

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 13th OCTOBER 2022

Present: Cllr Lewis (Chair), Cllr Dean, Cllr Donally, Cllr Huggett, Cllr Johnson, Cllr Lamb, Cllr Pendlebury, Cllr Sim and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: Cllr Hanlon, Cllr Boak and one member of the public

Item	Action Point	Person
70/2022	Welcome and meeting opening: Cllr Lewis opened the meeting and welcomed all to the PC meeting, introductions being made for Cllr Pendlebury at his first full PC meeting.	
71/2022	Apologies received from: Cllrs Endsor, Gardner and Sanderson.	
72/2022	Declarations of Interest: None received	
73/2022	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
74/2022	Minutes of the previous PC meeting held on 29 September 2022: The minutes were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
75/2022	Public Participation: a. Community participation: No matters raised by members of the public. b. District Council update: Cllr Hanlon advised about the Call for Sites link (CCC Citizen Space) that was circulated by email in advance of the meeting which was available for Councillors to make comment on as necessary. It was suggested that Cllr Lamb would consider the PC response to this. c. County Council/Unitary Authority update: Cllr Boak provided an update on the discussion taking place in the development of the shadow authority and on portfolio development underway. Cllr Sanderson sent an update by email prior to the PC meeting, no questions or points of clarification were raised.	ML
76/2022	Action from Previous Minutes: TTRO, Kings Arms Cartmel, Cllr Johnson informed of the contact made by members of the public requesting extra signage required due to the moving and disappearance of road closure/diversion signs. It was felt that members of the public seek would be able to source additional signage from the Highways team at CCC or from the roofing contractor.	
77/2022	The Parish Council agreed unanimously to go into a closed session at the end of the meeting under the Public Bodies (Admission to Meetings) Act 1960, as publicity was felt to be prejudicial to the public interest due to the confidential nature of the business to be transacted. This was proposed by Cllr Lamb and seconded by Cllr Donally and resolved unanimously.	
78/2022	Neighbourhood Plan update: An update was provided by Cllr Lamb who requested that a vote to adopt the NP and design guide would take place at the November meeting. The updated documents will be circulated in advance and posted on the	ML ALL

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	website for members of the public and Councillors to study in readiness for the discussion.	
79/2022	<p>Correspondence, meetings and consultations</p> <p>The following items were noted as they had previously been circulated for information (unless stated):</p> <ol style="list-style-type: none"> a. A letter was received from Great North Air Ambulance requesting a donation and a proposal not to donate was resolved unanimously. b. A letter was received from a member of the public reporting damage to the bridge at Carkshaw and it was agreed to forward the comment to Holker Hall for action as being their responsibility. c. An email received from event organiser requesting use of PC land to provide orienteering sessions was discussed and agreed to permit subject to the receipt of the appropriate risk assessments and insurance by the PC. d. An email from Christmas in Cartmel organisers advising of TTRO was noted e. An email was received from Cllr France advising of her resignation and offered a handover of her ongoing work and thanks were offered by the PC for her significant contribution to the activities of the PC. It was agreed that the PC would write to her in this respect. f. An email regarding Brook House works underway was noted 	<p>JH</p> <p>SS</p> <p>JH</p> <p>JH</p>
80/2022	<p>Planning:</p> <ol style="list-style-type: none"> a. Consideration of relevant planning application: SL/2022/0875, change of use to part of existing agricultural field into domestic garden (Resubmission of SL/2022/0544). Sunnysdale, Wart Barrow Lane, Allithwaite, LA11. Following discussion the PC agreed to object to this planning application and that a detailed response would be submitted to SLDC. 	BD/JH
81/2022	<p>Community and environmental matters:</p> <ol style="list-style-type: none"> a. The PC approach to developing heated spaces within the Parish was raised by Cllr Lewis who reported that verbal agreement to provide “Warm Spaces” had been provided by several local organisations. The PC proposed that any gaps in provision might be filled using community premises. b. The public safety concerns regarding trees overgrowing on Church Road, Allithwaite were reported by Cllr Sim. A proposal to write to the church and school was agreed to highlight the concerns expressed by local residents. c. Cllr Johnson raised the matter of Quaker Cottages as she had been asked what the intentions of the Holker Estate were in this respect. It was agreed that the PC would write to ascertain this information and that Cllr Johnson would provide a draft for further development. d. An update on the quarry fencing works and associated grant application was provided by Cllr Sim and noted by the PC. e. Cllr Sim provided a case for the provision of an additional defibrillator for Allithwaite. Following discussion it was agreed that the PC supported investigating this further, the siting being the first priority, which would be led by Cllr Sim. 	<p>RL</p> <p>SS/JH</p> <p>CJ/JH</p> <p>SS</p>

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82/2022	<p>Highways and lengthsman</p> <p>a. The portfolio lead for Highways was agreed as Cllr Pendlebury volunteered to take over from Cllr France (newly resigned).</p> <p>b. Cllr Johnson provided an update on the lengthsman recruitment and the PC agreed that the position would be readvertised if the correct documentation was not received in a timely manner from the proposed contractor due to ongoing delays in communication.</p> <p>c. 20mph speed limit: Cllr Johnson reported that the speed limit was not being observed on Cark/Allithwaite Road despite the speed gun being used and requested that this be placed on the next agenda.</p> <p>d. No issues were raised for reporting on HIAMS.</p>	<p>CJ</p> <p>JH</p>
83/2022	<p>Allithwaite and Cartmel business:</p> <p>a. An update on the fundraising proposal for Riverside Toilets was submitted previously via email from Cllr Dean whose proposal to contract the fundraisers to take up the role was rejected. The PC agreed a 3 months “grace period” to enable the sub-group to firm up the proposal or to come up with options to raise the funding.</p> <p>b. PC working groups terms of reference review: This item was postponed until the next meeting due to insufficient time for discussion.</p> <p>c. Re-allocation of unspent £1000 Jubilee Fund: This item was postponed until the next meeting due to insufficient time for discussion.</p> <p>d. A request for funding of key items to be used Christmas in Cartmel, £270.99, was agreed by the Council.</p>	<p>Toilets Group</p> <p>JH</p> <p>JH</p>
84/2022	<p>Finance, Governance and Audit</p> <p>a. The Parish Council approved payment of the invoices received since the last meeting (see below).</p> <p>b. Parish Council to adopt the PC Safeguarding Policy: This item was postponed until the next meeting due to insufficient time for discussion.</p> <p>c. KGV Playground and Allithwaite Community Centre policy and procedure review: This item was postponed until the next meeting due to insufficient time for discussion.</p> <p>d. Civility and Respect Pledge: This item was postponed until the next meeting due to insufficient time for discussion.</p>	<p>JH</p> <p>JH</p> <p>JH</p>
85/2022	<p>Questions and answers</p> <p>The item was not covered as the meeting was closed to enter a closed session as agreed earlier in the meeting</p>	
86/2022	<p>Items for the next meeting agenda</p> <p>a. PC communications, newsletter and website phase 2 (future standing item)</p> <p>b. Review of Code of Conduct</p> <p>c. Civility and Respect Pledge</p> <p>d. PC working groups terms of reference review</p> <p>e. Re-allocation of unspent £1000 Jubilee Fund</p> <p>f. Parish Council to adopt the PC Safeguarding Policy</p> <p>g. KGV Playground and Allithwaite Community Centre policy and procedure review</p>	
87/2022	<p>The meeting closed at 20.45 and entered into the closed session</p> <p>Next Meeting</p>	

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	The next meeting of the Parish Council will take place on Thursday 10 th November 2022 at 7pm in Cartmel Village Hall.	
88/2022	<p>The PC entered the closed session to allow discussion to take place on the future options for the Parish Cottage</p> <p>Three options were discussed and it was agreed that the Parish Council would approach the tenants and ascertain what their future housing intentions were.</p> <p>Cllrs Dean and Donally agreed to visit the tenants to confirm the content of the discussion and that the PC would send a letter of the proposal to act as the introduction to the discussion and the appropriate course of action to take.</p>	<p>BD/RD</p> <p>BD/JH</p>

	Date	Cheque No	Description	Supplier	Total
Water bills	17/10/2022		Water bill	Water Plus	206.01
Mini-library costs	17/10/2022		Signage	GLB Signs Ltd	97.20
Website	17/10/2022		Email address creation	IH Media	25.00
Orchard consumables	17/10/2022		Orchard expenses	Steve Sim	93.50
Electricity bills	17/10/2022		Electricity bill	Npower	25.89
Duplicate payment refund	11/10/2022	email 11/10/22 confirming JD error	Incorrect receipt	Little and Caine Ltd	417.00
Clerk expenses	17/10/2022		Clerk expenses	Parish Clerk	83.31
Bin emptying	17/10/2022		Waste collection	Cumbria Waste Recycling	26.17
Room hire	17/10/2022		Room hire	Cartmel Village Hall	61.25
Orchard cutting and strimming	17/10/2022		Orchard cut and strim	Dean Shaw	520.00
Clerk salary	31/10/2022		Clerk's salary	Parish Clerk	616.27
Tax	01/11/2022		PAYE	HMRC	156.08
Duplicate payment refund	13/10/2022	email 11/10/22 confirming JD error	Incorrect receipt	Little and Caine Ltd	-417.00
Bin emptying	18/10/2022		Waste collection	Cumbria Waste Recycling	24.47