

ALLITHWAITE AND CARTMEL PARISH COUNCIL

MINUTES OF ALLITHWAITE AND CARTMEL PARISH COUNCIL MEETING HELD AT ALLITHWAITE COMMUNITY CENTRE ON THURSDAY 12th September 2024 at 3.00pm.

Present: Cllrs Dean (Chair), Donally, Gill, Huggett, James, Johnson, Sim, and Simpson. Cllr Boak. The Clerk Christine Downey.

- 90 **Apologies** from members unable to attend: -
90.1 To note apologies for absence given in advance of the meeting.
 Cllr Lamb. Cllr Hull.
90.2 To consider acceptance of reasons for absence – if consideration of reason requested.
 Not requested.
- 91 **Declaration of interest:** -
91.1 To note declarations of interest not already declared under members Code of Conduct or members register of Discretionary Pecuniary Interests.
 None.
91.2 To approve dispensation requests – if dispensation request received.
 None.
- 92 **Public Participation:** -
92.1 **To receive comments & Concerns:** To hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consideration.
 (NB: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purpose of clarification: A member of the public shall not speak for more than 3 minutes)
 None.
92.2 **Unity Council update**
 Cllr Boak reported that a Veterans Hub is opening in Grange. The first session will be from 2pm to 4pm on September 21st.
 Also, that Sue Sanderson has had to retire.
 RESOLVED: Clerk to send a note of good wishes to Sue on behalf of the PC, expressing appreciation for all her hard work.
92.3 **Westmoreland & Furness Council update** – minutes will be circulated from today’s meeting of the PC with officers from WFC in due course.
- 93 **Councillor Vacancies:** -
93.1 To note the **resignation** of Cllr John Barrett.
 Noted.
93.2 To consider written **applications** for the office of Parish Councillor and to fill vacant seats by co-option. (Paper 2024/150)
 RESOLVED: That Mark Pendlebury is co-opted onto the Council.
- 94 To Confirm the **Minutes** of the previous full council meeting on 11th July 2024. (Paper 2024/151)
 RESOLVED: That the minutes of the meeting of 11th July 2024 are agreed and be signed.
- 95 To receive the **Clerks Report** (for information only). (Paper 2024/152)
 Received.

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Highway Matters: -

- 96.1 To receive an update on the situation re parking permits.
See the minutes from the meeting with WFC officers in due course.
- 96.2 To discuss the problems with the **notification of road closures to residents.**
See the minutes from the meeting with WFC officers in due course.
- 96.3 To receive an update on proposed **TRO/parking** changes and to agree a way forward. (Papers 2024/153 to 155)
Update received.
RESOLVED: No further action.
- 96.4 To consider the **Allithwaite Speed Limit Proposals** and agree a response to the consultation. (Papers 2024/156 and 157)
RESOLVED: Clerk to submit the following response to the consultation:

The PC wish to express concerns about the omission of two areas from the 20mph zone.

- a) Fellside, an area within the 30 mph area which has a central green area on which children play.
- b) The western end of Wartbarrow Lane from the junction of Fellside to Church Road Junction is within the 30 mph area. It is a straight length of road (75yds) with no footways or street lighting where vehicles tend to speed up toward or away from the Church Rd Junction.

The PC suggest that the 20 mph zone should start at the junction of Fellside and Wartbarrow Lane and include both area identified above.

This proposed amendment could only lengthen a journey time within the village by seconds and the percentage of accident/ injury/deaths reduced could be substantial.

- 96.5 To consider and note **Highway Matters** for information. (Councillors can comment on any minor highways issues currently causing concern).
None.

97

To consider the following **Planning Application and Planning Department Correspondence:**

- 97.1 2024/1572/TCA: Town Close / Coach House, The Square Cartmel, Grange-over-Sands, LA11 6QB. Tree labelled as No. 1 on sketch – Prune the long lateral branches of the conifer in neighbouring garden (Town Close) that overhang Coach House garden.
RESOLVED: No comments.

98

To receive an update regarding the **New Unitary Authority Emerging Local Plan** and to agree a way forward. (Paper 2024/158)

RESOLVED: No comments on the consultation from the PC.

99

To agree the **Accounts for Payment.** (Papers 2024/159 and 160)

WaterPlus	Toilet water bill July	16.17
WaterPlus	Toilet water bill August	16.71
Royal British Legion Industries	Unknown Tommy Statue	200.00
Ruth Donally	Stationery	8.08
GrangeNow	Newsletter	572.60
Steve Sim	signage	8.10
C Downey	Clerks salary August	1,064.91
C Downey	Clerks salary September	1,064.91
HMRC	PAYE August	77.92
HMRC	PAYE September	77.92
Dean Shaw	Orchard cut and strim	660.00

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Steve Sim	Orchard expenses	50.00
CloudyIT	IT support August	148.80
CloudyIT	IT support September	148.80
Dobsons	Storage July	24.00
Dobsons	Storage August	30.00
Barry Dean	Postage and envelopes	727.94
Cumbria Waste Recycling	Cemetery bins July	31.50
Cumbria Waste Recycling	Cemetery bins August	31.50
NALC	Subscription	52.04
Andrew Salisbury	Emergency tree work	240.00
Allithwaite Community Centre	Room Hire	30.00
Jon Wright Ltd	Cemetery / Triangle grass cutting	608.00
Cow Architecture Ltd	Pinnacle relocation work	588.00
Staples	Ink and stationery	106.26
Barry Dean	Expenses	67.31
C Downey	Clerk travel exps	189.00
Moore East Midland	External Audit	<u>504.00</u>
TOTAL		7,344.47

RESOLVED: That the payments above are approved.

RESOLVED: That the payments will be authorised by Cllr Huggett.

100

Website and IT matters: -

100.1 To receive an update regarding the new website.

It was reported that the new website is up and running well. It was agreed that the clerk will add the burial form and memorial application forms to the website.

100.2 To consider a mission statement for the website. (Paper 2024/161)

The mission statement was approved and it was agreed that it should be uploaded to the website.

100.3 To receive an update regarding the migration to CloudyIT.

It was reported that all councillors have successfully migrated to the new email system and are happy with it.

The clerk recommended that Cllr Johnson discuss the problems with her personal email account with CloudyIT because it is having a knock on effect on her council email account.

100.4 To agree a date for Councillor IT training by CloudyIT. (To be conducted remotely). (Paper 2024/162)

RESOLVED: Carry forward.

100.5 To consider the quote for computer equipment for councillors. (Paper 2024/163)

RESOLVED: To accept the quote for computer equipment for councillors and to add a request for the provision of a mouse with each iPad.

101

To receive an update regarding the **Local Council Award Scheme (LCAS), Foundation level award** application, update from the clerk. (Papers 2024/164 and 165)

It was reported that;

- One of the criteria for the award is that the Clerk has obtained 12 CPD points in the last 12 months. The clerk is therefore booked onto a number of short courses in the coming months in order to achieve this.
- An action plan will have to be drafted. This can be extrapolated from the budget.
- Cllr Dean agreed to provide the clerk with evidence of “consulting” the community.
- The clerk will register the PC for the award scheme when the criteria are all satisfied. This is likely to be when she has achieved the full 12 CPD points.

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- 102 To receive the **Allithwaite Report**. (Paper 2024/166)
Received.
- 103 **Allotments: -**
- 103.1 To consider the Terms of Reference for the Allotment Working Group. (Paper 2024/167)
RESOLVED: That the Terms of Reference are approved and adopted.
- 103.2 To consider the Allotment Risk Assessment. (Paper 2024/168)
RESOLVED: That the risk assessment is approved and adopted.
- 103.3 To consider a quote for Allotment fence. (Paper 2024/169)
RESOLVED: That the quote is accepted.
- 104 To receive an update regarding the **Cartmel Riverside Toilets** and agree a way forward.
See the minutes from the meeting with WFC officers in due course.
- 105 To consider the **problems with bin collections** and to agree a way forward.
See the minutes from the meeting with WFC officers in due course.
- 106 To consider the position regarding **KGV Playing Field** and to agree a way forward. (Paper 2024/181)
RESOLVED: Clerk to write to the Playing Field committee and request a copy of the risk assessment for the site. (NB: Not the equipment risk assessment).
- 107 To consider the purchase and placement of an **Unknown Tommy statue for Cartmel**. (Paper 2024/170)
RESOLVED: To purchase an Unknown Tommy statue for Cartmel, clerk to place the order.
RESOLVED: Cllr Dean to contact The Priory and ask if they would be happy to provide a suitable site for it.
- 108 **Fish Slabs and Pinnacle Project: -** To receive an update on the project, including the siting of the pinnacle, and agree any necessary actions.
It was reported that after the VAT adjustment has been off-set against the final payments for work from the last 10% grant draw-down, there is likely be a credit balance of £3,500. The figures just need checking by the clerk. It is expected that this project will have been fully completed by the next council meeting.
- 109 To receive an update regarding the **Electricity Supply** to the village (Cartmel) and agree a way forward. (Paper 2024/171)
It was reported that three sites for a new electricity sub-station for Cartmel are being investigated. They are, outside the stables entrance for the racecourse, adjacent to the racecourse toilets, and against the wall at Cartmel Village Hall entrance. ENW are talking to the neighbours at the locations, finding out who owns each piece of land, contacting land owners and looking into access issues.
Cllr Johnson will be kept informed of progress.
Cllr Dean will ask Cllr Lamb to include details in the Newsletter.
- 110 To receive an update regarding the sale of the **Parish Cottage** and to agree any actions.
It was reported that following Cllr Barrett's resignation this matter is being dealt with by Cllr Dean once again. Cllr Dean will be following up with the solicitors in the next week.
- 111 To review the position **regarding trees** and agree a way forward: -
- 111.1 Oak tree outside Cartmel Village Hall. (Papers 2024/172 and 173)

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RESOLVED: Carry forward.

111.2 Willow trees adjacent to Riverside Toilets, Cartmel. (papers 2024/173 and 174)

RESOLVED: Clerk to write to Environment Agency re the problem.

112 To consider the following **correspondence** and to agree a way forward and/or a response: -

112.1 Grant Application from Cartmel Primary School. (Papers 2024/175 to 177)

RESOLVED: Carry forward to next agenda.

RESOLVED: Clerk to research the legal position.

112.1 War Memorial, St Mary's Church, Allithwaite. (Paper 2024/178)

It was reported that Cllr Lamb is happy to be the contact with the church.

RESOLVED: Clerk to write to the church to confirm that its original offer to attend to the war grave at no cost to the church stands, but that no further involvement is proposed.

112.2 Proposal for bench in orchard. (Paper 2024/179)

RESOLVED: That a memorial bench cannot be sited in the orchard and the proposal is therefore rejected.

112.2 Westmorland and Furness Boundary Review Initial Consultation. (Paper 2024/180)

Carry forward.

113 To receive **reports from councillors** who represent the Council on **other bodies** (for information only) – if any.

None.

114 **Minor items** for information only, **and items for next agenda.**

Minor items;

- Cllr Dean is attending a meeting with the racecourse regarding electric charging points on Monday.
- Cllr Dean is also attending a meeting with the Environment Agency about flooding on Monday.
- The Clerk is taking one week's holiday in October.

115 Date of next meeting: **10th October 2024, at Cartmel Village Hall at 7.00 pm FOLLOWED BY FINANCE COMMITTEE MEETING.**

As there was no further business the meeting closed at 4.45 pm.