

# ALLITHWAITE AND CARTMEL PARISH COUNCIL

## MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL HELD VIA ZOOM ON THURSDAY 14<sup>th</sup> JANUARY 2021

**Present:** Cllr Johnson (Chair), Cllr Anderson, Cllr Dean, Cllr France, Cllr Huggett, Cllr Lamb, Cllr Lewis, Cllr S Sanderson, Cllr Sim, Cllr Simpson and Julie Hendry, Parish Clerk (acpc.clerk@gmail.com)

Item	Action Point	Person
1	<b>Apologies received from:</b> Cllr Gardner	
2	<b>Declarations of interest:</b> none received	
3	<b>Minutes of the previous meeting of 14 December 2020:</b> Noted and accepted as a true reflection of the meeting by the Council	
4	<b>Public Participation:</b> a. Community participation: No members of the public were present b. District Council update: None received c. County Council update: Cllr Sanderson previously circulated a report and also described school staff sickness resulting in school closures and reported on localised flooding in Cavendish Street, Cartmel that had now resolved but would impact on extending roadworks in the area. d. Police report: None received	
5	<b>Action from Previous Minutes</b> (if not covered elsewhere on the agenda) a. PC laptop update: It was agreed that the “old” PC laptop, now cleansed of sensitive data, would be used by the Chair for PC business. b. Internet banking update: The Clerk advised that internet banking was now in regular use and was found to be more efficient in handling PC payments. To date Cllr Lamb had been the only member to act as second signatory to ensure that the methodology is user-friendly and to enable a “catch-up” on existing payments pending.	
6	<b>Correspondence (as previously circulated):</b> a. Local government review of unitary authority boundaries in South Lakes and Morecambe Bay b. Funeral arrangements in tier 4 c. Climate and Ecological Emergency Bill d. Comic Relief Walking Challenge (March 2021) e. Email from Mrs Williams RE Garret House  No additional comments were received, and the Council noted the actions taken.	
7	<b>Planning:</b> The Parish Council discussed the following application to enable a response to be made to SLDC Planning Committee:  a. Planning applications and review of internal communications process: The process whereby planning applications are received, communicated to and commented on by members was discussed. It was agreed that the most effective way forward would be for the Parish Clerk to circulate them once received in the PC mailbox, with a lead councillor in each area of the parish to comment on them, and for contentious applications to be discussed at the full Council meeting. A lead councillor is to be nominated in each area of the Parish.	ALL

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	<p>b. Consideration of relevant planning applications:</p> <p>i. SL/2020/0944, Lakeland Leisure Park, Moor Lane, Flookburgh. Installation of arrivals lodge with associated infrastructure and ancillary landscaping works. The Council agreed “no response” to this application.</p> <p>ii. SL/2020/0957, Burnleigh, 3 Garret House, Cartmel. First floor rear extension. The Council agreed to OBJECT to this planning application providing specific comments to the planning team at SLDC</p>	
<b>8</b>	<p><b>Local Plan update</b></p> <p>This should in fact be corrected to Neighbourhood Plan update. Cllr Lamb reported that little or no progress has been made in recent weeks/months in respect of the Neighbourhood Plan and to re-invigorate the Plan it was agreed that Cllrs Lamb and Dean would make contact with Claire of Kirkwells for an update.</p>	ML/BD
<b>9</b>	<p><b>Allithwaite matters</b></p> <p>a. Parish Cottage update: Following a site visit, to look at the Cottage Shed, Cllrs Sim and Huggett recommended that advice from a builder be sought and to provide an update at the next Council meeting.</p> <p>b. Pump Track: Cllr Sim reported that the grant application had been submitted and that a copy of the application has been circulated to the Council for information.</p>	SS/DH
<b>10</b>	<p><b>Cartmel matters</b></p> <p>a. Royal Oak and Kings Arms as Assets of Community Value (ACV): Cllrs Johnson and Dean provided the background to the proposal to register these buildings as Assets of Community Value (ACV). Cllr Dean advised that he has submitted the application for registration of the King’s Arms which would be quickly follow by that for the Royal Oak.</p> <p>Once registration is completed there is a 6-month period to allow the community to raise sufficient funds to acquire the premises and much debate about how this could best be communicated followed. This matter would be brought back to the next meeting to move this discussion and decision-making forward.</p>	BD  ALL
<b>11</b>	<p><b>Finances and the Finance and Governance Working Group (FGWG)</b></p> <p>a. The Parish Council noted and adopted the recommendations made by the Finance and Governance Working Group held on 12<sup>th</sup> January 2021 including the payment of the cheques listed on the FGWG agenda. In addition, approval was given for the payment of £300 for the defibrillator installation. The release of funding to Waste Not Want Not was not approved at this time until the issues with setting up their bank account had been resolved.</p> <p>b. Donations to schools to purchase laptops, from the remaining £7000 from the covid-19 hardship fund, was discussed. It was agreed that the Parish Clerk would propose a method of ascertaining the specific requirements from each school and to evidence how the purchases would be approved and evidenced.</p> <p>Cllr France also agreed to approach the School House Trust to see whether they would be willing to make a contribution towards the same cause,</p> <p>c. The Parish Council noted that the deadline for submission of the 2021/22 precept is by 25<sup>th</sup> January 2021. The FGWG meeting held on 12<sup>th</sup> January 2021, resulted in a need to further refine the costings before approval could be achieved and so a further meeting, incorporating an “extraordinary” Parish Council meeting, was agreed for 21<sup>st</sup> January</p>	JH  CF  ALL

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<b>12</b>	<b>Climate Change and the Environment</b> No update provided, deferred to the next meeting	RL
<b>13</b>	<b>Highways / Hedges / Roads / Pavements</b> Cllr Johnson agreed to provide Cllr Sanderson a list of current highways issues following a discussion on the current issues being experienced.	CJ
<b>14</b>	<b>Questions and answers</b> a. Cllr Huggett reported flooding on Aynsome Road and agreed to report it on HIMS	DH
<b>15</b>	<b>Items for next meeting agenda</b> a. Planning for the Cottage and improvements in 2021: Cllrs Sim/Huggett b. Neighbourhood Plan update: Cllr Lamb c. Parish communications review findings: Cllrs Lamb/France/Sim d. Reserves and Savings policy discussion: ALL	
<b>16</b>	<b>Next Meeting</b> The next meeting will take place on 11 <sup>th</sup> February 2021 at 7pm and will be held via Zoom, sign-in details to be advised in advance.	ALL