Cllr Dean agreed to discuss this further with Cartmel Priory so that there was a common view on future donations in light of the information provided by Cllr Lewis.	BD
13	<p>Highways / Hedges / Roads / Pavements</p> <p>a. Issues for reporting on HIAMS: No issues were reported at the meeting.</p> <p>b. Adoption of Cartmel footbridge update: Cllrs Sanderson and Dean to provide an update at the next meeting in September.</p>	SS/BD
14	<p>Questions and answers</p> <p>a. Cllr Simpson asked about the condition of the litter-bin adjacent to the Fish Slabs and Cllr Dean proposed adding this to the Fish Slabs project and for further discussion at the September meeting.</p> <p>b. Cllr Lamb advised that the grant of £5905 for the neighbourhood Plan had been allocated and that an additional account needed to be set up within a tight timescale. The Parish Clerk agreed to investigate.</p>	JH JH
15	<p>Items for next meeting agenda</p> <p>a. Approval of a policy and process to formally assess proposals for large/Capital schemes within the Parish and to enable their approval, commencement and monitoring</p> <p>b. Project plan template approval</p> <p>c. Standing Orders and Code of Conduct approval</p> <p>d. Electric vehicle charging points: Cllrs Sim and Dean</p> <p>e. Standing Order and Code of Conduct policy review</p>	
16	<p>Next Meeting</p> <p>The next meeting will take place on 9th September 2021 at 7pm in Cartmel Village Hall with an informal gathering for Councillors at 6.45pm.</p>	ALL