

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 29th SEPTEMBER 2022

Present: Cllr Lewis (Chair), Cllr Dean, Cllr Donally, Cllr Huggett, Cllr Johnson, Cllr Lamb and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: Cllr Hanlon and two members of the public

Item	Action Point	Person
52/2022	Welcome and meeting opening: Cllr Lewis opened the meeting and welcomed all to the PC meeting following a one-minute period of silence.	
53/2022	Apologies received from: Cllrs France, Sim, Boak, Endsor, Gardner and Sanderson.	
54/2022	Declarations of Interest: None received	
55/2022	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
56/2022	Minutes of the previous PC meeting held on 14 July 2022: The minutes were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair. The meeting planned for 8 th September was opened and adjourned on the night due to the death of HM Queen Elizabeth II earlier that same day.	
57/2022	Public Participation: a. Community participation: One of the members of the public was in attendance as they wished to be considered for co-option to the Parish Council b. District Council update: Cllr Johnson wished to thank Cllr Hanlon for her efforts in raising the profile of the controversial planning application for Humphrey Head which will be discussed later in the agenda. c. County Council/Unitary Authority update: None provided	
58/2022	Potential co-option of two new Parish Councillors One member of the public attended and was co-opted unanimously following a brief introduction and questions asked by Members present. The other member of the public was unable to attend and Cllr Lewis having met her provided a precis of her skills and experience to the Members present. Following a brief discussion with Councillors both members of the public were voted unanimously to be Parish Councillors. Cllrs Pendlebury and Mason were welcomed as Councillors representing Allithwaite Ward.	
59/2022	Action from Previous Minutes: No outstanding matters for discussion.	
60/2022	Neighbourhood Plan update Cllr Lamb provided an update on the current status of the NP and advised that work was continuing to ensure the accessibility of the documentation. A further update would be provided at the next meeting.	ML/JH
61/2022	Correspondence, meetings and consultations The following items were noted as they had previously been circulated for information (unless stated):	

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	<ul style="list-style-type: none"> a. Sewage issues in Cartmel, Cark and Flookburgh, Cark River Group meeting report b. Lakes in a Day, Ultra Run 8th October c. Email from resident regarding publication of agenda prior to the meeting on 14th July d. Email requesting volunteers for Poppy Appeal collectors e. Voluntary social car scheme f. Emails from residents regarding the public consultation meeting held in Flookburgh g. Confirmation of the end of the public consultation to remove the telephone box in Cartmel h. Email regarding the current status of Grange Ambulance Station i. TTRO, Kings Arms Cartmel. j. An email sent from the Chair of CVS regarding development in the Cartmel peninsula was noted as planning issues are dealt with as part of the neighbourhood planning process. 	
62/2022	<p>Planning:</p> <ul style="list-style-type: none"> a. Consideration of relevant planning application: <ul style="list-style-type: none"> i. SL/2022/0820 Humphrey Head Centre For Outdoor Education Holy Well Lane, Flookburgh, LA11 7LY. Change of use of former Outdoor Education Centre to caravan site for 18 twin unit lodges with associated operational development following relinquishment of occupational tenure. ACPC resolved to reject the planning application which was agreed unanimously. ii. SL/2022/0821 Cartmel Park, Cartmel Racecourse, LA11 6QF. Change of use of former sewage treatment compound and part adjacent camping & caravanning field to caravan site for 18 twin unit lodges for holiday letting purposes and associated operational development. ACPC resolved to reject the planning application which was agreed unanimously b. SL/2022/0337, Lakeland Leisure Park update: Cllr Lewis confirmed that the Planning application was objected to by the PC. 	
63/2022	<p>Community and environmental matters:</p> <ul style="list-style-type: none"> a. Cartmel racecourse TTRO update: Cllr Donally updated the meeting that had taken place with the managers of the racecourse and advised that future TTROs would have input from ACPC, representing business views, despite the PC not being invited to the formal meeting. b. A PC approach to developing heated spaces within the Parish was introduced by Cllr Lewis and it was reported that a number of local organisations had volunteered to provide such spaces. RL asked that a “timetable” of PC-wide activity was produced so that members of the public knew when a warm space was available. RL proposed that an approach would be made to local organisations via the Councillors to ascertain when and where this was happening so that a timetable could be drawn up. The PC agreed unanimously. c. Public safety concerns regarding trees overgrowing on Church Road, Allithwaite were raised and it was agreed to discuss at the next agenda. 	<p>ALL</p> <p>SS</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

64/2022	<p>Highways and lengthsman</p> <p>a. No issues were raised for reporting on HIAMS. Cllr Dean proposed a vote of thanks for the hard work that Cllr France had put into developing constructive relationships with the Highways team and for the progress made with local road improvements.</p>	
65/2022	<p>Allithwaite and Cartmel business:</p> <p>a. The Parish Council had intended to consider the three options proposed by the Parish Cottage Working group. However, due to the absence of key Councillors involved in discussions to date, Cllr Donally requested that this item be moved to the next meeting and discussed as a matter excluding the public due to the sensitive nature of the subject.</p> <p>b. The Parish Council noted the report from the fundraisers and the current status of grant applications. Cllrs Dean and Johnson updated the PC following the recent Riverside Toilets Group and proposed a defined fundraising scheme and timescales for the fundraising consultants. This was agreed by the PC.</p> <p>c. The re-allocation of unspent £1000 Jubilee Fund was proposed by Cllr Johnson and it was agreed to discuss this at the next meeting.</p>	<p>JH</p> <p>BD/CJ</p> <p>ALL</p>
66/2022	<p>Finance, Accounts, Assets and Audit</p> <p>a. The Parish Council approved payment of the invoices received since the last meeting (see below) with an amendment made to the value originally published for payment to HMRC Q2 to £203.62 (highlighted).</p> <p>b. The Parish Council noted the completed assurance review for the year ended 31st March 2022.</p> <p>c. The Parish Council agreed to adopt the amended Financial Regulations</p> <p>d. The PC agreed to write off the lost IT items (project and screen valued at £450) from the Parish Asset Register</p> <p>e. The Parish Council agreed to renew the South Lakes Orchard Group membership at a cost of £30 p.a.</p> <p>f. The Parish Council agreed to discuss the adoption of the PC Safeguarding Policy at the next meeting.</p>	<p>JH</p> <p>JH</p>
67/2022	<p>Questions and answers</p> <p>Cllr Dean raised the matter of progress with the Fish Slabs restoration Cllr Lamb requested items for the next newsletter Cllr Johnson asked for 20mph speed limit to be put onto November agenda</p>	<p>CJ</p>
68/2022	<p>Items for the next meeting agenda</p> <p>a. Review of Code of Conduct</p> <p>b. Civility and Respect Pledge</p> <p>c. Christmas in Cartmel</p> <p>d. PC working groups terms of reference review: ALL</p> <p>e. KGV Playground and Allithwaite Community Centre policy and procedure review: Cllr Sim</p> <p>f. Update on lengthsman recruitment: Cllr Johnson</p> <p>g. Portfolio lead for Highways to be reviewed and a way forward agreed</p> <p>h. Quaker Cottages, Holker intentions: Cllr Johnson</p> <p>i. Update on quarry fencing works: Cllrs France and Sim</p>	
69/2022	<p>Next Meeting</p> <p>The next meeting of the Parish Council will take place on Thursday 13th October 2022 at 7pm in Cartmel Village Hall</p>	

ALLITHWAITE AND CARTMEL PARISH COUNCIL

28 September 2022 (2022-2023)

Code	Date	Description	Supplier	Total
Bin emptying	18/07/2022	Waste collection	Cumbria Waste Recycling	24.42
Staff training	18/07/2022	Councillor training	NALC	51.71
Newsletter	18/07/2022	Newsletter	Grange Now	369.88
Clerk salary	31/07/2022	Clerk's salary	Parish Clerk	616.47
Tax	31/07/2022	PAYE	HMRC	154.00
Orchard cutting/ strimming	18/07/2022	Orchard cut and strim	Dean Shaw	406.20
Room hire	18/07/2022	Room hire	Cartmel Village Hall	128.00
Misc consultancy fees	18/07/2022	Planning letter production	Walsingham Planning Ltd	600.00
Website	18/07/2022	Domain renewal	IH Media	10.00
Councillor expenses	05/08/2022	Councillor expenses	Steve Sim	92.52
Newsletter	05/08/2022	Newsletter	Grange Now	369.88
Orchard cutting/ strimming	05/08/2022	Councillor expenses	Steve Sim	50.00
Structural engineer's fees	05/08/2022	Structural Engineer	Curtin's Consulting Ltd	1,050.00
Electricity bills	05/08/2022	Electricity bill	Npower	26.75
IT hardware and software	25/07/2022	Microsoft 365 subscription	Microsoft	79.99
Mini-library costs	11/08/2022	Mini-library shelving	Ironmongery Direct	148.02
Mini-library costs	11/08/2022	Mini-library shed extension	Tiger Sheds Ltd	556.53
King George V Playing Fields	11/08/2022	Donation	King George V Playing Fields	500.00
Cartmel Playground	11/08/2022	Donation	Cartmel Playground	500.00
Bin emptying	11/08/2022	Waste collection	Cumbria Waste Recycling	26.33
Councillor expenses	13/09/2022	Councillor expenses	Christine France	40.00
Electricity bills	13/09/2022	Electricity bill	Npower	26.75
Audit	13/09/2022	External audit	PKF Littlejohn LLP	360.00
Orchard cutting/ strimming	18/08/2022	Orchard cut and strim	Dean Shaw	270.80
Clerk salary	31/08/2022	Clerk's salary	Parish Clerk	616.27
Newsletter	30/09/2022	Newsletter	Grange Now	369.88
Orchard cutting/ strimming	30/09/2022	Orchard cut and strim	Dean Shaw	780.00
Planning applications	30/09/2022	Planning application fee	John Coward Architects	661.50
Councillor expenses	30/09/2022	Councillor expenses	Steve Sim	6.99
Newsletter	30/09/2022	Newsletter	Grange Now	369.88
Subscriptions	30/09/2022	SLOG membership	South Lakeland Orchard Group	30.00
Councillor expenses	30/09/2022	Councillor expenses	Caroline Johnson	19.50
Staff training	30/09/2022	Councillor training	CALC	30.00
Clerk salary	30/09/2022	Clerk's salary	Parish Clerk	616.47
Tax	31/08/2022	PAYE	HMRC	154.20
Tax	30/09/2022	PAYE	HMRC	154.00
			Total	10,298.93

Created by  Scribe