

LOWER ALLITHWAITE PARISH COUNCIL

Minutes of the Meeting held in The Village Hall, Cartmel on Thursday 12th March 2020

PRESENT: Cllrs Lamb (Chairman), Simpson, Robinson, Dean, Huggett, Sim, Bird, No members of the public.

1. **APOLOGIES FOR ABSENCE**

Cllr, Anderson, Johnson, Lewis, France, D Cllr Gardner, C Cllr Sanderson

2. **APPROVAL OF MINUTES AS CIRCULATED**

The minutes of the meeting held in Cartmel Village Hall on Thursday 13th February 2020 as circulated were proposed by Cllr Sim and seconded by Cllr Huggett and agreed unanimously.

3. **REQUESTS FOR DISPENSATIONS**

None

4. **DECLARATIONS OF INTEREST**

None

5. **PUBLIC PARTICIPATION IN RELATION TO ITEMS ON THE AGENDA**

None

6. **CORRESPONDENCE**

i) **Post Office** – Notification of closure of Allithwaite Post Office was noted,

7. **PLANNING**

i) **Pre-Planning Applications** None

ii) **Applications Recommended for Approval by the Parish Council.** None.

iii) **Applications Recommended for Refusal by the Parish Council** None

iv) **Applications Withdrawn** None

8. **BUSINESS ARISING FROM THE MINUTES**

i) **Actions from previous minutes** None outstanding

ii) **Working Group Reports**

a) **Allithwaite Community** – Not met

b) **Neighbourhood Plan** – The updated plan is due next week. The latest grant runs out at the end of the month. The Clerk to submit end report. It is likely that some grant will have to be repaid as all work is not complete. **Action - Clerk**

c) **Cartmel Toilets** – No further progress on freehold. LSH to be contacted. B Shiach of Mellors is to be asked for firm costs for submission of a planning application. **Proposal to Agree to proceed the project to reconstruct the toilet block in line with the Feasibility Study produced by Mellor Architects** by the Chairman was agreed unanimously. The group to pursue grant aid sources. **Action - Group**

d) **Cartmel Environment Group** – Cllr Dean is awaiting a response from Nicola Crouch of UU for dates for a meeting.

e) **Quarry** – Ecology report is on hold until new financial year.

iv) **St Marys, Allithwaite** – No report

v) **Free mini library** – A report to Cumbria Foundation on the current status has been sent. Closure of the libraries due to Covid-19 is being considered. (post meeting note. Libraries closed until further notice on 14th March 2020) It was reported that the Art Society have offered storage facilities. This needs to be checked as there was some doubt as to who had agreed this. Cllr France to send a thank you to Phil and Paula at Allithwaite Post Office for their assistance. **Action - Cllr France**

vi) **Newsletter** – Circulated newsletter is to be amended then dispatched. **Action – Chairman/Clerk**

vii) **Clerk's Report** - A VAT claim has been submitted in the sum of £11,242 The Clerk has received a phone call from the water supplier for the toilets about errors in the readings and a revised bill in excess of £9,000. The Clerk to investigate and report back. **District Councillor's report** –No report. **County Councillor's report** – 17 penalty notices have been issued in Cartmel and Flookburgh. Members funding thought to be allocated to Cartmel has not been carried over but new year will see new funding.

9. **OTHER MATTERS**

i) **Cartmel Footbridge** – Cllr Dean reported that the bridge was due for galvanising next week and installation is being planned for week commencing 6th April. **A proposal to Arrange an Official opening Ceremony for the bridge on a date to be agreed and to allocate a budget of £770 to cover the event.** Was proposed by the Chairman and agreed unanimously.

ii) **Papers stored in the Institute** – More paper has been removed and essential documents recovered by Cllr Johnson.

iii) **Local Plan Stakeholder Launch** – The Clerk reported on the launch of the 2040 Local Plan. It is to be commenced with a review of the policies in the existing plan to check their fitness for purpose followed with a draft of the new plan with proposal for land allocation. A review of land may lead to unused land being de-allocated and other sites possibly being considered. Comments on the existing policies are being sought up to 15th May 2020. Councillors felt that the items under Scoping the Policy Review were adequate.

iv) **Quarry Gate Tenders** – Three tenders were sought. The two that were returned were opened by the

Chairman. Both tenders complied and the Chairman **proposed that the lower one be accepted**. Agreed unanimously. The Clerk to inform both tenderers. **Action - Clerk**

v) **Parish trees** – The idea of forming a tree group on the lines of the Crosby Ravensworth Group was discussed. There was no-one present interested in pursuing the idea.

10. FINANCE as at 29th February 2020

i) **Parish Accounts**

Community Account	£67,271.15
Business Base Rate Tracker	£10,142.76

ii) **Money Received (October)**

Cottage Rent		£400.00
J Wilkin	{	£100.00
CVS	{	£500.00
Cartmel Parish Event Fund (Cartmel Food Market){		£400.00
Openreach (wayleave)		£157.50
Able Memorials (Fogg)		£27.00

Cheques for Approval (November)

Clerks Salary		£566.66
Clerks Expenses: Broadband £17.00, Mileage £11.00		£
PAYE		£141.60
Grange Now (Newsletter)	£196.00 +	£8.00 VAT
S Sim (no parking signs for bollards)		£86.16
Cartmel Village Hall (room hire 2019)		£194.00
ArchieWorkman (drain clearing)		£64.00
C France (library boxes etc.)		£44.89
Viking (printer ink and toilet rolls)	£74.44 +	£14.89 VAT
CB Arts Ltd (CTI Footbridge Interim 2)	£16,147.20 +	£3,229.44 VAT
D Jinks (Tree cuttings)		£30.50
Cumbria Waste Recycling (cemetery bin)	£17.20 +	£3.44 VAT

Finance was proposed by Cllr Dean and Seconded by Cllr Sim was agreed unanimously.

11. QUESTIONS/ANSWERS/REPORTS/COMPLAINTS.

Cllr Dean – Asked what would happen if meetings were suspended due to Covid-19. The Clerk informed the meeting that business would continue, agendas produced but notices would be posted for the public to contact a councillor or the clerk if they wished anything considered. Protocols for decision making would have to be developed and CALC and NALC guidance would be forthcoming.

Cllr Lamb – Gave apologies for the next meeting. Reminded councilors that annual reports need to be sent to the Clerk. Informed the meeting that he is considering retiring as Chairman and councilors should consider who they wished as future Chairman.

The meeting closed at 8-03 pm and the Chairman thanked everyone for attending. The next Meeting of the Council will be held on Thursday 9th April 2020 at 7-15pm, in Cartmel Village Hall.