MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON MONDAY 11th NOVEMBER 2021

Present: Cllr Johnson (Chair), Cllr Anderson, Cllr Dean, Cllr France, Cllr Huggett, Cllr Lamb (vice-Chair), Cllr Lewis, Cllr Sim, Cllr Sanderson and Julie Hendry, Parish Clerk (acpc.clerk@gmail.com)

In attendance: Three members of the public in attendance

Item	Action Point	Person
1	Apologies received from: Cllr Hanlon and Cllr Gardner	
2	Declarations of interest: None received	
3	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
4	Minutes of the previous PC meeting held on 18 October 2021: The minutes were noted and accepted as a true reflection of the meeting by the Council.	
5	 Public Participation: a. Community participation: None of the three members of the public attending wished to speak at the meeting. b. District Council update: Cllr Hanlon circulated an update prior the meeting and questions related to Grange Lido and associated parking were raised during discussion. c. County Council update: Cllr Sanderson agreed to circulate an update after the meeting. Cllr Sanderson provided an update on school issues related to covid and associated staffing issues in the locality. Local government reform issues are being discussed with all existing bodies in situ and advised of the current situation regarding council boundaries and likely numbers of councillors. Work with Highways England has progressed in relation to A590 and Cllr Sanderson advised on speed limits and cameras, turning places and pedestrian safety measures currently being discussed. Cllr Sanderson also thanked Cllr Lamb for his efforts in developing the Neighbourhood Plan. 	SS
6	Action from Previous Minutes: No matters were outstanding from the previous meeting.	
7	Correspondence, meetings and consultations The following items were noted as they had previously been circulated for information: a. Email RE parking in Cartmel Village Hall b. Email RE Allithwaite Triangle (see agenda item 14d below) c. Letter from Cumbria County Council (CCC) RE speeding in Cartmel d. Email RE Local Government reorganisation in Cumbria e. Email relating to sewage being pumped into River Ea, item was discussed under agenda item 15c f. Email from resident relating to material changes to previously approved	
	planning applications. It was agreed that Cllr Dean would draft a letter	BD/JH

	to be sent by the Parish Clerk to SLDC in order to understand the process	
	that had been followed in this case.	
8	Planning:	
0	 a. Consideration of relevant planning applications: i. SL/2021/1001 Ridgeway Jack Hill Allithwaite, LA11 7QB Application for a Lawful Development Certificate (proposed) for the erection of final two dwellings, as per approval for 6 houses in 1935 (application register No 3/1101). No comment was made by the Council. ii. SL/2021/1013 High Gateside Farm Beckside Cartmel, LA11 7SN Two areas of replacement concrete yard area and one area of concrete to replace hard standing. No comment was made by the Council as it was a retrospective application. iii. SL/2021/1028 Kings Arms Hotel, The Square, Cartmel, LA11 6QB. Reroof, new insulation & ceiling linings and refurbishment of chimneys. No comment was made by the Council. b. Brownfield Land Register consultation response required by 26 November 2021. It was reported that The Stables is the only brown-field site in the Parish and no further comment was made. Cllr Huggett agreed to contact Cllr Hanlon in relation to the parking issue related to Grange 	DH
	Lido.	
9	Neighbourhood Plan update:	
	Cllr Lamb had previously circulated an update and advised that the costs incurred were currently £111 overspent on the budget. He also expressed disappointment on the low response rate despite the significant efforts made to consult with residents. A Steering Group meeting is going to be held on 2 December and all Councillors are invited to attend.	ALL
10	Local Plan discussion:	
10	 a. Following Laura Chamberlain's response to Councillors on the outcome of the Local Plan Virtual Meeting held on 21st October, Cllr Dean's proposal that "the Council should formally respond to the extended deadline and also to confirm that the ACPC notes can be used as a public record of comments recorded during the meeting" was carried unanimously. Cllr Dean agreed to confirm this with Laura Chamberlain. It was also agreed that the report produced by Cllr Lamb would form the basis of the PC response to the consultation and that any additional comments should go to Cllr Lamb to enable completion and submission of the response within the deadline. b. Objections received regarding 2020-CFS-79 and the inclusion of "Land adjoining Tally Ho, adjacent to Greendales off Church Rd, Allithwaite, in the Call for Sites 2020: Submitted Sites, March 2021, as a potential site for housing development" were noted and would be forwarded as a PC response to SLDC. c. Discussion regarding two Cartmel sites CFS-87 and CFS-88 in SLDC Local Plan would be held when SLDC have scoped the sites as they may be rejected. 	BD ML

11	Website development and launch:	
	Cllr Lewis advised that the launch date was approaching and that additional	
	content was required and asked Councillors to review the website and	ALL
	advise of any omissions and errors and to send in photographs and content	
	where they feel there was a gap. It was agreed that the "dummy" link would	RL
	be sent out to enable this to be undertaken.	
	It was agreed that Councillors would proactively send in content for inclusion	
	to the newsletter and events element subject to an agreed deadline.	ALL
	The council was advised that the Domain name change had been approved	
	and that Councillors would be required to use the official email address	
	when communicating on behalf of the Council.	
	It was agreed that the Parish Clerk would be responsible for updating the	
	statutory content and meetings elements of the website and that Clir Lewis	JH/RL
	would lead the population of the news and events sections.	311/11/2
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	It was also agreed that the go-live date would be before the next meeting	DAVA/C
	following a final meeting to finalise decisions on next steps including	MWG
	training, links to social media, rolling out of website based newsletter and	members
	migration to new email addresses.	
12	Provision of IT equipment for Parish Council use:	
	It was agreed that this item would be placed on a future agenda to assess	
	the need for IT equipment provision and to determine next steps.	JH
13	Co-option of additional Parish Councillors:	
	Discussion took place around Councillor vacancies and the following	
	proposal was carried unanimously, "The Parish Council proposes to fill three	
	vacancies by co-option and to commence the process by seeking expressions	
	of interest across the Parish with a view to co-option at the next meeting".	
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	It was agreed that the Parish Clerk would liaise with SLDC and that the	
	appropriate notices would be sent out for publication on Parish	JH
	noticeboards ready for co-option at the December meeting.	
14	Allithwaite matters:	
	a. Quarry safety fence quotation and risk assessment update: Cllr France	
	reported that a meeting was planned to discuss the disposal of rubbish	
	and associated costs including skip hire.	
	b. Progress on improvement works to Parish Cottage (windows, door,	
	fascia and guttering replacement and re-plastering): Following review of	
	the three (anonymised) quotes received Cllr Dean proposed that	
	"company 2" should be approached to complete the works on the	
	windows, door and guttering as theirs was the most competitive quote.	
	The costs of scaffolding/tower were not specifically itemised and, after	
	being asked, Cllr Dean advised that these costs were included as part of	
	the quote received. It was agreed that the Parish Clerk would inform	JH
	company 2 of their success subject to clarification of a number of points	-
	including the start date.	
	It was also agreed that Curtin's would be appointed to act as structural	JH
	engineers for the demolition of the shed at a cost of £1750 (+VAT).	J11
	c. Dog fouling: Following discussion it was agreed that Cllr Sim would	
	obtain a suitable spray and stencil to start the process of deterring	SS
	fouling by dogs.	
	d. Allithwaite Triangle: Cllr Sim updated the meeting on meetings held with	
	a landscape gardener living in the Parish in relation to the existing foliage	

	at the Triangle and future management plans. Cllr Johnson reminded Council of the earlier discussion when grasses and native species planting was proposed as a means of managing the area. It was agreed that the first step would be to clear the area and start the process of "greening" the site with grasses and bulbs. A proposal for timescales and costings of the re-wilding plan would be pulled together by Cllr Sim, in conjunction with a gardening expert, would be discussed on the next agenda.	SS
15	Cartmel matters:	
	a. Fish Slabs project plan and budget review and identification of risks to Council: Cllr Dean provided a summary of costs to date and of next steps. It was agreed that £1020 would be approved to fund the wok undertaken to obtain listed building consent (LBC) by Green Lame Archaeology (£860+VAT) plus the LBC required to display the display board. Cllr Dean also sought approval for up to £900 +VAT to pay for the associated work to be undertaken by the architects (JCA). Other items listed were not discussed nor specific approval given for funding at this stage.	JH
	 b. Riverside Toilets project update: Cllr Dean provided an update on the meeting held with the architects (Mellor's) which had been summarised in the briefing circulated in advance. No issues to report. c. Cllr Dean's proposal that "the Cartmel Environmental Action Sub-Group" 	
	(CEAS-G) is reactivated to re-engage with UU and the EA on drainage and flooding issues affecting the Village" was unanimously carried and Cllr Johnson agreed to be a member of the group on behalf of the PC.	CI
16	Finances, Audit and Risk Management	
	a. The Parish Council noted and approved the payment of the cheques	
	listed on the meeting agenda, in addition approval was given to pay the	
	invoice of £1750 +VAT for Curtin's to act as structural engineers for the lean-to demolition	JH
	b. The Parish Council received a bank reconciliation for the year to date 2021/22 and noted that a difference of 50p (in favour of the PC) was still being investigated.	JH
	c. Council noted the receipt of a VAT refund of £9034.04	
	d. The Parish Council received and adopted the revised Code of Conduct	
17	which resulted from a review alongside that of the SLDC/CALC version.	
17	Highways / Hedges / Roads / Pavements a. Issues for reporting on HIAMS: No further additions made.	
	b. The review of the Parish Lengthsman role and requirements was carried	JH
	forward to the next meeting.	3
	c. The Cartmel TTRO was discussed in relation to race days and comments	
	were sought so that comments can be sent to Helen Karaaslan as she had	ALL
	requested.	
	d. Racecourse traffic: An update on how businesses are impacted on was	ALL
	requested by Cllr Johnson from all councillors in their particular locality.	
18	Questions and answers	
	 a. Cllr Anderson asked about the absence of one of the councillors at the PC meeting. 	
	b. Cllr France raised the issue of fly-tipping.	
	c. Cllr Dean advised of Queen's Jubilee celebration and of the need for	
	volunteers to join the group.	

17	Items for the next meeting agenda a. Approval and adoption of the following policies: i. Financial Regulations 2021 ii. Reserves Policy iii. Procurement Policy iv. Expenses Policy	
	b. Co-option of new councillor(s)c. Maps for Councillorsd. Asset Register review/update	
18	Next Meeting 9 th December 2021 at 7pm in Cartmel Village Hall, councillors to convene for informal networking at 6.45pm	ALL