

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT ALLITHEWAITE COMMUNITY CENTRE ON THURSDAY 26th JANUARY 2023

Present: Cllr Lewis (Chair), Cllr Dean, Cllr Donally, Cllr Huggett, Cllr Lamb, Cllr Mason, Cllr Pendlebury, Cllr Sim and Julie Hendry, Parish Clerk (clerk@allithwaiteandcartmel-pc.gov.uk)

In attendance: No members of the public were in attendance

Item	Action Point	Person
107/2022	Welcome and meeting opening: Cllr Lewis opened the meeting and welcomed all to the PC meeting.	
108/2022	Apologies were received from: Cllr Boak, Cllr Endsor, Cllr Hanlon, Cllr Johnson and Cllr Sanderson	
109/2022	Declarations of Interest: None received	
110/2022	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
111/2022	Minutes of the previous PC meeting held on 10th November 2022 and of the Finance and Governance Working Group (FGWG) held on 13th December 2022: The minutes of both meetings were noted and accepted as a true reflection of the meeting by the Council and were duly signed by the Chair.	
112/2022	Public Participation: a. Community participation: No members of the public were present b. District Council update: None provided c. County Council/Unitary Authority update: Cllr Endsor sent a brief update in advance of the meeting, no questions were asked.	
113/2022	Action from Previous Minutes (not covered elsewhere in the agenda): Nil outstanding actions were raised.	
114/2022	Neighbourhood Plan update: Cllr Lamb Consultation is now being led by SLDC and will take place between 2 February and 16 March. Information is to be published on the PC website as well as other prominent places across the Parish. SLDC will write to statutory and non-statutory bodies advising of the next steps for those wishing to contribute to the consultation.	
115/2022	Correspondence, meetings and consultations The following items were noted as they had been previously circulated for information: a. ENW/sustainable resilience event joined by Cllr Lewis on 13/12/22. Cllr Lewis provided an update on the event and that hubs of support were being established across the geographic area. b. An email received from a member of the public expressing concerns about the parking on Quarry Lane (see 12b below) was discussed. It was agreed that this was not a matter that the PC has the power to resolve and that the PC would respond accordingly. It was suggested that the formation of a community group might be a suitable way forward. c. A Barrow, South Lakeland and Eden Outdoor Sports Needs and Facilities Assessment and Playing Pitch Strategy survey had been	SS/JH

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	<p>received to which Cllrs Dean and Sim have provided a PC response for submission.</p> <p>d. A Westmorland and Furness consultation event is being held on Microsoft Team on 8th February and Cllrs Lewis and Dean agreed to participate on behalf of the PC.</p> <p>e. A reply was received from Tim Farron MP regarding the cessation of NHS provided dental services in Allithwaite which was noted by the Council.</p>	<p style="text-align: center;">JH</p> <p style="text-align: center;">RL/BD</p>
116/2022	<p>Planning:</p> <p>a. Consideration of relevant planning application:</p> <p>i. SL/2023/0007 at Barn Hey, Flookburgh Road, Allithwaite. Application for outline application for a residential development for up to 40 dwellings.</p> <p>The Parish Council agreed that Cllr Lamb would draft a response on behalf of the PC for submission by the Parish Clerk.</p>	ML/JH
117/2022	<p>Community and environmental matters:</p> <p>a. Warm Spaces update: Cllr Lewis reported that the Cartmel Village Hall event had been working well and that applications for funding to continue this were being sought. The Allithwaite warm space is based at St Mary's and operates once monthly .</p> <p>b. Quarry Lane and parking concerns: As covered previously in (115/2022 b).</p> <p>c. Community EV charge points: Cllr Sim reported on an original meeting that had been held with the company in question and it was reported that it should be on the next agenda following further investigations into the status of the organisation and funding streams available.</p>	SS/ML/JH
118/2022	<p>Highways and lengthsman</p> <p>a. Update on progress with lengthsman "induction": Cllr Sim advised that he was meeting the newly appointed lengthsman to support his induction into the new role and to highlight key priority areas as described in the job specification.</p> <p>b. The PC agreed that the lead Councillor for the Twenty's Plenty project would be agreed at the next PC meeting and that the area for monitoring and awareness raising of a 20mph speed limit within the Parish would also be defined at that time.</p> <p>c. No issues were raised for reporting on HIAMS and it was agreed that the PC website would be updated with Cllr Pendlebury's email address and flagged as an initial point of contact for members of the public.</p>	<p style="text-align: center;">SS</p> <p style="text-align: center;">ML/JH</p> <p style="text-align: center;">JH</p>
119/2022	<p>Allithwaite and Cartmel business:</p> <p>a. Toilets funding and project update: The Riverside Toilets Working Group has not met recently and Cllr Dean reported on the funding and grant applications being handled currently. It was agreed that he would provide an update at the next PC meeting.</p> <p>b. Update on Parish Cottage actions: Cllr Dean had previously sent a written update to Councillors and advised that a public meeting is going to be held on 2/3 at 3.30pm in Allithwaite Community Centre. A third party would be invited as an observer to ensure that the meeting was conducted appropriately and it was agreed that the Parish Clerk would ask a neighbouring Clerk to attend in this capacity. Cllr Dean agreed to produce a briefing paper for Councillors to ensure that the</p>	<p style="text-align: center;">BD/JH</p> <p style="text-align: center;">JH</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	<p>messaging was clear and consistent to ensure open communication of this potentially contentious issue.</p> <p>The PC agreed unanimously that the legal status of the current lease needed to be determined, that this falls within the shorthold tenancy provisions and that vacant possession can be obtained under the Act. The Parish Clerk agreed to obtain the necessary legal advice for the Council.</p>	<p>BD</p> <p>JH</p>
120/2022	<p>Finance, Governance and Audit</p> <p>a. The Parish Council approved payment of invoices received since the last meeting (as listed below).</p> <p>b. The Parish Council agreed unanimously that the CIL income for 2022/23 should be split equally between the two playing fields, KGV and Cartmel.</p> <p>c. The Parish Council agreed the budget and spending plans for 2023/24 subject to the key amendments which will also be captured in the revised budget statement. These were as follows:-</p> <ul style="list-style-type: none"> i. £10000 each for Cartmel Playground/Trust and Allithwaite playground to be used to support major improvement projects subject to compliance with the PC Grant Awarding Policy and receipt of a project plan ii. It was agreed that the total budget for Community Grant awards would be set at £5000 and that the Community Grant policy needed to be reviewed. It was also agreed that the specific awards would be discussed at the April PC meeting. iii. PC resilience fund to be increased to £2000 iv. Storage options project to be led by Cllr Donally working with a £2500 budget v. Flag pole project to be removed from the PC plan vi. 20's Plenty project budget to be increased to £5000 and councillor lead to be identified at the next PC meeting vii. Coronation project and funding would be added to the next agenda for further discussion <p>Cllr Donally received a satisfactory response to the clarification questions asked of Cllr Dean in relation to the Riverside Toilets project, Fish Slabs and Parish Cottage</p> <p>d. The Parish Council agreed that the total precept and grant receipt from Westmorland and Furness Council for 2023/24 would remain at the same level as agreed for 2022/23 of £40,000.</p> <p>e. The Parish Council noted and agreed to adopt the recommendations made at the Finance and Working Group (FGWG) meeting held on 13th December 2022 following clarification required by the Chair of the Parish Clerk.</p>	<p>JH</p> <p>JH</p> <p>SS/JH</p> <p>RD</p> <p>ALL</p>
121/2022	<p>Questions and answers</p> <p>Nil questions were asked/answered by Councillors.</p>	
122/2022	<p>Items for the next/future meeting agenda</p> <ul style="list-style-type: none"> a. Parish Cottage update: Cottage Working Group b. PC communications and website phase II: Communications Working Group (CWG) update c. KGV Playground and Allithwaite Community Centre policy and procedure review: Cllrs Sim and Lewis 	<p>CWG</p> <p>SS/RL</p>

ALLITHWAITE AND CARTMEL PARISH COUNCIL

	d. Fish Slabs update: Cllr Dean e. Riverside Toilets update: Cllr Dean f. Cartmel TRO update: Cllr Dean g. Infrastructure and climate resilience and update of emergency plan h. Parish Clerk salary review/pay award i. King's Coronation j. Community Grant awarding policy and awards (April meeting)	BD BD BD RL TBC
123/2022	Next Meeting The next meeting of the Parish Council will take place on Thursday 9 th February 2023 at 7pm, Cartmel Village Hall	

Payments approved at the PC Meeting as detailed above (120/2022 a)

Date	Description	Supplier	Total
16/12/2022	Orchard cut and strim	Dean Shaw	555.00
16/12/2022	Councillor expenses	Mark Pendlebury	31.36
16/12/2022	Electricity bill	Npower	25.89
16/12/2022	Water bill	Water Plus	20.69
16/12/2022	Councillor training	CALC	60.00
16/12/2022	Waste collection	Cumbria Waste Recycling	26.17
17/01/2023	Stationery	Viking	98.72
21/12/2022	Stationery	Vistaprint	39.08
17/01/2023	Newsletter	Grange Now	369.88
17/01/2023	Cemetery/Triangle grass cutting	Jon Wright Ltd	847.00
26/01/2023	Clerk expenses	Parish Clerk	45.51
26/01/2023	Clerk expenses	Parish Clerk	5.44
26/01/2023	Clerk expenses	Parish Clerk	47.10
17/01/2023	PAYE	HMRC	156.25
17/01/2023	Waste collection	Cumbria Waste Recycling	26.17
17/01/2023	Water bill	Water Plus	5.80
17/01/2023	Water bill	Water Plus	15.60
24/01/2023	Pump Track build mobilisation costs	Clark & Kent Contractors	13,740.00
27/01/2023	Councillor expenses	Steve Sim	36.98
27/01/2023	Councillor expenses	Caroline Johnson	69.89
27/01/2023	Mini-library equipment	Christine France	38.00
27/01/2023	Room hire	Cartmel Village Hall	180.00
31/01/2023	Clerk salary and backpay	Parish Clerk	1,075.87
01/02/2023	PAYE	HMRC	409.50
16/02/2023	Newsletter	Grange Now	369.88
27/03/2023	Annual subscription	Scribe Accounts	414.72
		Total	18,710.50