

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON MONDAY 11th NOVEMBER 2021

Present: Cllr Johnson (Chair), Cllr Anderson, Cllr Dean, Cllr France, Cllr Huggett, Cllr Lamb (vice-Chair), Cllr Lewis, Cllr Sim, Cllr Sanderson and Julie Hendry, Parish Clerk (acpc.clerk@gmail.com)

In attendance: Three members of the public in attendance

Item	Action Point	Person
1	Apologies received from: Cllr Hanlon and Cllr Gardner	
2	Declarations of interest: None received	
3	Requests for Dispensations: The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
4	Minutes of the previous PC meeting held on 18 October 2021: The minutes were noted and accepted as a true reflection of the meeting by the Council.	
5	<p>Public Participation:</p> <p>a. Community participation: None of the three members of the public attending wished to speak at the meeting.</p> <p>b. District Council update: Cllr Hanlon circulated an update prior the meeting and questions related to Grange Lido and associated parking were raised during discussion.</p> <p>c. County Council update: Cllr Sanderson agreed to circulate an update after the meeting.</p> <p>Cllr Sanderson provided an update on school issues related to covid and associated staffing issues in the locality.</p> <p>Local government reform issues are being discussed with all existing bodies <i>in situ</i> and advised of the current situation regarding council boundaries and likely numbers of councillors.</p> <p>Work with Highways England has progressed in relation to A590 and Cllr Sanderson advised on speed limits and cameras, turning places and pedestrian safety measures currently being discussed.</p> <p>Cllr Sanderson also thanked Cllr Lamb for his efforts in developing the Neighbourhood Plan.</p>	SS
6	<p>Action from Previous Minutes:</p> <p>No matters were outstanding from the previous meeting.</p>	
7	<p>Correspondence, meetings and consultations</p> <p>The following items were noted as they had previously been circulated for information:</p> <p>a. Email RE parking in Cartmel Village Hall</p> <p>b. Email RE Allithwaite Triangle (see agenda item 14d below)</p> <p>c. Letter from Cumbria County Council (CCC) RE speeding in Cartmel</p> <p>d. Email RE Local Government reorganisation in Cumbria</p> <p>e. Email relating to sewage being pumped into River Ea, item was discussed under agenda item 15c</p> <p>f. Email from resident relating to material changes to previously approved planning applications. It was agreed that Cllr Dean would draft a letter</p>	BD/JH

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	to be sent by the Parish Clerk to SLDC in order to understand the process that had been followed in this case.	
8	<p>Planning:</p> <p>a. Consideration of relevant planning applications:</p> <p>i. SL/2021/1001 Ridgeway Jack Hill Allithwaite, LA11 7QB Application for a Lawful Development Certificate (proposed) for the erection of final two dwellings, as per approval for 6 houses in 1935 (application register No 3/1101). No comment was made by the Council.</p> <p>ii. SL/2021/1013 High Gateside Farm Beckside Cartmel, LA11 7SN Two areas of replacement concrete yard area and one area of concrete to replace hard standing. No comment was made by the Council as it was a retrospective application.</p> <p>iii. SL/2021/1028 Kings Arms Hotel, The Square, Cartmel, LA11 6QB. Re-roof, new insulation & ceiling linings and refurbishment of chimneys. No comment was made by the Council.</p> <p>b. Brownfield Land Register consultation response required by 26 November 2021. It was reported that The Stables is the only brown-field site in the Parish and no further comment was made. Cllr Huggett agreed to contact Cllr Hanlon in relation to the parking issue related to Grange Lido.</p>	DH
9	<p>Neighbourhood Plan update:</p> <p>Cllr Lamb had previously circulated an update and advised that the costs incurred were currently £111 overspent on the budget. He also expressed disappointment on the low response rate despite the significant efforts made to consult with residents.</p> <p>A Steering Group meeting is going to be held on 2 December and all Councillors are invited to attend.</p>	ALL
10	<p>Local Plan discussion:</p> <p>a. Following Laura Chamberlain’s response to Councillors on the outcome of the Local Plan Virtual Meeting held on 21st October, Cllr Dean’s proposal that <i>“the Council should formally respond to the extended deadline and also to confirm that the ACPC notes can be used as a public record of comments recorded during the meeting”</i> was carried unanimously. Cllr Dean agreed to confirm this with Laura Chamberlain. It was also agreed that the report produced by Cllr Lamb would form the basis of the PC response to the consultation and that any additional comments should go to Cllr Lamb to enable completion and submission of the response within the deadline.</p> <p>b. Objections received regarding 2020-CFS-79 and the inclusion of “Land adjoining Tally Ho, adjacent to Greendales off Church Rd, Allithwaite, in the Call for Sites 2020: Submitted Sites, March 2021, as a potential site for housing development” were noted and would be forwarded as a PC response to SLDC.</p> <p>c. Discussion regarding two Cartmel sites CFS-87 and CFS-88 in SLDC Local Plan would be held when SLDC have scoped the sites as they may be rejected.</p>	BD ML

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11	<p>Website development and launch:</p> <p>Cllr Lewis advised that the launch date was approaching and that additional content was required and asked Councillors to review the website and advise of any omissions and errors and to send in photographs and content where they feel there was a gap. It was agreed that the “dummy” link would be sent out to enable this to be undertaken.</p> <p>It was agreed that Councillors would proactively send in content for inclusion to the newsletter and events element subject to an agreed deadline.</p> <p>The council was advised that the Domain name change had been approved and that Councillors would be required to use the official email address when communicating on behalf of the Council.</p> <p>It was agreed that the Parish Clerk would be responsible for updating the statutory content and meetings elements of the website and that Cllr Lewis would lead the population of the news and events sections.</p> <p>It was also agreed that the go-live date would be before the next meeting following a final meeting to finalise decisions on next steps including training, links to social media, rolling out of website based newsletter and migration to new email addresses.</p>	<p>ALL</p> <p>RL</p> <p>ALL</p> <p>JH/RL</p> <p>MWG members</p>
12	<p>Provision of IT equipment for Parish Council use:</p> <p>It was agreed that this item would be placed on a future agenda to assess the need for IT equipment provision and to determine next steps.</p>	JH
13	<p>Co-option of additional Parish Councillors:</p> <p>Discussion took place around Councillor vacancies and the following proposal was carried unanimously, <i>“The Parish Council proposes to fill three vacancies by co-option and to commence the process by seeking expressions of interest across the Parish with a view to co-option at the next meeting”</i>.</p> <p>It was agreed that the Parish Clerk would liaise with SLDC and that the appropriate notices would be sent out for publication on Parish noticeboards ready for co-option at the December meeting.</p>	JH
14	<p>Allithwaite matters:</p> <p>a. Quarry safety fence quotation and risk assessment update: Cllr France reported that a meeting was planned to discuss the disposal of rubbish and associated costs including skip hire.</p> <p>b. Progress on improvement works to Parish Cottage (windows, door, fascia and guttering replacement and re-plastering): Following review of the three (anonymised) quotes received Cllr Dean proposed that “company 2” should be approached to complete the works on the windows, door and guttering as theirs was the most competitive quote. The costs of scaffolding/tower were not specifically itemised and, after being asked, Cllr Dean advised that these costs were included as part of the quote received. It was agreed that the Parish Clerk would inform company 2 of their success subject to clarification of a number of points including the start date.</p> <p>It was also agreed that Curtin’s would be appointed to act as structural engineers for the demolition of the shed at a cost of £1750 (+VAT).</p> <p>c. Dog fouling: Following discussion it was agreed that Cllr Sim would obtain a suitable spray and stencil to start the process of deterring fouling by dogs.</p> <p>d. Allithwaite Triangle: Cllr Sim updated the meeting on meetings held with a landscape gardener living in the Parish in relation to the existing foliage</p>	<p>JH</p> <p>JH</p> <p>SS</p>

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17	Items for the next meeting agenda a. Approval and adoption of the following policies: i. Financial Regulations 2021 ii. Reserves Policy iii. Procurement Policy iv. Expenses Policy b. Co-option of new councillor(s) c. Maps for Councillors d. Asset Register review/update	
18	Next Meeting 9 th December 2021 at 7pm in Cartmel Village Hall, councillors to convene for informal networking at 6.45pm	ALL