

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT CARTMEL VILLAGE HALL ON THURSDAY 10th NOVEMBER 2022

Present: Cllr Lewis (Chair), Cllr Dean, Cllr Donally, Cllr Huggett, Cllr Johnson, Cllr Lamb, Cllr Mason, Cllr Pendlebury, Cllr Sim and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: Cllr Hanlon, Cllr Boak and one member of the public

Item	Action Point	Person
89/2022	Welcome and meeting opening: Cllr Lewis opened the meeting and welcomed all, with introductions being made for Cllr Mason at her first full PC meeting.	
90/2022	Apologies received from: Cllrs Gardner and Sanderson	
91/2022	Declarations of Interest: None received	
92/2022	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
93/2022	Minutes of the previous PC meeting held on 13 October 2022: The minutes were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
94/2022	Public Participation: a. Community participation: No matters were raised by members of the public. b. District Council update: Cllr Hanlon advised about discussions related to the Lakeland Leisure application and the rationale behind the final decision. c. County Council/Unitary Authority update: Cllr Boak provided an update on the current discussions taking place in the development of the shadow authority. Cllr Sanderson sent an update by email, no questions or points of clarification were raised in response.	
95/2022	Action from Previous Minutes: The Parish Council unanimously approved the PC response to SLDC Call for Sites as drafted by Cllr Lamb.	
96/2022	Neighbourhood Plan update: Cllr Lamb Members unanimously agreed the final Neighbourhood Plan (including Design Code), Regulation 15 document, for submission to SLDC for examination and for approval to move to Regulation 16. This will now be forwarded to SLDC Cllr Lamb was formally thanked by the Parish Council for leading the development, revision and submission of the NP on behalf of the residents of the parish.	ML/JH
97/2022	Correspondence, meetings and consultations The following item was noted as it had previously been circulated for information: a. An email was received from a member of the public requesting information on local groups/societies relating to history and gardening.	
98/2022	PC communications and website phase 2: Cllr Lewis proposed that a meeting of the Communications Working Group (CWG) be held in the New Year to take the development of the PC communications forward. Cllr Mason volunteered to join the group.	JH

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99/2022	<p>Planning:</p> <p>a. Consideration of relevant planning application:</p> <p>i. SL/2022/0951. The Pastures Log Cabin Park, Templand Lane, Allithwaite. Siting 4 holiday lodges, laying of hardstanding for parking off shared drive and foul water drainage connection.</p> <p>Following discussion at the PC meeting it was agreed that the Parish Council would request a skyline view of the plans to enable the impact of the proposed development from the perspective of the Ark to Cartmel Road.</p>	JH
100/2022	<p>Community and environmental matters:</p> <p>a. Re-allocation of unspent £1000 Jubilee Fund: Cllr Johnson requested that a portion of the unspent monies was directed towards the development of warm spaces in the Parish. Another proposal is that this money is set aside to be earmarked towards a resilience fund, which was unanimously agreed by the PC.</p> <p>b. Cllr Lewis reported that there was now a timetable of venues across the Parish that were going to provide a formal <i>Warm Space</i> for use by parishioners. A list of venues/dates will be advertised on the website and submitted to SLDC for their website.</p> <p>c. PC to agree the approach to enforcement of a 20mph speed limit on Ark/Allithwaite Road: Cllr Johnson reported that she had been approached by a member of the public to provide a formal crossing point for the school. She proposed that the speed-gun could be used to gather data to support the case of need for this.</p> <p>d. PC to respond to the letters regarding overhanging trees on Church Road: Cllr Sim updated the meeting and it was agreed that the Parish Clerk would follow up to obtain a deadline for resolution.</p> <p>e. Flood resilience and update of emergency plan: Following discussion it was agreed that the PC should review the PC emergency plan and that a resilience sub-group would be developed to implement by January and expressions of interest to be sent to Cllr Lewis.</p>	JH RL/JH JH
101/2022	<p>Highways and lengthsman</p> <p>a. Update on lengthsman recruitment: Cllr Johnson advised that she would liaise with the proposed new lengthsman to arrange for his contract to be signed and to have a walk around the main PC areas with Cllr Sim covered in the contract.</p> <p>b. 20mph speed limit: This item was discussed previously in 100/2022 c.</p> <p>c. No issues were raised for reporting on HIAMS.</p>	
102/2022	<p>Allithwaite and Cartmel business:</p> <p>a. Toilets funding and project update: Cllr Dean provided an email update in advance of the meeting and no further questions were asked.</p> <p>b. Cllr Dean updated on the Fish Slabs project and the status of the planning applications as part of the heritage lottery grant application.</p> <p>c. Cllr Dean proposed that a Parish Cottage sub group meeting should be held to discuss options using updated information provided by local estate agents to act as a basis for discussion.</p> <p>d. Cllr Lewis updated the PC on the meeting with Cartmel Racecourse and the two key points related to parking and application for passes were reported. Questions of clarification were asked but there were no additional issues raised by the PC.</p>	

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103/2022	<p>Finance, Governance and Audit</p> <p>a. The Parish Council approved payment of the invoices received since the last meeting (see below).</p> <p>b. Parish Council to propose the spending plan for the CIL income for 2022/23 as part of the budget planning meeting arranged for 13th December.</p> <p>c. The PC working groups and terms of reference were previously circulated and it was agreed to move the item to the next agenda.</p> <p>d. The Parish Council agreed to adopt the PC Safeguarding Policy (as previously circulated).</p> <p>e. KGV Playground and Allithwaite Community Centre policy and procedure review: Cllr Lewis agreed to request an update on these policies from the Chair of KGV.</p> <p>f. Civility and Respect Pledge: Cllr Lewis raised this and it was agreed that the PC Code of Conduct would adequately address the standards of behaviour expected by members of the Parish Council.</p> <p>g. The reviewed Code of Conduct was unanimously approved by the PC.</p> <p>h. Parish Council agreed that the next PC meeting should be replaced by a Finance and Governance Working Group meeting, in order to commence budget planning discussions. The Parish Clerk agreed to arrange suitable dates for holding the meeting.</p>	<p>JH</p> <p>JH</p> <p>RL</p> <p>JH</p>
104/2022	<p>Questions and answers</p> <p>Cllr Huggett reported that a crane would be blocking the road outside of the cemetery on 18/11 as it was required to remove fallen trees, Cllr Dean agreed to let the schools know that this may affect school bus timetables.</p>	
105/2022	<p>Items for the next meeting agenda</p> <p>a. Budget planning for 2023/24</p> <p>b. Mapping of cemetery proposal</p> <p>c. Clerk salary/pay award</p>	
106/2022	<p>Next Meeting</p> <p>The next meeting of the Parish Council is a Finance and Governance Working Group meeting being held on 13th December at 6.30pm in Cartmel Village Hall.</p>	

Code	Date	Description	Supplier	Total
Website	04/11/2022	Website services	IH Media	87.50
Website	04/11/2022	Website services	IH Media	120.00
Newsletter	11/11/2022	Newsletter	Grange Now	369.88
Stationery	11/11/2022	Stationery	Viking	136.18
Stationery	11/11/2022	Stationery	Viking	86.96
Stationery	11/11/2022	Stationery	Viking	36.67
Mini-library costs	11/11/2022	Mini-library shelving	DH Willacy and Sons	225.31
NP drafting and revision	11/11/2022	Neighbourhood Plan revision	Kirkwells Ltd	1,296.00
Allithwaite Community Ctr	11/11/2022	Pump Track build deposit	Clark & Kent Contractors	13,740.00
Payroll services	11/11/2022	Payroll services	Diane Malley Payroll	120.00
Councillor expenses	11/11/2022	Councillor expenses	Steve Sim	28.50
			Total	16,247.00