

ALLITHWAITE AND CARTMEL PARISH COUNCIL

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5th July 2024

**There will be a Meeting of Allithwaite and Cartmel Parish
Council Finance Committee;
on Thursday 11th July 2024 at Cartmel Village Hall,
to commence immediately after the full council meeting
concludes.**

All Parish Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the
'comments & concerns' item on the agenda.

C Downey. 05/07/2024: Christine Downey: Clerk/RFO.

AGENDA

- F1 To **appoint a Chairman** of the Finance Committee for 2024/25.
- F2 **Apologies:** To Note Apologies for absence given in advance of the meeting.
- F3 **Declaration of Interest:** To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
- F4 To receive **Comment & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
- F5 To confirm the **Minutes** of the Finance Committee Meeting on 11th April 2024. (Paper F2024/34)
- F6 To conduct the **Quarterly Internal Control checks** for the three months to 30th June 2024: -
 - 6.1 Payments and Receipts. (Paper F2024/35 and 36)
 - 6.2 Bank Reconciliation. (Papers F2024/37, 38 and 39)
 - 6.3 VAT return. (Paper F2024/40)
 - 6.4 Performance against budget 2024/25. (Paper F2024/41)
 - 6.5 To complete the Parish Council Internal Control checklist. (Paper F2024/42)

F7 Reserves: -

- 7.1 Review the position of **Allocated and Unallocated Reserves**. (Paper F2024/43)
- 7.2 Agree **recommendations to be made to full council** regarding which earmarked (allocated) reserves can be safely transferred to the general (unallocated) reserves, if any.

F8 To consider a transfer to or from the savings account and to agree a way forward: -

As at 30/06/2024	Bank statement balance	Add Outstanding receipts	Less Outstanding payments	Balance as per cash book
Community account	136,071.36	55.00	(7,495.39)	128,630.97
Reserve Account	25,588.23	0.00	0.00	25,588.23
Unity Trust Account	453.18	0.00	0.00	453.18
Total	162,112.77	55.00	(7,495.39)	154,672.38

F9 To review the Policies and Procedures Review Timetable and agree any actions. (Paper F2024/44)

F10 Minor items for information only, and items for next agenda.

F11 Date of next Finance Committee meeting.

C Downey. 05/07/2024: Christine Downey: Clerk/RFO.
