

## ALLITHWAITE AND CARTMEL PARISH COUNCIL

### MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD AT CARTMEL VILLAGE HALL ON MONDAY 9<sup>th</sup> DECEMBER 2021

**Present:** Cllr Johnson (Chair), Cllr Anderson, Cllr Dean, Cllr Donally, Cllr France, Cllr Huggett, Cllr Lamb (vice-Chair), Cllr Lewis, Cllr Sanderson and Julie Hendry, Parish Clerk ([acpc.clerk@gmail.com](mailto:acpc.clerk@gmail.com))

**In attendance:** One member of the public in attendance who was co-opted as a Councillor at item 6 on the agenda.

Item	Action Point	Person
1	<b>Apologies received from:</b> Cllr Gardner and Cllr Sim	
2	<b>Declarations of interest:</b> None received	
3	<b>Requests for Dispensations:</b> The Parish Clerk advised that no requests had been received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
4	<b>Minutes of the previous PC meeting held on 11 November 2021:</b> The minutes were noted and accepted as a true reflection of the meeting by the Council.	
5	<b>Public Participation:</b> Community participation: One member of the public in attendance who was co-opted as a Councillor at item 6 on the agenda. a. District Council update: Cllr Hanlon covered the local response to Storm Arwen in agenda item 9 below. b. County Council update: Cllr Sanderson circulated an update prior to the meeting and also provided a verbal update on local government reform and the need for the changes to be made within current financial envelope. Fire and Rescue services are being discussed separately.	
6	<b>Co-option of Councillors for Allithwaite and Cartmel Wards:</b> Cllr Ruth Donally was co-opted at the meeting and was voted in unanimously as was Cllr Alan Wilson who had sent his apologies.	
7	<b>Action from Previous Minutes:</b> No matters were outstanding from the previous meeting.	
8	<b>Correspondence, meetings and consultations</b> The following items were noted as they had previously been circulated for information: a. Email from a member of the public relating to damp in the Parish Cottage, Allithwaite b. Email from a member of the public relating to the planning application SL/2021 /1119 Holme Lane Allithwaite c. Email from a member of the public relating to wind damage to the allotment fence d. Risk assessment received for erection of Christmas Tree in Allithwaite e. Email received from Cartmel Environmental Action sub-group	

## ALLITHWAITE AND CARTMEL PARISH COUNCIL

<b>9</b>	<p><b>Update from Storm Arwen:</b> Cllr Johnson and Cllr Lewis provided an update on the local response to Storm Arwen across the Parish Council area and advised that the local hub ultimately became responsible for coordinating a wider area in South Lakeland. The key issues were discovered to be related to electricity power loss and, bore hole pumps and macerators reliant on electricity, impacting on waste water drainage. Housing of vulnerable families and removing fallen trees were key priorities for local residents.</p> <p>Cllr Hanlon recorded a vote of thanks on behalf of SLDC and from Tim Farron MP for the response and key input from local residents which included members of Allithwaite and Cartmel Parish Council. She continued, advising of the review of the Resilience Forum, the absence of appropriate leadership as part of managing the major incident and the slow response to support the local hub. Cllr Lewis will be attending a review of the local response and key areas of vulnerability being led by Tim Farron MP.</p>	<b>RL</b>
<b>10</b>	<p><b>Planning:</b> Consideration of relevant planning application: SL/2021/1119 Land south of Lyndene Holme Lane, Allithwaite, LA11 7QD Application for Outline Planning Permission (all matters reserved) for a pair of semi-detached dwellings (Resubmission SL/2019/0916). No comment was made on the planning application which was noted by the Council.</p>	
<b>11</b>	<p><b>Website development and launch:</b></p> <ol style="list-style-type: none"> <li>a. Cllr Lewis advised that the launch date was approaching, that additional content was still required, and it was agreed that the “launch” would be deferred until the New Year to enable this to be undertaken. It would also provide an opportunity for Councillors to set up their new email addresses or to accept the offer of support from Cllr Lewis in setting these up.</li> <li>b. It was agreed that the Parish Clerk would set up a MailChimp account so that the newsletter content could be migrated from paper form in the New Year after further discussion and agreement on specific content with Councillors.</li> <li>c. Development of a new webpage for the Neighbourhood Plan would form the next phase in developing the website and in the interim Cllr Lamb agreed to send some detail for inclusion in the main body of the new PC website.</li> </ol>	<b>ALL</b>  <b>JH/RL</b>  <b>ML</b>
<b>12</b>	<p><b>Allithwaite matters:</b></p> <ol style="list-style-type: none"> <li>a. Quarry safety fence quotation and risk assessment update: Two bids have been submitted by Cllr Sim, for funding totalling £6K, to fund the clearing of the quarry area. Only one quote has been obtained to date but due to the need to resolve the issue this will be reviewed in January and a decision made on the preferred contractor. Cllr Donally offered to support Cllr Johnson to obtain more detail on this quote given the value and the lack of detail provided. Cllr France agreed to adopt and circulate the approved risk assessment for use by volunteers who participated in improving the quarry environment.</li> <li>b. Progress on improvement works to Parish Cottage (windows, door, fascia and guttering replacement and re-plastering): Cllr Dean provided an email update in advance of the meeting.</li> </ol>	<b>CJ/RD</b>  <b>CF</b>

## ALLITHWAITE AND CARTMEL PARISH COUNCIL

<b>13</b>	<p><b>Cartmel matters:</b> Cllr Dean provided an email update in advance of the meeting and the contents were noted.</p>	
<b>14</b>	<p><b>Finances, Audit and Risk Management</b></p> <p>a. The Parish Council noted and approved the payment of the cheques listed on the meeting agenda, in addition approval was given to pay the invoice of Mellor's (£8865.40), SLDC planning portal (£160) and Ian Nicholson for test pits for the Riverside Toilets project (£384).</p> <p>b. Allithwaite Triangle: The Council were advised that only one quote had been received to date and that further requests for quotes had been sent out with a deadline of 13/12. Following discussion on timescales and the "urgency" of the work it was agreed that, if no further quotations to undertake the work were received by the deadline, the contract to undertake the work would be given to the original tender since due process had been followed</p> <p>c. Cllr Dean requested the name of a builder to accompany the surveyor when he attends the Parish Cottage to expose the cracks located on the wall. It was proposed and agreed unanimously that names of builders would be forwarded to Cllr Dean and that quotations of up to a maximum of £600 (inc VAT) could be accepted to secure a suitable builder without further delay. Cllr Dean reiterated his concern that the PC should not be acting in the capacity of "landlord" to the Parish Cottage given the age, structure and potential future costs and risks to the PC. This was agreed by Cllr Donally and noted by the Parish Council.</p>	<b>ALL</b>
<b>15</b>	<p><b>Highways / Hedges / Roads / Pavements</b></p> <p>a. Issues for reporting on HIAMS: No further additions made. It was agreed that the Parish Clerk would write to Neil Sarmiento as he had been an invaluable source of support for Cllr France in undertaking her highways role as a Councillor.</p> <p>b. The Cartmel TTRO was discussed in relation to race days and comments were sought so that comments can be sent to Helen Karaaslan as she had requested.</p>	<b>JH</b>  <b>ALL</b>
<b>16</b>	<p><b>Questions and answers</b></p> <p>a. Cllr Dean advised that the tender for the Fish Slabs had been sent out on 9<sup>th</sup> December and due to be returned to the architect in early January.</p> <p>b. Cllr Lewis asked whether correspondence relating to the tennis courts had been sent to councillors. The Parish Clerk confirmed that this email would be circulated following the PC meeting.</p>	<b>JH</b>
<b>17</b>	<p><b>Items for the next meeting agenda</b></p> <p>a. To agree the Council budget and recommend the precept for 2022/23</p> <p>b. Fish Slabs project plan and budget review</p> <p>c. Review of Parish Lengthsman role and requirements: ALL</p>	
<b>18</b>	<p><b>Next Meeting</b> 13<sup>th</sup> January 2022 at 7pm in Cartmel Village Hall, councillors to convene for informal networking at 6.45pm</p>	<b>ALL</b>